

**TOWN OF STAR PRAIRIE
BOARD MEETING - MINUTES
WEDNESDAY, FEBRUARY 4, 2026 – 6:00 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN**

The Town Board Meeting was called to order by Tom Heintz at 6:05 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present: Tom Heintz, Darryl Wendt, Brian Duggan, Bob Crotty and Town Clerk/Treasurer Andrea Neumann. Michele Hermanse joined by phone.

The Pledge of Allegiance was recited.

Agenda: Motion M/S by Darryl Wendt/Brian Duggan to approve the agenda, as submitted. Motion carried.

Approval of Minutes: Motion M/S by Darryl Wendt/Bob Crotty to approve the minutes from the January 6th Town Board Meeting, as submitted. Motion carried.

Treasurer's Report: Reviewed; no action taken.

Building Permits: The January 2026 building permits were read, as reported, by the Building Inspector. Motion M/S by Bob Crotty/Brian Duggan to accept the report, as submitted. Motion carried.

Public Comments: None.

Consider New Driveway Location and Vacate Shared Driveway - Miller/Bragg: Joe Granberg submitted a site map and described the landowner's request to vacate the shared driveway and approve the proposed driveway location at 1018 210th Avenue. Motion M/S by Darryl Wendt/Bob Crotty to grant conditional approval of the proposed driveway location on Job 100-1062, subject to the filing and recording of a correction affidavit and an easement vacating the shared driveway; approval shall take effect upon confirmation of those filings. Motion carried.

Plan Commission Recommendations

Certified Survey Map | Bell Family Trust: Motion M/S by Brian Duggan/Bob Crotty to approve the certified survey map application labeled Job No. 7775-003. Motion carried.

Certified Survey Map | Ellyson/Korn: Surveyor Joe Granberg presented the certified survey application for the Ellyson/Korn four-lot minor subdivision. The project is still subject to extraterritorial review by the Village of Somerset. Motion M/S by Brian Duggan/Bob Crotty to approve the certified survey map application labeled Job No 100-1019, subject to the following conditions being satisfied prior to recording: (1) recording of a shared driveway agreement for Lots 5 and 6; (2) installation of a stop sign; (3) recording of an easement for Lot 7; and (4) extraterritorial review and approval by the Village of Somerset.

Town Park Planning - Priority List: Town Engineer Josue Gonzalez proposed a priority list for park-related projects. The Board discussed an order of priorities, and agreed that a patio and/or pavilion would likely be at the top of the list. No action taken.

Operator's License | The Post Bar & Grill - Jessica Plourde & Bud Sutton: Motion M/S by Darryl Wendt/Brian Duggan to approve the application for Jessica Plourde and table the application for Bud Sutton until such a time when the employer and applicant appear before the board to provide additional information for consideration of extenuating circumstances. Motion carried.

NRFD Fire Dues and Capital Expense Rescue Pumper Account: Motion M/S by Brian Duggan/Bob Crotty to transfer the balance of the 2025 NR Fire Department dues in the amount of \$40,137.72 to the Capital Expense Rescue Pumper account. Motion carried.

Annual Board of Review Training: The Wisconsin Towns Association is hosting its virtual Board of Review training on Monday, March 30. At least one Board of Review member is required to complete training each year. Michele Hermansen and Brian Duggan agreed to attend the virtual training; Clerk to register Board members.

Northwood Tech Board Appointments: Board reviewed the Notice of Intent to Appoint Northwood Technical College District Board Members. No action taken.

DSPS - Conditional Approval for Commercial Storage Building: Board reviewed a conditional approval confirmation letter for a commercial storage building for NWI Tree Service at 1385 200th Ave in New Richmond, Wis. No action taken.

Schedule Monthly Work Session: Work Session scheduled for Wednesday, February 18 at 4:30 p.m. Clerk to confirm with Town Attorney.

Town Road Maintenance - Road Patching, Repairs, Mowing and Other Issues:

Chuck's Greener Earth: Cleaned up an illegal dump of large furniture in the ditch west of Apple Lake. Clerk to post contact information on the Town's website for anyone who may need help disposing of items (large or small).

Cedar Lake Winter Access Road Parking: Town had signs installed along the Cedar Lake Winter Access road. Clerk to add topic of parking ordinance to February Work Session.

200th Ave: The road on the south side has odd grading where 126th goes north.

Approve Payment of Town Bills and Adjourn: Motion M/S by Bob Crotty/Brian Duggan to approve the town bills and adjourn. Motion carried at 6:58 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie