

**TOWN OF STAR PRAIRIE
WORK SESSION - MINUTES
MONDAY, DECEMBER 15, 2025 – 3:30 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN**

The Town Board Work Session was called to order by Michele Hermansen at 3:36 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present were Michele Hermansen, Darryl Wendt, Brian Duggan and Bob Crotty. Town Attorney Nick Vivian, Building Inspector Melissa Cook, and Town Clerk/Treasurer Andrea Neumann were also in attendance.

Approval of Agenda: Motion M/S by Darryl Wendt/Brian Duggan to approve the agenda as presented. Motion carried.

Operator's License - Cedar Creek Inn - Cameron Tibbetts: Motion M/S by Brian Duggan/Bob Crotty to approve the operator's license application for Cameron Tibbetts. Motion carried.

Discussion - Affidavit for Accessory Structures: Board discussed purpose and function of accessory structure affidavits. Motion M/S by Darryl Wendt/Brian Duggan to recommend for adoption a resolution for an accessory structure affidavit requirement. Motion carried. Clerk to work with attorney to draft resolution language and add to the January agenda.

Discussion - Large-Scale Industrial Solar Projects: Board considered a proposed resolution and agreed to send a letter of support.

Riverdale Estates - Process/Timeline to Accept Road: Town Engineer confirmed all paving/shouldering and signage is complete, and recommended the town accept the road. Motion M/S by Michele Hermansen/Darryl Wendt to accept the new road—Riverdale Court—as a town road. Motion carried. Clerk to provide written confirmation to Tim Moulton.

Town Zoning Application: Clerk to continue updating subdivision application packet to include a town zoning application modeled after the County's template.

Tax Bill Update: Today is the statutory deadline to mail tax bills. Ours went out last Friday.

Town Hall Updates: Rescheduled meeting room automatic door installation due to cold temps. Clerk is working to build/install new TV carts.

Town Road Maintenance - Road Patching, Repairs, Mowing and Other Issues: None discussed.

Adjourn: Motion to adjourn M/S by Michele Hermansen/Brian Duggan at 5:06 p.m. Motion carried.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie