

**TOWN OF STAR PRAIRIE
URBAN RESERVE COMMISSION - MINUTES
WEDNESDAY, MAY 14, 2025 – 5:30 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN**

A meeting of the Urban Reserve Commission was called to order by Michele Hermansen at 5:34 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Tom Heintz, Michele Hermansen, Nancy Karastes, Dan Olson, Darryl Wendt and Brian Duggan were in attendance for the Town of Star Prairie. The City of New Richmond had Noah Wiedenfeld, James Zajkowski, and Peter Vrieze were in attendance for the City of New Richmond. Star Prairie Clerk/Treasurer Andrea Neumann was also in attendance. City of New Richmond commissioner Fred Horne was absent.

The Pledge of Allegiance was recited.

Adoption of Agenda: Motion M/S by Nancy Karastes/Pete Vrieze to approve the agenda, as submitted. Motion carried.

Election of Chair and Vice-Chair: Motion M/S by Pete Vrieze/Michele Hermansen to elect Jim Zajkowski as the Chair of the Urban Reserve Commission. Motion carried. Motion M/S by Pete Vrieze/Michele Hermansen to elect Nancy Karastes as the Vice-Chair of the Urban Reserve Commission. Motion carried.

Overview of the Urban Reserve Commission: Noah Wiedenfeld presented an overview of the Urban Reserve Commission and its role in the boundary agreement. Group reviewed history and purpose, methods for attachment, and zoning for the urban reserve area. Noah reviewed the Urban Reserve Commission's areas of focus:

1. Land Division and Subdivision Ordinances
2. Water and Sewer Service
3. Roadways
4. Locations of Water Extensions
5. Update Parcel Spreadsheet and Base Map

Short-Term and Long-Term Priorities: Discussed short-term priorities: updating map and road ownership discussions for 115th Street and 195th Avenue. There was a request to look at properties that should be considered for the boundary agreement along 180th Avenue and island properties along 140th Street. Commission would like to review results of traffic studies on 115th Street and 192nd Avenue at the next meeting.

Future Meeting Schedule: Next meeting of the Urban Reserve Commission is scheduled for Wednesday, June 11 at 5:30 p.m. at the Star Prairie Town Hall.

Adjournment: Motion M/S by Michele Hermansen/Nancy Karastes to adjourn. Motion carried at 6:20 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie