

**TOWN OF STAR PRAIRIE
TOWN BOARD MEETING - MINUTES
TUESDAY, APRIL 8, 2025 – 6:00 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN**

The Town Board Meeting was called to order by Tom Heintz at 6:02 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present were Tom Heintz, Michele Hermansen, Darryl Wendt, Brian Duggan, Bob Crotty and Andrea Neumann, Clerk/Treasurer.

The Pledge of Allegiance was recited.

Agenda: Motion M/S by Bob Crotty/Darryl Wendt to approve the agenda, as submitted. Motion carried.

Approval of Minutes: Motion M/S by Michele Hermansen/Darryl Wendt to approve minutes from the Town Board Meeting March 5, as submitted. Motion carried.

Public Comments: Karen Prohaska addressed the Board regarding Shore Drive and water retention on her parcel.

Treasurer's Report: Reviewed. No action taken.

Building Permits: The March 2025 building permits were read, as reported, by the Building Inspector. Motion M/S by Brian Duggan/Bob Crotty to accept the report, as submitted. Motion carried.

Spring Election - Local Results: Tom, Darryl and Bob were all reelected for two-year terms.

Annual Meeting Reminder: Town Annual Meeting is next Tuesday, April 15 at 7:00 p.m. at the Town Hall.

Open Book & Board of Review Dates: Open Book is scheduled for Thursday, May 8 from 2:00 p.m. - 4:00 p.m. Board of Review is scheduled for Thursday, May 15 from 2:00 p.m. - 4:00 p.m.

Public Hearing Reminder - License Renewals: Public Hearing for license renewals is scheduled for Friday, April 11 at 3:30 p.m. at the Town Hall.

WTA County Unit Meeting Reminder: WTA St. Croix County Unit meeting scheduled for Thursday, April 24 at 6:30 p.m.

WTA - New & Continuing Officials Workshops: Reviewed agenda for upcoming WTA meetings; no action taken.

Comprehensive Plan Update: Next meeting scheduled for Wednesday, April 16 at 5:30 p.m.

Plan Commission Recommendations & Next Meeting:

Certified Survey Map: Van Someren - 2 Lots: Item tabled at the Plan Commission.

Rezoning from R-1 to R-2: Franklins Carpentry LLC: Board reviewed rezoning application submitted by Jon Sonnentag on behalf of Franklins Carpentry LLC. Motion M/S by Brian Duggan/Darryl Wendt to approve the application, as submitted. Motion carried.

Certified Survey Map: Gronaas Polder Trust - 2 Lots: Joe Granberg addressed the Board regarding the CSM application. He shared an update regarding the County—they no longer require soil tests for parcels more than five acres. Motion M/S by Brian Duggan/Michele Hermansen to approve Job Number 100-1040, as submitted. Motion carried.

St. Croix County - Land Use Permit - Flandrick: Reviewed; no action taken.

Department of Safety and Professional Services: Inspection Delegations: Reviewed delegations for All Croix Inspections to complete inspections for commercial buildings, UDC and electrical inspections. No action taken.

ATV/UTV Route Designation Application: A resident of Cook Drive requested the Town submit an application to connect Cook Drive to County Rd C/CC. Although the Town Board expects the application will be denied due to traffic safety concerns, they're willing to request ahead of the January application deadline. Clerk to add item to agenda later this fall.

Operator's License Applications - Cedar Creek Inn, Inc.: Motion M/S by Michele Hermansen/Darryl Wendt to approve new operator's license applications for Jessica Cudd and Samantha Bracht. Motion carried.

Walters Survey, Fund Transfer & Final Payment: Motion M/S by Darryl Wendt/Bob Crotty to transfer the balance of the ARPA account into the General account to go towards the \$19,625 final payment for the maintenance building. In a voice vote, Brian Duggan voted yes, Michele Hermansen voted yes, Darryl Wendt voted yes, Bob Crotty voted yes, and Tom Heintz voted yes. Motion carried.

Town Maintenance Building - Electric: Board reviewed estimate to install electrical in the maintenance building submitted by Skifstad Electric. Board will want to discuss timing for concrete installation.

St. Croix County Rezoning Review Process: County updates to Chapter 15 ordinances make Town approval of rezoning applications a requirement before consideration by the County. Town will need to review and add an application process. Clerk to add item to a Work Session agenda.

Urban Reserve Commission: Clerk to contact City of New Richmond to coordinate meeting of Urban Reserve Commission.

Schedule Monthly Work Session: April Work Session scheduled for Friday, April 11 at 3:30 p.m., immediately following the public hearing for racing licenses.

Town Road Maintenance - Road Patching, Repairs, Mowing and Other Issues:

- 195th Avenue Speed/Condition - Town requested additional patrol to help deter speeding. Motion M/S by Darryl Wendt/Michele Hermansen to install 45 MPH signs on 195th Avenue. Motion carried.
- 115th Street Condition - Frost is still coming out of the ground, and the County is patching with gravel before they can install hot mix.
- Tractor - Needs a new battery (may be under warranty) and seasonal maintenance. Bob and Brian will coordinate.
- Proposed Town Road Paving Projects: Shore Drive, small segment of Brave Drive and Asplund Road were proposed. County reviewed options for cul-de-sac on Asplund Road regarding keeping trees in center versus clearing/paving the whole thing. Preference was expressed to clear the trees for easier access/snow clearing for County Highway vehicles. County has flagged Shore Drive. County reviewed 90th Street project and are still working through pricing. They're going to give two prices for 210th north to Plourde's (including 210th/90th intersection), and a second price for 90th Street from 210th all the way to County Rd H. Town could potentially work through tree trimming this year to prepare for the two-year project.
- Cedar Lake Winter Access Road - Someone ran over post of Cedar Lake Winter Access Road. Clerk to ask County to replace wooden post.
- Old Town Hall - Chimney is crumbling; Clerk to ask Star Prairie Fish & Game for options.

Approve Payment of Town Bills and Adjourn: Motion M/S by Darryl Wendt/Brian Duggan to approve town bills and adjourn. Motion carried at 7:06 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie