

TOWN OF STAR PRAIRIE, WIS.
TOWN BOARD MEETING - MINUTES
TUESDAY, DECEMBER 3, 2024 – 6:00 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN

The Town Board Meeting was called to order by Tom Heintz at 6:01 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present were Tom Heintz, Michele Hermansen, Darryl Wendt, Bob Crotty and Andrea Neumann, Clerk/Treasurer. Brian Duggan joined by phone.

The Pledge of Allegiance was recited.

Agenda: Motion M/S by Michele Hermansen/Darryl Wendt to approve the agenda with the addition of the adoption of the 2025 township budget. Motion carried.

Approval of Minutes: Motion M/S by Michele Hermansen/Bob Crotty to approve minutes from the Town Board Meeting November 12 and Work Session November 18, as submitted. Motion carried.

Treasurer's Report: Reviewed. No action taken.

Building Permits: The November 2024 building permits were read, as submitted, by the Building Inspector. Motion M/S by Darryl Wendt/Bob Crotty to accept the report, as submitted. Motion carried.

Public Comments: None.

All Croix Inspections: Building Inspection Services Agreement: Todd Dolan from All Croix addressed the Board regarding the proposed contract. Town Attorney to provide feedback and updates before signing. No action taken.

St. Croix County Tax Collection Agreement: Motion M/S by Darryl Wendt/Bob Crotty to approve St. Croix County tax collection agreement. Motion carried.

Apple Lake Boat Landing Porta Potty: Motion M/S by Darryl Wendt/Brian Duggan to split the cost of the boat landing porta potty rental with Squaw Lake Rehab Management District for 2024 and 2025. Motion carried.

CliftonLarsonAllen LLP Statement of Work for Annual Audit: Motion M/S by Michele Hermansen/Darryl Wendt to approve the contract with CliftonLarsonAllen LLP and the statement of work, as submitted. In a roll call vote: Tom Heintz voted yes, Michele Hermansen voted yes, Darryl Wendt voted yes, Brian Duggan voted yes and Bob Crotty voted yes. Motion carried.

Old Town Hall - Roof Repair: Clerk to meet with Krumm Exteriors on Monday, December 9 to determine roof needs. Board directed Clerk to request a quote for roof replacement for future budget-planning purposes. No action taken.

St. Croix County: Community Development - Public Hearing re: Ordinance Amendment: Clerk posted hearing notice to the Town's website. No action taken.

St. Croix County: Community Development - Land Use Permit: Board reviewed Ralph & Shelly Moy land use permit for 972 Brave Drive in Somerset, Wis. No action taken.

Wisconsin DNR: Managed Forest Land Designation: Board reviewed designation of 40 acres owned by Joseph J Rivard Living Trust into Managed Forest Land (Closed). No action taken.

Meeting of Urban Reserve Commission: Due to scheduling conflicts, the meeting of the Urban Reserve Commission will need to be postponed to January. Clerk to coordinate with the City of New Richmond to identify dates in January. No action taken.

Comprehensive Plan Update: Next meeting is Monday, December 16 at 5:30 p.m. to review the findings of the November 20 Vision Session and community survey. No action taken.

Town Maintenance Building: Plans were approved conditionally by the state. Building materials are scheduled to arrive next week. No action taken.

Schedule Monthly Work Session: None scheduled for December.

Town Road Maintenance - Road Patching, Repairs, Mowing and Other Issues:

- WISLR Local Road Certification: Annual updates due December 15.
- Snowplowing: We're fortunate to have the same County drivers for a second year.
- Radio for New Tractor: Radio in new tractor doesn't work; Clerk to contact Archie Serwe regarding replacement.

Adoption of 2025 Township Budget: Motion M/S by Darryl Wendt/Michele Hermansen to adopt the 2025 township budget as presented at the Budget Hearing. In a roll call vote: Heintz, Hermansen, Wendt, and Crotty voted yes. Motion carried.

Approve Payment of Town Bills and Adjourn: Motion M/S by Bob Crotty/Michele Hermansen to approve town bills and adjourn. Motion carried at 6:45 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie