

TOWN OF STAR PRAIRIE
WORK SESSION - MINUTES
MONDAY, SEPTEMBER 25, 2024 – 4:30 P.M.
STAR PRAIRIE TOWN HALL
2118 COOK DRIVE, SOMERSET, WISCONSIN

The Town Board Meeting was called to order by Tom Heintz at 4:35 p.m. in the Star Prairie Town Hall: 2118 Cook Drive, Somerset, WI 54025. Present were Tom Heintz, Michele Hermansen, Darryl Wendt, Brian Duggan, Bob Crotty and Andrea Neumann, Clerk/Treasurer. Craig Warren, Noah Wiedenfeld, Amber Toutage, Dan Clement and Nancy Karastes were also present.

City of New Richmond/Town of Star Prairie Boundary Agreement: City of New Richmond Administrator Noah Wiedenfeld and Planner Amber Toutge reviewed an outline of the boundary agreement with the Board, summarizing history and purpose, methods for attachment, zoning, revenue sharing and road maintenance. A meeting of the Urban Reserve Commission is scheduled for Wednesday, December 4 at 5:00 p.m. at the Star Prairie Town Hall. Clerk to confirm appointment of members and coordinate with City of NR on notice of agenda.

Town Maintenance Building: Clerk confirmed with Wisconsin Towns Association Attorney Carol Nawrocki that the site prep and construction of a maintenance building qualify for SLFRF funding. “Under the statute and 2022 final rule, recipients may use SLFRF funds for the provision of government services...” (SLFRF Final Rule FAQ. Page 63. March 29, 2024). Motion M/S by Michele Hermansen/Brian Duggan to transfer money from the ARPA account into the General Fund to pay Kusz Contracting, LLC for the work performed to date (driveway and building site prep for the maintenance building). Motion carried. Pursuant to Town of Star Prairie Ordinance 14-3-1, Clerk directed to schedule a Special Meeting of the Electors for Monday, October 14 at 5:00 p.m. to approve the development of public land in the form of a public structure(s) or building(s). Clerk directed to schedule a Special Board Meeting immediately following to potentially review and select a bid for construction.

Snow Plowing Contract: Board reviewed Snowplowing Services Contract. Clerk requested a copy of the liability insurance policy and certificate of insurance from Contractor Mike Nutzmann, but did not receive it at the time of the meeting. Clerk to contact insurance company to request copy of last year’s policy to confirm coverage.

Town Hall Phone Service: Clerk to switch phone service providers.

Roads & Maintenance

Repair Town Hall Building Facia: Clerk approved to work with Krumm on replacing Town Hall building facia on the west side of the building.

Motion to Adjourn: Motion M/S by Bob Crotty/Brian Duggan to adjourn. Motion carried at 6:17 p.m.

Andrea Neumann, Clerk/Treasurer
Town of Star Prairie