

Town of Spider Lake
Board of Supervisors Meeting
Town Hall, 10896W Town Hall Road
Wednesday, February 11th, 2026
6 p.m.

NOTICE IS HEREBY GIVEN that the Town of Spider Lake Town Board will convene it's regularly scheduled meeting on Wednesday, February 11th, 2026 at 6 pm at the Town Hall with Zoom attendance.

AGENDA

1. Call to Order
2. Community Participation: A way for the public to participate. Sign-up sheet, for three persons - 3 minutes per person. Be respectful.
3. Approve agenda for February 11th, 2026 (**MOTION**).
4. Pledge of Allegiance
5. Approval of minutes from January 14th Town Board Meeting (**MOTION**)
6. Treasurer's Report (Molly Pagenkopf)
 - a. Resolution to open a dedicated ToSL checking account at Chippewa Valley Bank for Garden & Grounds Auxillary - Two signatures required.
7. Clerk's Report (Bianca Cleary)
 - a. Vouchers (**MOTION**)
 - b. Website Management Policy (**MOTION**)
 - c. Zoom participation Resolution of the Board (**MOTION**)
8. Committee Reports
 - a. PR & C (Sarah Delaney)
Condo PLAT amendment - Spider Lake Luxury Condominiums (**MOTION**)
 - b. Roads (Quentin Johnson)
 - c. Health, Safety & Environment (Quentin Johnson)
Sawyer County Ambulance Service Report (October 2025)
2025 Fire Department Report
DNR approval of Slow No Wake Buoys in connector (**MOTION**)
Public Landing Signage Approval
Strategy for Enforcement in Summer 2026 (DISCUSSION)
 - d. Finance & Insurance (Bill Amery)
Budget amendment for tax levy shortfall (**MOTION**)
 - e. Facilities & Maintenance Transfer Station (Mark Johns)
9. General Administrative Items
Letter to AARP on behalf of Garden & Grounds Auxillary grant application.
10. Adjourn (**MOTION**). Next Regular Town Board meeting will be on 3/11/26 at 6 pm.

Town of Spider Lake is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: Feb 11, 2026 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84135590278?pwd=Ka3AiTVAp0MabY6iGH8dwC6iD8rZML.1>

Meeting ID: 841 3559 0278

Passcode: 096179

One tap

+13092053325,,84135590278#,,,,*096179# US

+13126266799,,84135590278#,,,,*096179# US (Chicago)

Join Instructions:

<https://us02web.zoom.us/join/84135590278/invitations?signature=zcBM0XmL4WH-AIXYRy9LQgtDFdKiy5rEbdG9OvEdjtl>

Town of Spider Lake
Board of Supervisors Meeting
Town Hall, 10896W Town Hall Road
Wednesday, January 14th, 2026
6 p.m.

MINUTES

1. Meeting was called to order by Chair Johnson at 6:00 pm. In attendance were Supervisors Delaney, Johns, Amery and Thearin with Clerk Cleary, and Treasurer Pagenkopf.
2. Community Participation: None
3. **Motion** to approve agenda for January 14th, 2026 made by Sarah Delaney, seconded by Mark Johns. All ayes. Motion carried.
4. Pledge of Allegiance
5. **Motion** to approve minutes from December 10th Town Board Meeting with two changes to be made in the P&RC section made by Sarah Delaney, seconded by Quentin Johnson. All ayes. Motion carried.
6. Treasurer's Report was presented by Molly Pagenkopf. Year to date cash balance \$435,481.
Discussion of a policy for dealing with outdated checks.
Motion to approve Auto Pay for the Elan Credit Card made by Bill Amery, seconded by Quentin Johnson. All ayes. Motion carried.
7. Clerk's Report presented by Clerk Cleary:
 - a. **Motion** to approve vouchers in the amount of \$187,961.97 and any late coming regular bills made by Sarah Delaney, seconded by Dave Thearin. All ayes. Motion carried.
 - b. Two incumbent candidates will appear on the official ballot: Dave Thearin and Bill Amery.
8. Committee Reports
 - a. Plan & Review Commission presented by Sarah Delaney:
Motion to deny rezone petition for the Roulz-Sellie Trust made by Sarah Delaney, seconded by Quentin Johnson. All ayes. Motion carried.
During 2025, the Plan & Review Commission approved \$9.8 million in new construction, 56 permit or CSM reviews and a rezone petition. Permit fees totalled more than \$25,000 (direct revenues to the Town).
 - b. Roads presented by Quentin Johnson:
T2 Repair - at the end of plow season, the T2 will be getting a new transmission.
 - c. Health, Safety & Environment presented by Quentin Johnson:

Motion to adopt Ordinance 2026-01 approving the Slow No Wake Buoys for Lost Land Lake-Teal Lake Connector made by Mark Johns, seconded by Bill Amery. All ayes. Motion carried.
 - d. Finance & Insurance presented by Bill Amery:
Finance and Insurance Committee will be trying to create a 5Y operating & capital budget plan.
 - e. Facilities & Maintenance presented by Mark Johns:
Facilities - Fire Station #2 needs maintenance and cleaning; Act 71 passed so the Town will only be using the posting cabinet at the Town Hall and removing the other two in spring.
Transfer Station - Thank you to Stephan Olson and Mark Burke for covering the Transfer Station

while Bob was out; Aluminum cans were returned for \$85.20.

9. General Administrative Items

Clerical error on property tax levy - taxpayers were undercharged \$65,000 on tax bills.

Motion to sign IT Support Contract with Chris Klein for the dates 1.1.26 - 12.31.28 made by Sarah Delaney, seconded by Mark Johns. All ayes. Motion carried.

Motion to approve a new 3 year contract with Town Web for hosting the Town of Spider Lake website made by Sarah Delaney, seconded by Dave Thearin. All ayes. Motion carried.

Discussion of a website policy tabled until next month.

11. Motion to adjourn made by Mark Johns, seconded by Bill Amery. All ayes. Motion carried. Next Town Board meeting will be on 2/11/26 at 6 pm.

Respectfully submitted,

Bianca Cleary

Clerk, Town of Spider Lake

2.8.26

Town of Spider Lake
Transaction List by Vendor
January 15 through February 11, 2026

Vendor	Amount
Advance Printing	(63.72)
Anderson, Hager & Moe	(595.00)
BOARD OF COMMISSIONERS OF PUBLIC LANDS	(49,429.39)
Boyer Trucks	(874.59)
CenturyLink	(563.92)
DMC Wear Parts LLC	(3,061.07)
Hayward Community Schools	(297,039.17)
Heinz CTC, Inc	(4,194.34)
John Fabick Tractor Company	(451.77)
L & M Fleet Supply	(289.12)
NAPA Auto Parts	(12.79)
Northern Lakes Cooperative	(980.94)
Northland	(3,864.43)
Northwood Technical College	(15,068.49)
Republic Services #930	(608.56)
RICE LAKE DIESEL SERVICE, LLC	(4,007.38)
Riglemon Appraisal Service	(3,000.00)
Rusk County Farm Supply	(1,528.02)
Sawyer County Highway Dept	(6,510.91)
The Horton Group Inc	(6,599.00)
Town Web Design LLC	(300.00)
Wisconsin ETF Health Insurance	(2,091.56)
Totals	(401,134.17)

Sawyer County Ambulance Service Public Safety Report 2025

Introduction

This report provides an overview of the ongoing improvements and operational updates within the Sawyer County Ambulance Service. As a vital component of public safety in Sawyer County, our team is committed to enhancing service delivery, optimizing resources, and ensuring high-quality patient care through strategic initiatives and consistent training.

Operational Updates

Station Reorganization

Sawyer County Ambulance Service is actively working on rearranging our stations to improve response efficiency and coverage across the county. This initiative aims to position resources strategically, ensuring faster response times and better accessibility, particularly in outlying areas.

Fleet Management

Our team is conducting a comprehensive review of the ambulance fleet to assess vehicle conditions, identify maintenance needs, and determine which units can be retired or replaced. This process ensures that our fleet remains reliable, safe, and equipped to meet the demands of emergency medical services.

Updated Protocols

We have implemented updated medical protocols to align with current best practices in emergency medical care. These revisions enhance our ability to provide effective, evidence-based treatment, improving patient outcomes and operational consistency.

Inventory and Reporting Systems

To improve resource management and reporting accuracy, we are transitioning to a new inventory management system and a modern report writing system. These upgrades provide better control over medical supplies, streamline billing processes, and enhance patient care documentation, ensuring timely and accurate reporting.

Proposed Part-Time Secretarial Position

I am collaborating with Mike Markgren to seek approval for a part-time secretarial position within the Emergency Services department. This role is critically needed to handle administrative tasks such as responding to emails, tracking receipts, and scheduling. By delegating these responsibilities, I can focus on high-priority tasks including training coordination, employee reviews, billing follow-up, contract management, equipment upgrades and maintenance and attending essential meetings. This initiative aims to reduce the administrative burden that often delays other critical operational improvements.

Clinical Performance

High-Acuity Calls and Training

Over the past month, our EMTs and paramedics have responded to numerous high-acuity calls, leveraging their advanced skills to achieve positive patient outcomes. These incidents underscore the critical importance of consistent, high-quality training and the value of maintaining a higher level of service. Our team's expertise in handling complex emergencies reflects our commitment to excellence in patient care.

EVOC Training

In early October 2025, our staff completed Emergency Vehicle Operator Course (EVOC) training. This program enhances the safety and efficiency of our ambulance operations, ensuring that our drivers are well-equipped to navigate challenging conditions while prioritizing patient and public safety.

Response Time Analysis

Average Run Times

Analysis of response times from unit en route to arrival on scene shows significant improvement:

- **2019 Average Run Time:** 18.56 minutes
- **2025 Average Run Time:** 10.21 minutes

This reduction of approximately 8.35 minutes demonstrates our ongoing efforts to optimize response efficiency through station reorganization, fleet management, and operational improvements.

Outlying Areas

In outlying areas, response times have shown improvement, though variability persists due to call volume and mutual aid availability:

- **2019 Outlying Areas Average Run Time:** 15–30 minutes
- **2025 Outlying Areas Average Run Time:** 10–20 minutes

The reduction in response times for outlying areas reflects our focus on improving access to emergency services in remote regions. Outliers, such as extended response times, are often attributed to high call volumes or reliance on mutual aid, which we are working to mitigate through strategic planning.

Conclusion

Sawyer County Ambulance Service remains dedicated to enhancing public safety through operational improvements, advanced training, and modernized systems. The addition of a proposed part-time secretarial position, alongside reduced response times, successful management of high-acuity calls, and ongoing initiatives such as station reorganization and fleet optimization, reflect our commitment to serving the community effectively. We will continue to prioritize training, resource management, and strategic planning to ensure the highest standard of emergency medical services for Sawyer County.

Town of Spider Lake

Website Management Policy

1. Purpose

The official Town website is an important tool for communicating with residents, property owners, visitors, and other stakeholders. Its purpose is to provide accurate, timely, and transparent information regarding Town government, services, meetings, policies, and community events.

This policy establishes standards, roles, and procedures for the management, content, and maintenance of the Town's official website.

2. Authority

The Town Board of Supervisors retains final authority over the Town website. The Board Chairman is designated to manage website content and technical administration consistent with this policy. The Chairman may designate qualified individuals as needed to help administer the website. Individuals authorized to administer the website will be reviewed following each Chairman's election.

3. Website Administrator

3.1 Designation

The Town Board shall designate a **Website Administrator**, which may be the Clerk, Deputy Clerk, a contracted service provider, or another individual approved by the Board.

3.2 Responsibilities

The Website Administrator is responsible for:

- Posting approved content to the website
- Maintaining site organization and functionality
- Coordinating updates with Town officials and committees
- Ensuring compliance with this policy
- Removing outdated or incorrect information in a timely manner

4. Content Standards

4.1 Official Content Only

The Town website shall contain **official Town-related information**, including but not limited to:

- Town Board agendas, minutes, and notices
- Ordinances, resolutions, and policies
- Election information

- Town services and contact information
- Committee information
- Town-sponsored or Town-approved events

4.2 Accuracy and Timeliness

All content must be:

- Accurate and factual
- Reviewed for clarity
- Updated or removed when no longer current

Meeting notices and agendas shall be posted in accordance with Wisconsin Open Meetings Law.

5. Content Approval and Submission

5.1 Authorized Submitters

Content may be submitted by:

- Town Board members
- Town Clerk or Deputy Clerk
- Committee Chairs or designees
- Town contractors (as authorized)

5.2 Review

The Website Administrator may:

- Edit content for formatting, clarity, and consistency
- Request clarification before posting
- Delay posting content that is incomplete or unclear

Policy changes, statements of opinion, or sensitive matters must receive **Town Board approval** before posting.

6. Prohibited Content

The following shall **not** be posted on the Town website:

- Political endorsements or campaign material
- Personal opinions of officials or residents
- Commercial advertising (except approved community notices)
- Confidential or private information
- Content that is discriminatory, defamatory, or inappropriate
- Content not related to Town business or activities

7. Accessibility and ADA Compliance

The Town will make reasonable efforts to ensure website content is accessible in accordance with:

- Americans with Disabilities Act (ADA) principles
- Best practices for public-sector websites

This includes:

- Clear language
- Use of accessible document formats when feasible
- Providing accommodations upon request

8. External Links and Third-Party Content

The Town website may include links to:

- County, state, or federal government resources
- Community partner organizations
- Emergency or public service information

The Town is not responsible for the content of external websites. A disclaimer may be included where appropriate.

9. Public Comments and Interactive Features

If the website includes contact forms, email links, or other communication tools:

- Such tools are not intended to replace formal public participation processes
- Messages received may be subject to Wisconsin Public Records Law
- Inappropriate submissions may be filtered or disregarded

10. Records Retention and Public Records

Website content may constitute a public record under Wisconsin law. The Town shall:

- Retain records in accordance with applicable retention schedules
- Preserve meeting notices, agendas, and minutes as required

11. Security and Maintenance

Reasonable steps shall be taken to:

- Maintain website security
- Protect against unauthorized access or changes
- Back up site content regularly

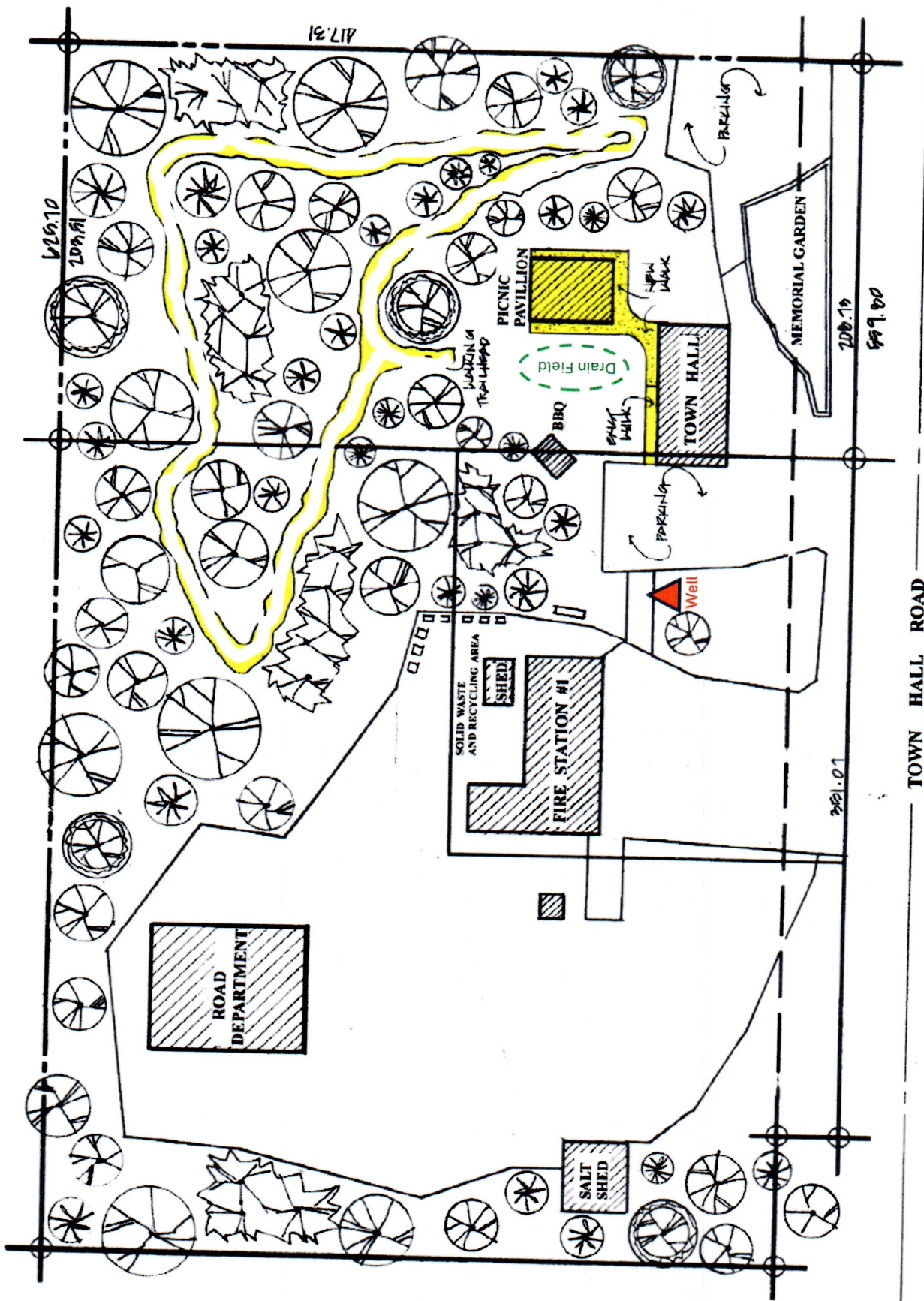
Passwords and administrator access shall be limited to authorized individuals.

12. Policy Review and Amendments

This policy may be reviewed periodically and amended by action of the Town Board.

13. Disclaimer

The information provided on the Town website is for general informational purposes. While reasonable efforts are made to keep information current, the Town makes no guarantees regarding completeness or accuracy and assumes no liability for errors or omissions.



2026 Project



NORTH

PROPOSED SITE ENHANCEMENT PLAN

1" = 40'

Town of Spider Lake Board of Supervisors Resolution

Title: Resolution Allowing Participation by Elected Officials via Zoom

WHEREAS the Board of Supervisors recognizes the importance of maintaining flexibility and accessibility for elected officials to participate in meetings; and

WHEREAS technological advancements now allow for secure and efficient virtual participation through platforms such as Zoom, thus enabling broader participation and engagement;

NOW, THEREFORE, BE IT RESOVLED THAT,

Section 1: Purpose

The purpose of this resolution is to formally allow elected officials to participate in board meetings via Zoom, ensuring continued governance and decision-making even when in-person attendance is not feasible.

Section 2: Guidelines for Participation

1. Elected officials wishing to participate via Zoom must notify the Town Clerk at least 48 hours in advance of the

3. The Town Clerk shall record votes from virtual participants with the same accuracy and detail as those from in-person attendees (roll call vote).

Section 4: Review and Amendment

This resolution shall be reviewed annually to assess its effectiveness and propose any necessary amendments.

Adopted this 11th day of February 2026

Chairman of the Town Board of Supervisors Quentin C.
Johnson _____

Town Clerk Bianca
Cleary _____

Supervisor Sarah Delaney

Supervisory Bill
Amery _____

Supervisor Mark
Johns _____

Supervisory Dave
Thieren _____

February 6, 2026

Bianca Cleary
Town of Spider Lake
10896 W Town Hall Road
Hayward, WI 54843

Subject: Waterway Marker Permit #4358 Approved for Waterbody ID 5003238 between Lost Land Lake and Teal Lake.

Dear Clerk Cleary:

The Department of Natural Resources approves your request to place five slow no wake waterway markers on unnamed waterbody WBIC 5003238. This waterway is also known as the connector between Lost Land Lake and Teal Lake. The approved location of the five slow no wake markers is listed on the attached waterway marker permit and map. The authority for placement of the waterway marker is vested in the local authority, with the applicant being responsible for the placement and maintenance of the marker.

The applicant is responsible for ensuring the marker is placed as identified on the waterway marker permit application. The permit and this letter should be kept by the applicant as proof of compliance with the law.

Please contact me at 715-764-0716, should you have any questions regarding this approval.

Sincerely,



Lt Bob Kneeland

Local Government Recreation Administrator-Conservation Warden
Wisconsin Department of Natural Resources
Division of Public Safety & Resource Protection

Enclosure

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison, WI 53707-7921
dnr.wi.gov

Waterway Marker Application and Permit

Form 8700-058 (R 05/23)

Page 1 of 2

Notice: Collection of this information is authorized under s. NR 5.09, Wis. Admin. Code. Failure to provide this information may result in removal of waterway markers. Personal information collected will be used to administer the Waterway Marker Permit program and may be provided to requesters as required by Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

Instructions: Refer to instructions and requirements on the back of this form. Complete this form and send to your local conservation county warden.

Application and Permit: ☒ Placement ☐ Discontinue ☐ Change ☐ Temp. Project or Event

Jurisdiction: ☐ City ☒ Town ☐ Village of SPIDER LAKE County of SAWYER, Wisconsin.

Section 1: Applicant Information

Applicant Name

TOWN OF SPIDER LAKE, Sawyer Co.

Street Address

10896 W TOWN HALL RD

City

HAYWARD

State

WI

ZIP Code

54843

Telephone Number (include area code)

715-462-3977

Name of lake or body of water buoys will be placed

Lost Land Lake - TEAL LAKE CONNECTORID # 5003238

Section 2: Riparian Permission - Required for moorings, slalom course, race-course markers

Property Owner Name

Street Address

City

State

ZIP Code

Telephone Number (include area code)

I consent to the placement of water marker(s) adjacent to the waters of my private property.

Signature of Applicant (authorizing representative) Date Signed

For Construction Projects - Enter Information Below

WDOT Project Number

Project Start Date

Project End Date

Type of Marker(s)	Qty.	Type of Marker(s)	Qty.	Message on Marker	Factors to Consider
Aid to Nav. Center		Boat Excluded ☒			Ordinance Required
Aid to Nav. Red		Swim Area ☒		SWIM AREA	Commonly approved only for public beach use
Aid to Nav. Green		Controlled Area ☒	<u>5</u>	<u>SLOW - NO WAKE</u>	Ordinance or state law required
Mooring		Hazard Warning ☒			No Ordinance Required
Non-standard Markers/signs		Informational ☐			No Ordinance Required
Describe the Non-standard markers					

Required - Attach diagrams and satellite maps showing the proposed location of the marker(s). Identify the exact location of the water marker(s) in distance from one or more fixed objects, whose location is known or provide the GPS coordinates of the marker(s) placement.

Applicant Representative (print name)

Quentin Johnson

Signature of Applicant (authorizing representative)

QUENTIN JOHNSON, CHAIRMAN

Date Signed

1/14/26

Section 3: Local Government Authorization

☒ **Approved** -- The above named applicant may place and maintain, subject to DNR approval, the above described marker(s).

☐ **Disapproved** -- The placement of the described marker(s) may not take place.

Name of Local Government or State Agency

TOWN OF SPIDER LAKE

Restrictions

NONE

Approved by (print name)

QUENTIN JOHNSON

Title

CHAIRMAN

Approved by (signature)

Quentin Johnson

Date Signed

1/15/26

Leave Blank - DNR Use Only

Warden's Recommendation ☒ Approved ☐ Disapproved

Recreation Warden

☒ Approved ☐ DisapprovedOrdinance on File ☒ Yes ☐ No ☐ Not Required

RW Signature

Date Signed

Warden's (Printed) Name

Bob Kneeland

WWM permit number

43586 Feb 2026



Navigation from
Lost Land Lake
to
Teal Lake
Buggy
Coordinates

- 1) $46^{\circ}5.519'N - 91^{\circ}8.262'W$
- 2) $46^{\circ}5.362'N - 91^{\circ}8.071'W$
- 3) $46^{\circ}5.045'N - 91^{\circ}8.095'W$
- 4) $46^{\circ}5.028'N - 91^{\circ}7.906'W$
- 5) $46^{\circ}5.071'N - 91^{\circ}7.16'W$

Measurements
by GARMIN

GRAVEL

LEATHERLEAF

↑ LOST LAND LAKE

WOODEI

1

46°5.519'N - 91°8.262'W

2

46°5.362'N - 91°8.071'W

WATERWAY
ID# 5003238

← CONNECTOR BETWEEN
LOST LAND AND TEAL LAKES

TEAL LAKE ↓

EMER
VEGE

46°5.028'N - 91°7.906'W

5

46°5.045'N
- 91°8.095'W →

3

4

46°5.071'N - 91°7.716'W

Dear AARP Community Challenge Review Committee,

As Chairman of the Town of Spider Lake and Chairman of the Town's Health and Safety Committee, we are pleased to support our project to make our community gathering spaces more accessible and inclusive.

Spider Lake is a rural community where most residents are age 55 and older, and many families and grandparents visit throughout the year. Currently, residents must travel more than 28 miles for groceries, services, and many social activities. This distance can be especially challenging for older adults and individuals with mobility limitations.

By improving accessibility in our local community spaces, we are creating opportunities for socialization, recreation, and community events closer to home. These enhancements will help reduce isolation, support healthy aging, and ensure that people of all ages and abilities can participate in community life.

This project reflects our strong commitment to health, safety, and quality of life. We appreciate your consideration and the important work AARP does to support age-friendly communities.

Sincerely,

Quentin C. Johnson
Town Chairman, Town of Spider Lake

Chairman, Health and Safety Committee