**TOWN BOARD MEETING MINUTES**
**TOWN OF SPIDER LAKE**
**Hayward, WI 54843**
Wednesday, January 10, 2024
7:00 pm

1. The Town of Spider Lake Board of Supervisors monthly meeting was called to order by Town Chair Tim Sheldon at 7:00 pm. Present were Chair Tim Sheldon, Supervisors Deb Amery, Lee Seibert, Sarah Delaney and Mark Johns, Treasurer Kathy Overman Clerk Ann Schultz and Deputy Clerk Bianca Cleary.

2. **Motion** to approve the agenda for the Town Board Meeting on Wednesday, January 10, 2024, made by Sarah Delaney with the addition of the public input session and seconded by Mark Johns. All ayes. Motion carried.

3. Pledge of Allegiance

4. Public comment session: none.

5. **Motion** to approve the minutes from the Town Board Meeting on Wednesday, December 13th, 2023 made by Deb Amery and seconded by Mark Johns. All ayes. Motion carried.

6. Treasurer's Report presented by Kathy Overman

- Year to date $921,529.75 as of December 31, 2023.

7. Vouchers presented by Clerk Schultz

- Expenditures in the amount of $156,760.36 were presented for inspection by the Board. **Motion** to approve the vouchers and any that come in late was made by Deb Amery and seconded by Lee Seibert. All ayes. Motion carried.

8. Clerk's Report presented by Ann Schultz

- **Motion** to approve Liquor licenses for
    1. Ghost Lake Lodge Property Management, LLC, Wade A Whiddon, Agent, dba Ghost Lake Lodge 12355N Scheers Rd (license not issued until after closing date)
    2. Dough Girl, LLC, Robert T Champion, Agent, dba Spider Lake Golf Course 11165 W Elaine Dr.
    3. Wayzata Bay Consulting, LLC, Michael M Burkauskas, Agent, dba Blackiron Bar & Grill 12131 W State Hwy 77 (license not issued until after closing date)

  made by Deb Amery and seconded by Sarah Delaney. All ayes. Motion carried.

- **Motion** to approve Operator/Server License for Blackiron Bar & Grill – Gregory T Forseth made by Tim Sheldon and seconded by Mark Johns. All ayes. Motion carried.

- Election update: No February Primary, April 2nd Spring Election – 3 Supervisor candidates on our ballot: 1. Quentin Johnson; 2. Deb Amery; and 3. Bruce Van Fleet

- WTA District meetings, Lakewoods Resort, in person - April 5th or virtual on April 1st, ($65) – need at least one Supervisor to obtain a Board of Review recertification (Mark Johns did it last year). Must pre-register.
- Lumen Technology/Century Link update – trunk line to bring service has been completed by Lumen/Century Link. Service to homes is done by BrightStar and they are not interested in updating our services at the current time. Thank you, Charlie Brandt, Jim, and Don who spent time wiring the new building at no cost to the Town.

9. Committee Reports

a. Roads Committee presented by Deb Amery
   - Budget Update – total budget for 2024 for Roads $491,926. Huge thank you to Bob for building a 32' workbench for the new building from scrap wood from the new building!
   - Update on the equipment purchase process – working on getting responses on the new process. If anyone is interested in this, please reach out to Deb Amery. Huge thank you to the Roads Department who came in $5,537 under budget in 2023!

b. Plan & Review Commission presented by Sarah Delaney
   - The P&RC hosted a public hearing on a Petition for Rezone (from RR-1/F-1 to RR-1) by applicants Lee & Lori Seibert.
   - The Seibert's intent is to subdivide and sell the southwestern portion of the ~14 ac parcel, enabling a dwelling/residence to be built (currently proposed as 3.5 ac parcel). Nine response letters received for the proposal; eight opposed. Primary concerns centered on preserving Northwoods character and protecting the environment. A large portion of the existing parcel is wetland; concern expressed on negative impacts of development. Seibert confirmed he plans no more development beyond the SW portion subdivision. P&RC supported the petition and recommends that the Town Board support the rezone to the Sawyer County Zoning Committee. Sarah Delaney moved to approve the rezoning of the Seibert property, seconded by Tim Sheldon. Discussion: Recommendation to amend the motion to add three conditions: that the parcel be evaluated with a PERC soil test to determine the suitability of sanitation system, a survey grade plot plan be undertaken to define the available building area, and any proposed structure must be residential dwelling, not storage building with habitable space. Chairman Sheldon suggested Lee Seibert recuse himself due to his personal interest. Has the buyer met with Mike Gardner? No. PERC test has been scheduled, and a survey has been requested by the Seiberts. Delaney moved to recommend the rezone with recommended conditions; Sheldon seconded. All ayes (Seibert abstained). Motion carried.
   - Zoning Administrator's Report – one permit reviewed and approved for Mark Santas: LUP 23-040_REV – Accessory Building (Revision to LUP 23-040; larger size and new placement)
   - CAFO Operations Ordinance 01-2024 – FAQs are in the packet and Delaney provided an overview of the Ordinance and its contents. The purpose is to protect the public, the natural resources and property values AND create strong livestock ordinance that would withstand scrutiny. Sarah Delaney moved to endorse moving forward with the proposed DRAFT Ordinance 01-2024: Concentrated Animal Feeding Operations (CAFO) Ordinance, seconded by Deb Amery. All Ayes. Motion carried. The draft documents will be posted on the website, with written comments requested by February 2. A public hearing will be planned for Feb 7, 2024.

c. Facilities, Maintenance, & Solid Waste presented by Mark Johns
    - Facilities Report: New Building – walk through completed with Walters Construction as construction is completed and under budget. It's a shared building. Three main priorities: (1) Provide a safe working environment and allow our road team to enter the building with plows on trucks. (2) Expand our facilities for the Fire Department including shower, bathroom and laundry facilities for post emergency clean up, as well as space to maintain and repair our fire trucks. (3) All of the Town's equipment is now under roof and protected inside and under our "lean to".
    - Don Fogal asked the builders to leave the extra wood and Bob built the amazing workbench at no extra cost to the Town.
    - Butterfield Well – Larger 3 HP pump at no extra cost (originally 2.5 HP to be installed) to provide greater water supply to all buildings. A huge improvement for our town. For decades our Road and Fire Departments have worked with inadequate facilities. A big thank you to all committee members and the community for making this happen.
    - Town Cabinet for legal posting at Boulder Lodge, glass had fallen out of it. Mark put it back together and in good working order now. Mark and Don put new gutters on the Town Hall – hinged gutters that can be retracted for winter.
    - Transfer Station Report – Holiday surge to be sure (Santa was good and New Year's was rung in with gusto). Please be sure that recyclables are clean when they are brought to the Transfer Station.
    - All facilities are protected with three generators for the first time.
d. Health & Safety presented by Lee Seibert –
    - Ice thickness is increasing, and groomers have been out. Fire danger is low. Fire Department – budget that was approved was different from the budget that should have been due to Lee's illnesses and hospitalizations. A lot of items from the Roads Department have been moved to the new building, opening up a lot of space for the Fire Department.
    - The $500 deposit for ArmorCoating the floor of the Fire Department has not been paid and it should be looked into paying to hold our place in line to get it done in spring. Total cost of the flooring would be $16,127.95. Lee moved that we make the deposit of $500, seconded by Sarah Delaney. Discussion: Racks to be installed will not affect the flooring. Project would not begin for several months – it would be a spring project. Mark would like to see an entire overall plan for the building – what does the Fire Department want to change and what outcomes would they like to see? A comprehensive plan presented to the Board would be very helpful for the Board to review. Sarah Delaney, Deb Amery, and Tim Sheldon all voted Aye to paying the deposit. Mark Johns voted against. Motion carried.
    - Chief: Mike Schmidt, EMS Director: Rex Clevenger, Treasurer: David Thearin, Secretary: Deb Amery
e. Finance & Insurance presented by Tim Sheldon
    - Finance Committee updates – Building final cost was $474,931, including an $8,992 generator as an unanticipated expense.
    - Wildfire Risk Reduction Grant -Wildfire Risk Reduction application for the 2024 project year cycle. A team of fire program specialists reviewed 58 applications requesting $519,000 in project funding. Each project was evaluated according to how well it fit within the 2024 Wildfire Risk Reduction guidelines, its ability to reduce wildfire risk in high fire risk areas, and whether it supports the work identified in Community Wildfire Protection Plans and Firewise USA sites. Due to a record level of funding requests and

a lesser amount of available grants funds, we did have to make some cuts, particularly in the “fuels reduction” category. Town of Spider Lake was FULLY FUNDED for $11,900: • You requested $5,400 for Brush Collection Days• You requested $5,500 for Roadside Fuels Reduction• You requested $1,000 for Home Ignition Zone Assessments

- Ghost Lake Dam – The agreement between the Town of Spider Lake and Boulder Properties, LLC to purchase and lease six piers with insurance has been completed and submitted to the DNR. Closes an 18-month effort to formalize the Ghost Lake Dam agreement. Many thanks to Michelle and Terry Conroy, Town Attorney John Carlson and Deb Amery as well as DNR staff members Robert Hoffman and Jacob Duffner who made this happen.
- Town of Round Lake Cell Tower-discussing sharing equipment to defray the costs.
- Would supervisors like to change the meeting time to 6pm rather than 7pm on Wednesdays? Tim Sheldon **moved** the Town Board meeting time be shifted from 7 pm to 6 pm, seconded by Deb Amery. Discussion: it will be harder during the summer to get in at 6. All ayes. Motion carried.

10. New Business/Announcements

- Ad Hoc Vision Assessment Committee update - Sarah Delaney presented that all Town Survey items have been posted to the Town’s website.

11. **Motion** to adjourn made by Mark Johns and seconded by Deb Amery. All ayes. Motion carried.

**Next meeting will be Wednesday, February 14th at 6 pm.**

Respectfully submitted,
Bianca Cleary, Deputy Clerk
January 11, 2024