

MEETING MINUTES

Town of Spider Lake Plan and Review Commission Meeting August 6, 2025

1. The meeting was called to Order by Chair Delaney at 6:00 pm. Present were P&RC Chair Delaney, Commissioners Johnson, Capes, Alternate Julie Rudolph and ZA Gardner. Commissioners Becker and Tumbleson were unable to attend, and a quorum was present.
2. **Motion to approve the Agenda by Johnson, seconded by Capes.** All in favor; motion carried.
3. Pledge of Allegiance
4. **Motion to approve the Minutes of the July 2, 2025 P&RC Meeting made by Johnson, seconded by Capes.** All in favor; motion carried.
5. CSM Review – Seibert:
Discussion – The proposed Lot 1 parcel is already an easement of record and the minimum requirements of the ordinance are satisfied. **Motion to recommend the Seibert CSM to the Town Board made by Johnson, seconded by Capes.** All in favor; motion carried.
6. CSM Review – Hanna Bay Pines LLC:
Discussion – The proposed 10.08 ac Lot 1 includes the tax id parcel 40245. Both the proposed Lot 1 and the remainder of existing parcel 31389 (39.4 ac) meet the minimum requirements of the ordinance for a shoreland parcel. **Motion to recommend the Hanna Bay Pines LLC CSM to the Town Board made by Johnson, seconded by Rudolph.** All in favor; motion carried.
7. Zoning Administrator's Report
ZA Gardner reported that inquiries again have been numerous and with the majority of activity concerning accessory structures.
Permit review and action:
 - i. LUP 25-23 Wood – Accessory Building – Storage
Discussion: Proposed location does not meet required setbacks. Possible solution discussed should owner want to pursue. **Motion to DENY application made by Johnson, seconded by Capes.** All in favor; motion carried.
 - ii. LUP 25-24 Carlson – Accessory Building – Garage
Motion to approve made by Capes, seconded by Rudolph. All in favor; motion carried.

- iii. DW 25-03 Bell – Driveway access off of Scheers Road
Motion to approve made by Capes, seconded by Rudolph. All in favor; motion carried.
- iv. LUP 25-25 Maier – Accessory Building – Garage
Discussion: Parcel is non-conforming and presents unique circumstances. Proposed garage location meets the required 100' setback from Boos lake, but is 14' short of the required distance to rear parcel boundary bordering the National Forest. **Motion to approve- recognizing that the rear distance shortfall is mitigated by the National Forest buffer from the road- made by Delaney, seconded by Capes.** All in favor; motion carried.
- v. LUP 25-26 Sulko – Accessory Building – Garage
Item was tabled due to incomplete application.
- b. Notices (information)
 - i. Birchwood Condo Assn dredging: after-the-fact CUP
For future awareness and completeness of the files, notice was sent to inform Condo Association of the need for a permit.

8. Update status of Land Use Ordinance 17-88

Delaney reported that the Town is continuing the search for expertise to advise on the Ordinance update. Johnson shared that contact has been made with a recommended expert and a request for an initial meeting has been made.

9. Any other business: Delaney shared that an effort is under way by Towns in the County to voice disapproval of the recent County Board decision to endorse the 'Option F' camping cabin amendment to the County zoning ordinance *without* the 30% restriction endorsed by many of the Towns. Delaney will circulate the information and inform the Board.

10. **Motion to adjourn made by Johnson, seconded by Rudolph.** Meeting concluded at 7:40 pm.

Respectfully submitted,

Sarah Delaney
Chair, Plan and Review Commission
August 7, 2025