

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, October 6, 2026**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 pm. Present were Witzmann, Crotty, Neumann, and Hoheisel.

Approval of Agenda: *Motion by Demulling, seconded by Crotty to approve the agenda. Motion carried.*

Public Input: Lenny Germain presented information on issues in the Town regarding trees in road right of way, Pine Lake boat launch area, and construction items on end of cul-de-sacs by contractors.

Approval of Previous Meeting Minutes

Motion by Demulling, seconded by Crotty to approve the September 1, 2026, Meeting Minutes. Motion carried.

New Business

- Discussion on 2027 Road Maintenance Budget Recommendation-Review of budget.
- Discussion on 2027 Road Capital Project Budget Recommendation-Witzmann discussed 55th Street and the documents recorded at the County Register of Deeds. Public road easement is recorded on the last section. Witzmann noted there is no public turnaround and discussed with Terry Cook that the Town would like a turnaround when paving a road. Discussion. Witzmann will bring forward to the Town Board to consider municipal attorney's legal opinion on acquiring the turnaround area by easement or deed.
- Discussion on 2027 Capital Equipment Budget/Purchases-\$21,500 sale for truck #773. Discussion on repair issues for other trucks.
- Discussion on Capital Road Improvement/Upgrade Requirements for Dead Ends-Discussion on planning on which gravel roads need turnarounds and those that are not feasible.
- PPP and other Park 2027 Maintenance-Crotty discussed joint maintenance that needs to be done between Village and Town, such as cap maintenance. Town would be responsible for mowing, trail maintenance, camera, and portable toilet expenses.
- Town Parking Lot Striping – Later this week.
- Support Required for November 3 Election -Discussion on parking lot cones.
- Road Certification Report/Ratings-Discuss/Consider Meeting Date-October 12.
- Part Time Help-Snow Removal-Dave Olson, Jason Crotty, Adam Larse, Tyler Thiel, Doug Schoenborn.

Old Business

- Compost Site Discussion and Options-Discussion. Tabled until Town Board meeting.
- Review of Weekly Logs-Reviewed.

- Budget Review-Discussion.
- Roads Update-Discussion.
- Equipment Update-Repair issues.
- Building Maintenance-Roof leak, bird issues, furnaces, and building maintenance discussion.

Annual Performance Reviews for Employees

- Convene into Closed Session per WSS 19.85 (c) considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility-Roll Call Vote: *Motion by Demulling, seconded by Crotty to convene into closed session for performance reviews at 2:30 pm. Motion carried.*
- Reconvene into Open Session -Roll Call Vote: *Motion by Crotty, seconded by Witzmann to reconvene into open session at 3:30 pm. Motion carried.*
- Determination(s), If Necessary

Adjunct Regular Meeting – Tuesday, November 3 - Election

Adjourn: *Motion by Crotty, seconded by Witzmann to adjourn. Meeting adjourned at 3:30 pm. Motion carried.*

Jeri Koester,
Clerk