

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, September 1, 2026**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 pm. Present were Witzmann, Crotty, Neumann, and Hoheisel.

Approval of Agenda: *Motion by Crotty, seconded by Witzmann to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes

Motion by Crotty, seconded by Witzmann to approve the August 4th Meeting Minutes. Motion carried.

New Business

- Town Hall Parking Repair Quotes Review & Recommendation-Witzmann suggested a Town Board working session. *Motion by Crotty, seconded by Witzmann to approve Schmit Paving and All Croix Excavating quotes for front Town Hall concrete removal/repaving at a cost of \$14,500 with \$10,000 funds coming out of Town Clerk-Part Time Help account. Motion carried.*
- Town Employee Manual Review & Recommendations-Discussion. Witzmann will work on final draft for Town Board consideration in October.
- Capital Equipment Planning Discussion-Demulling arrived at 2 pm. Discussion on equipment planning.
- 2027 Budget Discussion Planning-Recommendation to budget \$84,000 capital outlay/machinery for 2027 and consider replacement of Ford 1 ton pick-up. Discussion on listing 2005 Sterling on Minn Bid.
- Town Crew Annual Review Process & Date-Postponed.
- Compost Site Options for Town of Somerset Residents-City of NR & Other Options-More info Oct. 1

Old Business

- Review of Weekly Logs-reviewed.
- Budget Review-reviewed.
- Roads Update-discussed/reviewed.
- Equipment Update-discussed/reviewed.
- Updating Driveway Permit Forms, Ordinance & Process-Work session scheduled for Oct. 1.

Annual Performance Reviews for Employees/Quorum of the Town Board: Postponed.

Next Meeting Date & Time:

- Regular Meeting – Meeting rescheduled to Wed, October 7, 9:00 am

Adjourn: *Motion by Crotty, seconded by Demulling to adjourn. Meeting adjourned at 3:15 pm. Motion carried.*

Jeri Koester,
Clerk