

Town of Somerset
Town Board Meeting Minutes
Wednesday, May 6, 2026
(Not official until approved at next meeting.)

Chair Plourde called the Town Board meeting to order at 7:00 p.m. Plourde announced the meeting is being recorded on Zoom. Present were Demulling, Witzmann, Germain, Crotty, and Plourde. The Pledge of Allegiance was recited. *Motion by Germain, seconded by Crotty to approve the agenda. Motion carried.*

Public Input

- None.

Clerk and Treasurer's Report

- *Motion by Demulling, seconded by Witzmann to approve the April 1st Town Board Meeting Minutes. Motion carried. Motion by Witzmann, seconded by Demulling to approve the April Treasurer's Report. Motion carried.*

Building Inspector's Report

- *Motion by Germain, seconded by Witzmann to approve the April Building Inspector's Report. Motion carried.*

Animal Control Officer's Report

- *Motion by Demulling, seconded by Crotty to approve the April Animal Control Officer's Report. Motion carried.*

Fire/Rescue Commission Report

- The total calls for 2026 are 166 calls so far compared to 153 in 2025. Strategic Plan was presented at the Joint Meeting. The invoice for the Town is 53% totaling \$6,360. No objections: it was budgeted.
- Gary Hedin, 2370 County Road I-Fire Call requesting reduction from \$1000 to \$500 due to insurance coverage. *Motion by Germain, seconded by Witzmann to reduce the Fire Call to \$500. Motion carried.*

Parks, Rec, and Planning Commission Report

- 2 Lot CSM-Rick Flandrick/Andrew Keller with Easement Agreement/Mark McClenathan-Auth Consulting- Demulling asked if adjacent landowners were notified. McClenathan stated the adjacent landowners were notified by certified mail prior to the first Planning Commission. Demulling stated there is already an existing septic system, shared well and structure on Lot #1. Flandrick stated the well has been disconnected. Demulling stated nothing else can be built on Lot #1 because there is already a dwelling on Lot #1 with a driveway and a septic system, even if the well has been disconnected. Demulling requested Lot #1 note existing septic system on the CSM. Lot #1 will access off the current driveway from 85th Street. Demulling questioned Lot #2-appears like three accesses. McClenathan stated the access off 162nd Avenue cannot be used as it has accesses (houses) on it, the other driveway easement off 85th St. does not have access. Keller is purchasing Lot #2 and once he purchases Lot #2, the easement off 160th Avenue will go away. Flandrick requesting use of 162nd Avenue for agricultural access. Demulling concerned about the agricultural access off 162nd Avenue that has a shared driveway maintenance agreement, and the tractor damaging the road access. Rick Flandrick stated in the agreement off 162nd Avenue, it states he has access to his land, and there is no dwelling on the parcel, so he assumes he has access to his parcel. Germain stated the access off 162nd Avenue is a Town road and the agreement for the agricultural driveway would have to be with the Town regarding damage. Discussion on easement off 160th Avenue being for Getschel and Flandrick. Lot #1 will not have access

to the easement. Lot #2/Getschel will have access to the easement. More discussion on a shared driveway agreement between Flandrick/agricultural access and the Town off 162nd Avenue regarding farm equipment damage. Plourde stated we all agree not to pursue the easement off 160th Avenue and draft a driveway maintenance agreement off 162nd Ave. Plourde stated the Town will consult with their attorney whether it is a two party or four party agreement for the 162nd Avenue access. Conditions on CSM-either a two-party or four-party shared driveway maintenance agreement will be determined by the Town attorney with Flandrick's access for agricultural use. *Motion by Germain, seconded by Witzmann to approve the 2 Lot CSM for Rick Flandrick/Andrew Keller with the shared driveway maintenance agreement legal recommendation from Town attorney. Motion carried.*

New Business

- Riverstead Camp 712-170th Ave./Steve Kaufman-Request for 2 Month Camping License & Pro-Rated Fee-Kaufman was in attendance and requested a two-month license for the Riverstead Campground. Plourde asked what type of camping. Kaufman replied the State does not differentiate but he is doing seasonal sites (RV) and only twenty this year. Germain requested the lease for documentation on the licensing. Discussion on pro-rated fees and consensus was to waive the 2-month fee. *Motion by Demulling, seconded by Witzmann, to approve a 2-month concessions and camping license at Riverstead Camp with the fee waived. Motion carried.*
- Consideration of Adopting Resolution #2026-04 Transportation Funding-Motion by Germain, seconded by Witzmann to adopt Resolution #2026-04 Transportation Funding. *Motion carried.*
- 2025 Audit Report from CLA-The 2025 Audit Report was provided.
- Appointment to Committees by Chair-Postponed until June.
- Letter of Support for St. Croix Co. Hwy. Dept. for Grant Application to Safe Streets and Roads for All- *Motion by Germain, seconded by Witzmann to approve providing a Letter of Support to SCC Hwy. Dept. for the Grant Application to Safe Streets and Roads for All. Motion carried.*

Old Business

- 60th Street Update-Jeff Reynolds provided a written update regarding the Municipal Flood Control Grant. It will be late summer before determination if it is awarded. The Urban TRM and Non-Point Source Grants, the Town is not eligible for due to insufficient population density requirements. There is a DNR Surface Water Grant that is due in September Reynolds plans to apply for that as a backup to MFC Grant. Lawsons have signed an agreement for the grant application stating they will allow an easement on their property.
- 205th Avenue Update & Request for Draw #1-Payment to Total Excavating & Grading \$91,894.28-Jeff Reynolds reported Jewell Surveyor completed the slope staking (out of scope of contract) and has been on site, as needed, but will be increasing presence during earthwork. Utility coordination was established and collaborating with companies to relocate during and throughout construction. New home construction will need to resolve driveway issues as it is at a 10% slope, clearing and grubbing has been completed. Total Excavating first draw request is for materials and initial site work of clearing and grubbing. Jewell/Whitsett has approved the request for Draw #1. *Motion by Demulling, seconded by Witzmann to approve Draw #1 payment in the amount of \$91,894.28 to Total Excavating & Grading LLC. Motion carried.*
- Discussion on Stormwater Requirements for Minor Subdivisions by Town-No action/tabled.

Transportation & Facilities Committee

- Equipment Update-Consider Adding Geotab to Tractors and Additional Training: Motion by Germain, seconded by Witzmann to approve adding Geotabs to the two tractors. *Motion carried.* Witzmann will schedule additional training session.

- Roads Update-Consider Location List for Radar Signs & Updating Programming-Witzmann stated radar signs will be up on 60th St/200th Ave. and possibly 38th St/45th St and programming will be updated soon.
- Review List of Roads for Sealcoating Bids & Consider Options with Budget-Witzmann reviewed the budget and expenditures comparing 2025 to 2026. Witzmann noted approximate 10%-15% projection over budget for routine roads. Consensus was to stay with the Fahrner quote/list of roads but inquire about the cost of emulsion oil for the Town Hall parking lot.
- Old Town Hall Maintenance-Discussion on painting and front board repairs. Demulling suggested installing a riser skin be applied to the steps to eliminate the need for painting each year. Consensus was to purchase the materials and make the repairs.
- Draft Emergency Operations Plan-Crotty stated the meeting tomorrow at RiverBend, the information with the dam failures will be added into the EOP and requested July agenda consideration.
- Consider Approval of Quote to Paint Town Hall/Fire Hall Doors, Frames & Facia-Quotes were reviewed for painting and quote for two new doors. Crotty stated he would be in favor of painting the doors, facia, and frames to be in line with the budget. *Motion by Crotty, seconded by Demulling to approve the quote from JW Commercial Painting LLC/Roberts for \$5,200.00. Motion carried.*

Announcements & Adjourn

- Town of St. Joseph-Collaborative Meeting, Mon., May 11, 5 pm
- Parks, Rec & PC Meeting-Wed., May 20, 7 pm-No submittals/meeting cancelled.

Motion by Crotty, seconded by Germain to adjourn. Motion carried. Meeting adjourned at 9:45 p.m.

Jeri Koester,
Clerk