

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, February 3, 2026**

Call to Order & Roll Call

Witzmann called the meeting to order at 1:06 pm. Present were Demulling, Witzmann, Crotty, Neumann, and Hoheisel.

Approval of Agenda

Motion by Demulling, seconded by Crotty to approve the agenda. Motion carried.

Public Input

None.

Approval of Previous Meeting Minutes

Motion by Crotty, seconded by Witzmann to approve the January 6th Meeting Minutes. Motion by Demulling, seconded by Witzmann to approve the January 27th meeting minutes. Motion carried.

Old Business

Review of Weekly Logs-Witzmann updated logs with snow removal category.

Budget Review-January/no review.

Snowplowing Update-No issues.

Equipment Update-Witzmann reported on GeoTab and error codes. Tires needed, mower/maintenance.

Update to Road Maintenance Employee Handbook-Still in progress.

Update to Emergency Operations Plan-Still in progress.

New Business

TV for Town Committee Meeting Use in Office-TV from Hall installed in Town Hall with Roku.

Disposal/Listing of Town Property on Wisconsin Surplus-Recycling container, 2 tables, 2 chairs, sound recording system with microphones, 4-drawer metal file cabinet, old camera in Town Hall, wooden pulldown map display were recommended for disposal.

Discuss Use of GeoTab Software for Equipment Maintenance-Discussion.

Discuss/Consideration-Sealcoating-Road crew will compile a map/roads for next meeting.

Next Meeting Date & Time

Regular Meeting – March 3, 1 pm

Adjourn

Motion by Demulling, seconded by Crotty to adjourn. Motion carried. Meeting adjourned at 3:00 pm.

Jeri Koester, Clerk