

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, January 6, 2026**

Call to Order & Roll Call:

- Witzmann called the meeting to order at 1 pm. Present were Germain, Witzmann and Crotty. Plourde attended remotely. Demulling absent. Neumann and Hoheisel were not present due to inclement weather.

12:00 Noon-12:45 pm (approximately)

- Demonstration from Verizon on GPS-CANCELLED

1:00 pm

- Virtual Bid Opening for 205th Avenue Project Facilitated by MSA. Total Excavating was low bidder on Project A & Project B. Project A was the entire length of 205th Avenue. Plourde requested engineers review all bid documents to ensure the bidders meet all the criteria.

Approval of Agenda: *Motion by Witzmann, seconded by Crotty to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Crotty, seconded by Witzmann to approve the December 3, 2025, meeting minutes. Motion carried.*

Old Business

- Review of Weekly Logs-Unavailable
- Budget Review-Year End 2025-Reviewed
- Snowplowing Update-No update
- Equipment Update-No update

New Business

- GPS for Town Trucks-Quotes-Verizon & Geotab-Witzmann will obtain pricing for both.
- Proposals for Pest Control-Discuss/Consider-*Motion by Witzmann, seconded by Crotty to approve the quote from 1st Choice Pest Solutions for 2026. Motion carried.*
- Larger TV for Town Hall-Witzmann will acquire pricing.
- Owl for Town Hall-Witzmann will acquire pricing on the Owl.
- Updating EOP Plan-Crotty will update.
- Updating Road Maintenance Employee Handbook-Draft

Next Meeting Date & Time:

- Regular Meeting – February 3, 1 pm
- *Motion by Crotty, seconded by Witzmann to adjourn. Motion carried. Meeting adjourned at 2:10 pm.*

Jeri Koester, Clerk