

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, December 2, 2025**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 p.m. Present were Demulling, Crotty, Witzmann, Germain, Neumann, and Hoheisel. Lenny Germain was also present.

Approval of Agenda: *Motion by Demulling, seconded by Witzmann to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Crotty, seconded by Demulling to approve the November 4, 2025, meeting minutes. Motion carried.*

Old Business

- Review of Weekly Logs -Witzmann discussed providing a year-end report to full Town Board.
- Winter Work Hours-Holiday pay on Fridays will be four hours.
- Equipment Update-Discussion.
- Part Time Snowplow Drivers-Discussion.

New Business

- Railroad Crossing 38th Street/180th Avenue-Follow-up to Requirements-Hoheisel reported St. Croix County Hwy. Department will take care of the signage.
- Twin Springs Riprap & Road Damage-Discussion and consensus to look at it in the Spring and do some patching, redo riprap, and put on a shoulder.
- Andersen Scout Camp Road Logging Damage/Kilbane Property-\$3,560 payment was received from Marcs Timber/Marcus Miller for road repairs to Andersen Scout Camp Road next year.
- Annual Performance Reviews for Employees/Quorum of Town Board - Convene into Closed Session per WSS 19.85 (c) considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Roll Call Vote-*Motion by Crotty, seconded by Witzmann to convene into closed session at 2:30 pm. Demulling, Crotty, Witzmann voted yes. Motion carried.*
- Reconvene into Open Session – Roll Call Vote-*Motion by Crotty, seconded by Witzmann to convene into open session at 3:37 pm. Demulling, Crotty, Witzmann voted yes. Motion carried.*
- Determinations, if any: *None.*

Next Meeting Date & Time: Regular Meeting - Tuesday, January 6, 1 pm

- *Motion by Crotty, seconded by Witzmann to adjourn. Meeting adjourned at 3:37 pm.*

Jeri Koester, Clerk