

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, November 4, 2025**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 p.m. Present were Demulling, Crotty, Witzmann, Germain, Neumann and Hoheisel.

Approval of Agenda: *Motion by Crotty, seconded by Demulling to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Crotty, seconded by Witzmann to approve the September 30, 2025, meeting minutes. Motion carried.*

New Business

- LRIP Application-Consider a Road to Submit-44th Street was consensus.
- Ordinance #2025-02 & Ordinance #2025-03 Asphalt Paving-Road Construction from 3" to 3.5" compacted for updating with specs obtained from Jeff Reynolds

Old Business:

- Winter Work Hours-Discussion. 6:30 am-3:30 pm Mon-Thurs. and ½ day 6:30 am-10:30 am on Fridays
- Equipment Update-Upgrade lights, replaced mirror, brakes, hydraulics on single axle.
- Review of Weekly Logs-Review/no action.
- PASER Road Ratings-Witzmann had a few items for road crew to follow up on before finalizing.
- LRIP Application-Sunset date is June 30, 2031 for 2026/2027 LRIP Projects. Discuss & Make Recommendation for Project Application-44th Street was consensus.
- Snow Removal Season Preparation/Part Time Snowplow Drivers-Discussion.
- Health Insurance-Witzmann stated it could be reviewed at the end of next year but it is not in the budget for 2026.
- Annual Employee Performance Reviews-Set date with full Town Board.
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Next Meeting Date & Time: Regular Meeting - Tuesday, December 2, 1 pm

- *Motion by Witzmann, seconded by Crotty to adjourn. Meeting adjourned at 3:00 pm.*

Jeri Koester,
Clerk