

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, September 30, 2025**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 p.m. Present were Demulling, Crotty, Witzmann, Germain, Neumann and Hoheisel.

Approval of Agenda: *Motion by Demulling, seconded by Crotty to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: Demulling suggested a tree to honor the memorial request at Parnell Prairie Preserve. *Motion by Crotty, seconded by Demulling to approve the September 2, 2025, meeting minutes. Motion carried.*

New Business

- Presentation on Health Insurance-Amber Went/Alera Health gave a presentation. Rates for January 2026 not released yet, so these rates based on December 2026. Employer required to pay 50% of the employee rates. The employees are age-rated, all businesses under 50 employees are rated exactly the same. Rates and coverage were discussed. Witzmann thanked Amber Went for her time and asked her to get the employee's personal information to follow up.
- Schedule Date for Annual Performance Reviews-Tabled until November.
- Winter Hours work Schedule-The ten-hour days expire first Monday of October. Crotty stated it has been brought up to continue ten-hour days. Demulling had no objection to extending to November 3. *Motion by Crotty, seconded by Demulling to recommend summer work hours until November 3. Motion carried.*
- Date to Remove Porta-Potty at PPP-*Motion by Demulling, seconded by Crotty to continue the porta potty and monitor each month. Motion carried.*
- Discuss Changes to Ordinances Pavement Specs-Going from 3" to 3.5" compacted for hot asphalt was suggested by Jewell Engineering. Consensus was to recommend amending the ordinance. Demulling suggested having developer pay for the first chip seal. Specs would have to be obtained from Jeff Reynolds and recommend an escrow set aside for the first chip seal.
- Reimbursement for T and F Meeting Attendance-To be consistent with Fire Rescue & PRPC. Discussion. 2026 budget-add a line item and consider incorporating into the 2026 budget with approval at public budget meeting/special town meeting of electors.
- Update on New Truck and Trade-In of Sterling-Western Star is in operation. Demulling asked road crew for input. Hoheisel stated pros and cons with both. Demulling suggested possibly listing on WI Surplus rather than trading in. *Motion by Demulling, seconded by Crotty to retain the Sterling for now. Motion carried.*

Old Business:

- Review of Budget Status YTD and Carryover-Reviewed/no action.
- Review of Weekly Logs-Review/no action.

- Update on WDF Application-Witzmann stated he submitted the application by the deadline with project costs of \$61,859.45 and State's share of \$43,301.52 (70%). It is under review.
- SaltWise Training October 1 in New Richmond -Road crew will attend.
- Capital Equipment Update and Budget 2026-Replace 1 ton and new mower deck. Discussion on replacement of big red next.
- Transportation & Facilities Budget Recommendation 2026-stay aggressive on chipsealing. Demulling suggested pricing AMZ through Fahrner.
- PASER Road Ratings- Road ratings need to be done. Tuesday, October 28th at 8:30 a.m. scheduled for workday.
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- LRIP Application-Sunset date is June 30, 2031 for 2026/2027 LRIP Projects. More discussion on October 28th during PASER ratings.
- Snow Removal Season Preparation -Demulling to supervise beginning November 1. Crotty will check with Tom Jenkins to see if there is any insurance benefit to EVOC. Discussion on making a folder for part time hires and obtaining emergency contact information forms on file.
- 180th Ave/Parent Street Issues-Village will pay up to \$4000. Plourde getting a quote.
- Comp Time-January 1 start. Forty-hour accumulation. The road maintenance employee handbook will need updating.
- Polk County's Request to Purchase Blue Recycling Container-Discussion. Sign to be posted because dumping is still occurring.
- 205th Avenue Follow-up and Updates-Germain stated he was satisfied with the special meeting dropping 5' first ¼ mile to the west. Germain suggested re-designing entire road to 40 mph by re-engineering the plans. Witzmann did not think there is enough time to re-do the plans as we need to get the project out for bid. Germain asked to see how much fill is going into Helget's hill and see the profile at 40 mph.
- 60th Street Update-no new information.
- Parnell Prairie Preserve Updates-Unleashed Dogs/Memorial Policy/Disc Golf Grant-Witzmann gave a brief update.

Next Meeting Date & Time: Regular Meeting - Tuesday, November 4, 1 pm

- *Motion by Crotty, seconded by Witzmann to adjourn. Meeting adjourned at 4:15 pm.*

Jeri Koester,
Clerk