

**Town of Somerset**  
**Town Board Meeting Minutes**  
**Wednesday, September 3, 2025**  
(Not official until approved at next meeting.)

Chair Plourde called the Town Board meeting to order at 7:00 p.m. Present were Demulling, Witzmann, Germain, Crotty, and Plourde. The Pledge of Allegiance was recited. *Motion by Germain, seconded by Witzmann to approve the agenda as provided. Motion carried.*

**Public Input:**

- None.

**Clerk and Treasurer's Report:**

- *Motion by Demulling, seconded by Witzmann to approve the August 6, 2025, Town Board Meeting Minutes. Motion carried. Motion by Witzmann, seconded by Crotty to approve the August Treasurer's Report. Motion carried.*

**Building Inspector's Report**

- *Motion by Germain, seconded by Demulling to approve the August Building Inspector's Report. Motion carried.*

**Animal Control Officer's Report**

- No calls for August.

**Fire/Rescue Commission Report**

- The total calls for 2025 so far are 333 compared to 363 in 2024. Fire Rescue Commission working on 2026 budget, the strategic plan proposals, and future truck purchase committee.
- Plourde updated on special Fire/Rescue Commission meeting held on comp plan proposals and new truck committee. Commission decided to refer the decision to the joint boards for consideration. Comp Plan may determine what kind of truck is purchased.

**Parks, Rec, and Planning Commission Report**

- 2 Lot CSM for David Belisle, 687-220th Avenue-Doug Zahler/Auth Consulting Lot #1=3.252 Acres, Lot #2=38.040 Acres-Ghost plat for Lot #2 was presented and discussed. *Motion by Germain, seconded by Witzmann to approve the 2 Lot CSM for David Belisle with the ghost plat. Motion carried.*
- 2 Lot CSM Sherry Otto, 1958 Hwy. 35 with Joint Driveway Covenant Agreement & WI DOT Shared Driveway Authorization-Doug Zahler/Auth Consulting, Lot #1=4.102 Acres, Lot #2=3.493 Acres: *Motion by Witzmann, seconded by Crotty to approve the 2 Lot CSM for Sherry Otto. Motion carried.*
- 2 Lot CSM Tim Hoiem, 1780-50th Street-Peter Gartmann Real Land Surveying Lot #1=3.00 Acres, Lot #2=8.15 Acres: *Motion by Witzmann, seconded by Crotty to approve the 2 Lot CSM for Tim Hoiem. Motion carried.*

### **Old Business**

- 60th Street Update-Plourde read options from Jeff Reynolds. Reynolds is checking on funding for project. Based on discussions with DNR and to minimize disturbance and size of utility easement on the surface post construction, the storm sewer conveyance option is in the design process. Jeff Reynolds will attend October Town Board meeting with more information.
- 205th Avenue Update-Plourde reported that two landowners are unwilling to accept an offer on TLE unless the proposed road centerline is lowered by three feet in front of their properties. Jewell cannot change the design of the project as it was designed under another PE stamp.

### **New Business**

- Al Wittstock-Request to Change Shared Driveway to Single Driveway Accesses on 38th Street for Lots #2 & #3 of White Pine Ridge Plat: *Motion by Witzmann, seconded by Demulling to approve the single driveway accesses for Lot #2 driveway moved to the gate & Lot #3 driveway moved to the north on 38<sup>th</sup> Street for White Pine Ridge/Al Wittstock with condition the plat have a corrective recording and the shared driveway covenant is voided. Motion carried.*
- Discussion about Town Emergency Management Plan and Future Work Session-Plourde attended the seminar in Baldwin. Town Board needs a work session to review the Emergency Operations Management Plan.

### **Transportation & Facilities Committee**

- Review of Budget Status YTD and Carryover-Witzmann reported on budget status YTD.
- Review of Storm Cleanup Progress & WDF Application-Witzmann reported two more days for storm cleanup anticipated. Witzmann will work on WDF application submittal.
- Consideration of Chipping Service-Rumpca and Sylvester Custom Grinding provided quotes and were compared. *Motion by Plourde, seconded by Crotty to approve Crotty & Witzmann to work with Rumpca at \$4.20 yard and \$600 mobilization to approve grinding and removal of brush pile. Motion carried.*
- SaltWise Training Oct. 1 in New Richmond-Approval given to attend.
- Capital Equipment Update and Budget 2026:-Discussion.
- Transportation & Facilities Budget Recommendation 2026-Discussion on annual preventative maintenance and creation of a checklist.
- WISLR/PASER Training Follow-Up and Road Ratings-Road rating certification is due in December. Discussion on using WISLR for 5-year planning and more chipseal.
- LRIP Application-Discussion at Transportation & Facilities Committee that the Town would not apply for an LRIP this year.

- Parent St./180th Avenue Update-Plourde will contact Ryan Sicard.
- Snow Removal Season Preparation-New truck is arriving in October. Part time drivers are lined up.
- Owl Quote from Sunnylink-Witzmann questioned how the Owl will be utilized. 2026 budget with larger TV for viewing in Town Hall.
- 150<sup>th</sup> Avenue Speed Concerns with Town of St. Joseph-Solar speed sign is out on 150<sup>th</sup> Avenue.
- Comp Time-Finalize at October 1 meeting with changes to the employee handbook and details on effective date of January 1, 2026.
- Discuss & Consider Polk County's Request to Purchase Blue Recycling Container-*Motion by Demulling, seconded by Crotty to postpone. Motion carried.*
- Memorial Stone Placement Request for Parnell Prairie Preserve-Discussion on creation of a policy.

**Announcements for Sept. & Adjourn:**

- Fire/Rescue Commission Meeting, September 10, 7 pm Fire Hall
- Parks, Rec & PC meeting, Wednesday, September 17, 7 pm Town Hall
- Joint Meeting Wednesday, September 24, 7pm Town Hall
- Transportation & Facilities Committee Meeting, Tuesday, September 30, 1 pm Town Hall

*Motion by Demulling, seconded by Germain to adjourn. Meeting adjourned at 10:00 p.m.*

Jeri Koester,  
Clerk