

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, September 2, 2025**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 p.m. Present were Demulling, Crotty, Witzmann, Neumann and Hoheisel.

Approval of Agenda: *Motion by Demulling, seconded by Crotty to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Crotty, seconded by Demulling to approve the August 5, 2025, meeting minutes. Motion carried.*

New Business

- Review of Budget Status YTD and Carryover-Discuss and review of budget status.
- Review of Weekly Logs-Reviewed.
- Clean-up Update and Cost Estimate Update on WDF Application-Witzmann presented cost spreadsheet.
- Selection of Chipping Service-Rumpka Companies & Sylvester Tree Grinding Quotes were discussed and reviewed. Demulling asked if Xcel was contacted. Hauling fees were discussed. Demulling recommended chipping and giving it away to residents and using at Parnell Prairie Preserve. No recommendation given due to waiting on hauling information from Rumpka anticipated in time for Town Board meeting.
- Update on WDF Application-Witzmann will work on application.
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- SaltWise Training October 1 in New Richmond-*Motion by Crotty, seconded by Witzmann to recommend attendance of SaltWise Training. Motion carried.*
- Capital Equipment Update and Budget 2026-Discussion on items of equipment and priorities.
- Transportation & Facilities Budget Recommendation 2026-Discussion on equipment.
- WISLR/PASER Training Follow-up and Recommendations-Discussion/no action.
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- PASER Road Ratings-Witzmann suggested using WISLR for 5-year road planning.
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- LRIP Application-Consensus was to not apply for an LRIP application.
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- Snow Removal Season Preparation-Discussion on part-time help.
- 180th Ave/Parent Street Issues-Moving forward; no action taken.
- Comp Time-Witzmann stated one hour overtime is comp time for 1.5 hours and suggested using it up before year-end with the exception of December. Crotty suggested no more than 40 hours on the

books. Consensus to recommend approval of Comp Time for Road Crew at 1.5 hours for every hour of overtime worked beginning January 1, 2026.

- Polk County's Request to Purchase Blue Recycling Container: Polk County has offered to buy the recycling container for \$2000. Discussion on listing on WI Surplus. *Motion by Witzmann, seconded by Crotty to send it to the Town Board for consideration of listing on WI Surplus. Motion carried.*
- Request for Memorial at Parnell Prairie Preserve: Witzmann stated he would contact the resident requesting the memorial at PPP. Crotty brought up Stillwater policy regarding tree or bench purchased from city and installed by city staff. Witzmann suggested a policy may be appropriate.

Old Business:

- 205th Avenue Follow-up and Update-Discussion/no action.
- 60th Street-no update.
- Parnell Prairie Preserve-no update.
- OWL and Replace Town Hall with Larger TV: Quote from Sunnylink was reviewed. Discussion on 2026 budget item.
- 150th Avenue & Speed Concerns-Town St. Joseph-no update.

Next Meeting Date & Time: Regular Meeting - Tuesday, September 30, 1 pm

Motion by Demulling, seconded by Crotty to adjourn. Meeting adjourned at 3:55 pm

Jeri Koester,
Clerk