

**Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, August 5, 2025**

Call to Order & Roll Call: Witzmann called the meeting to order at 1:00 p.m. Present were Demulling, Crotty, Witzmann, Neumann and Hoheisel.

Approval of Agenda: *Motion by Crotty, seconded by Demulling to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Crotty, seconded by Demulling to approve the July 8 and July 21, 2025, meeting minutes with the July 21st meeting minutes to state Demulling & Plourde participated by phone. Motion carried.*

New Business

- **Recycling Program at Town Hall/Olson Sanitation Discontinuing 8/30/25:** Carrie from Olson Sanitation was present to discuss the transfer station that has opened in the Village of Somerset. Staffing the recycling center on Saturdays is challenging. Olson will no longer provide the recycling program at the Town Hall effective 8/30/25. Olson proposed a charge of \$475 per month for residential drop-off recycling Monday-Friday during hours at the transfer station. Recommendation was to use Olson's transfer station for \$475/month for Town residents with identification verified.
- **Hillside Estates Development Construction Conformance Site Visits-Professional Services Agreement from Jewell:** *Motion by Crotty, seconded by Witzmann to recommend acceptance of the Jewell Professional Services Agreement for Hillside Estates Construction Conformance \$12,700 with charges being invoiced to St. Croix AR as part of the Developer's Agreement. Motion carried.*
- **Safety Recall Notice on Western Star Truck:** Salesperson will take care of.
- **Data on 150th Avenue Traffic & Speed from Town of St. Joseph:** Consensus on moving solar speed limit sign on 150th Avenue by Rivard/DNR driveway.
- **Review of Budget Status & Carryover Report:** Review of budget. September meeting-work on 2026 budget.
- **Review Outcomes of Special Meeting on July 21:** Witzmann stated identifying a point of contact for road crew. Witzmann added everyone on the committee can call road crew, but this is more for the road crew to know who to contact. Crotty supervises road crew for April 1-October 31 and Demulling supervises November 1-March 31. Discussion on compensation for supervisors. Discussion on logbooks and analyzing data.
- **Review of Special Meeting of Town Board on July -30 and Planning for Storm Cleanup:** Consensus was to utilize New Richmond Tree Service's equipment for \$800-\$1000 per day. Debris hauled to Town Hall site.
- **Equipment Maintenance:** John Deere 7220 mowing tractor needs repairs/maintenance added to budget for 2026. Grader needs repairing and maintenance now. *Motion by Witzmann, seconded by to proceed*

with the repairs to the grader at McCoy/Chippewa Falls and approve All Excavating to transport the grader to McCoy with repairs not to exceed \$20,000 and transport fee of \$1000. Motion carried.

Single axle sander needs minor repairs. Discussion on shouldering machine and mounting on Western Star. *Motion by Demulling, seconded by Crotty to approve mounting the shouldering machine on the Western Star (expenditure out of machinery and equipment fund) and in the future rebuild the floor, if necessary. Motion carried.* Town will deliver the shouldering machine to Universal Equipment.

Old Business:

- 205th Avenue- MSA Task Order #2 and update on Construction Engineering Proposal: Discussion. No action.
- 60th Street Update: No update.
- OWL Quote from Sunnylink for Consideration: 2026 budget.
- Cybersecurity Virtual Training-Quote/Information & Recommendation: Discussion on combining with another municipality as the quote is for up to twenty-five users. Tabled.
- WISLR/PASER Workshop: Witzmann and Crotty will attend in Eau Claire August 12.
- DNR Permits for Parnell Prairie Preserve-Review & Consideration: Remove barricade for playground.
- Concert Traffic Update: No update.
- Parnell Prairie Preserve Blacktop Project-Discuss Options/DNR Permitting & Make Recommendation: Discussion on Witzmann submitting a map to DNR.

Next Meeting Date & Time: Regular Meeting - Tuesday, September 2, 1 pm

Motion by Demulling, seconded by Crotty to adjourn. Meeting adjourned at 3:55 pm

Jeri Koester,
Clerk