

**Town of Somerset  
Transportation & Facilities Committee  
Meeting Minutes  
Tuesday, July 8, 2025**

**Call to Order & Roll Call:** Chair Plourde called the meeting to order at 1:05 p.m. Present were Demulling, Crotty, Plourde, Neumann and Witzmann and Germain (not committee members). Absent: Hoheisel.

**Approval of Agenda:** *Motion by Demulling, seconded by Crotty to approve the agenda. Motion carried.*

**Public Input:** None.

**Approval of Previous Meeting Minutes:** Crotty suggested \$8125.00 for sale of Dagelmann hitch be added to the minutes from last month. *Motion by Demulling, seconded by Crotty to approve the June 3, 2025, meeting minutes. Motion carried.*

**New Business:** Review of budget status as of 6/30/25: Discussion and review. Custom budget reports were available for review.

Parnell Prairie Preserve-Porta Potty Options, Pricing & Vendor-Make Recommendation: Discussion. *Motion by Crotty, seconded by Plourde, to proceed with recommending Raska Sewer for one regular portable toilet at the cost of \$182.50 per month with Witzmann confirming the price for a cleaning mid-week if needed and Road Crew will be point of contact. Motion carried.*

Request by Senior Center for 2 additional (4 total) Handicapped Parking Spaces in Front of Town Hall: Consensus was to add the sign for 2 additional handicapped parking spaces.

CWS Quotes-4 Options for Additional Cameras-Review and Make Recommendation: Witzmann discussed the quote and the reasoning for cameras. Suggested logbook be implemented. *Motion by Crotty, seconded by Demulling, to add two cameras to the Town Shop from CWS for \$1078. Motion carried.*

OWL Quote from Sunnylink for Consideration: Postponed.

Cybersecurity Virtual Training-Quote/Information & Recommendation: Postponed.

WI LTAP Workshop Information from WTA-Virtual Training July 15-17 or Eau Claire August 12 for PASER & WISLR – Discuss & Consideration: Crotty and Witzmann will attend August 12 in Eau Claire.

DNR Permits for Parnell Prairie Preserve-Review & Consideration: Witzmann will follow-up.

**Old Business:** Concert Traffic Update: Demulling gave a brief update.

60th Street Update: Plourde reported Jeff Reynolds is looking into available grants. No action taken.

Town Hall Project-Concrete Project-Discuss Options/Issues & Make Recommendation: Discussion. Plourde will contact Stuntz.

Parnell Prairie Preserve Blacktop Project-Discuss Options/DNR Permitting & Make Recommendation: Plourde will contact Allied Blacktop. Witzmann reported on maintenance plan.

205th Avenue- MSA Task Order #2 & Task Order #3: Plourde stated there needs to be more detailed drawings on the four driveways. Surveying was paid to MSA for the four driveways. Waiting for Bob Uelmen to do the drawings so negotiations can be made with landowners. Construction engineering is not in original dollar amount. Discussion on task orders. Witzmann stated design modifications should not be added in because they were in the original contract. Plourde will ask Jewell to quote Task Order #3.

**Next Meeting Date & Time:** Tuesday, August 5, 1 pm

*Motion by Demulling, seconded by Plourde to adjourn. Meeting adjourned at 3:05 pm*

Jeri Koester,  
Clerk