

Town of Somerset
Town Board Meeting Minutes
Wednesday, July 9, 2025
(Not official until approved at next meeting.)

Chair Plourde called the Town Board meeting to order at 7:00 p.m. Present were Demulling, Witzmann, Germain, Crotty, and Plourde. The Pledge of Allegiance was recited. *Motion by Witzmann, seconded by Demulling to approve the agenda. Motion carried.*

Public Input: None.

Clerk and Treasurer's Report: *Motion by Witzmann, seconded by Crotty to approve June 4, 2025, Town Board Meeting Minutes. Motion carried. Motion by Demulling, seconded by Witzmann to approve the June 18, 2025 Special Meeting Minutes. Motion carried. Motion by Crotty, seconded by Plourde to approve the June Treasurer's Report. Motion carried.*

Building Inspector's Report: *Motion by Crotty, seconded by Demulling to approve the June Building Inspector's Report. Motion carried.*

Animal Control Officer's Report: *Motion by Witzmann, seconded by Crotty to approve June Animal Control Officer's Report. Motion carried.*

Fire/Rescue Commission Report: Witzmann read the June Fire/Rescue Commission report. The total calls for 2025 so far 228 are compared to 260 in 2024. Pea Soup weekend was a great turnout. Proposals for strategic plan will be presented at the upcoming Fire Rescue Commission meeting.

Parks, Rec, and Planning Commission Report: GV Investments/Rich Pakonen-Doug Zahler/Auth Consulting 2 Lot CSM off 208th Avenue: Zahler explained under new St. Croix County ordinance, this is an administrative CSM, however, Zahler is presenting the 2 Lot CSM to the Town for consideration as the Town ordinance requires that since Lot #1 is below 35 acres. Shared driveway for Lots #1 & #2 with a joint maintenance driveway agreement. Park fee discussion on Lot #1 only. *Motion by Germain, seconded by Witzmann to approve the 2 lot CSM for GV Investments/208th Avenue with the shared driveway maintenance agreement to be recorded, a driveway permit be obtained and a driveway installed prior to recording the CSM with park fee on Lot #1 only. Motion carried.*

Kevin McElvain/Mike Erickson-Four Seasons Land Surveying REVISED CSM for 3 Lots off County Road I & 210th Avenue (former Robert Martell Property) for Shared Driveways for Lots #1 & #2 off 210th Avenue & Shared Driveway Maintenance Agreement: *Motion by Witzmann, seconded by Plourde to approve the revised CSM with shared driveway for Lots #1 & Lots #2 off 210th Avenue with shared driveway maintenance agreement recorded and driveway permit obtained and installed. Motion carried.*

Old Business: Concert Traffic Update: Demulling gave a brief update.

60th Street Update: Plourde gave a brief update. Jeff Reynolds has contacted DNR to show three proposals to see which one DNR will allow and if there are any available grants.

205th Avenue Project Update: Plourde stated MSA is doing more defined drawings on the survey of four driveways.

Parnell Prairie Preserve DNR Permits & Allied Blacktop Project: Plourde stated Allied Blacktop is on hold.

New Business: Isaac Stoe-Letter of Support to St. Croix County for a Variance to Allow Going Over a Wetland Easement for Construction of a Pole Shed (3/4 Lot is in Drainage/Wetland Easement) – 2234-74th Avenue-Stoe was in attendance requesting Town support to allow driving over a drainage easement to construct a pole shed. *Motion by Witzmann, seconded by Demulling to support Stoe using his existing driveway to construct a shed in the drainage easement at 2234-74th Street. Motion carried.*

Appointment to Parks, Rec, & Planning Commission for a 1 Year Term by Chair and Confirmation by Town Board: Plourde makes the recommendation to appoint Russell Hultman. *Motion Witzmann, seconded by Crotty to appoint Russell Hultman to the Parks, Rec & Plan Commission for a 1-year term.*

Review and Consideration of New Variance Form: Plourde requested tabling until August meeting.

Consideration to Approve Operator's Licenses for Amber Barnes & Edward Fehlen (T-Buckets): *Motion by Demulling, seconded by Witzmann to approve Operator's Licenses for Amber Barnes & Edward Fehlen. Motion carried.*

Consideration of Appointment to Ad-Hoc Sports Fields & Parks Committee Create by Village: *Motion by Witzmann, seconded by Crotty to appoint Shane Demulling as the Town Representative to the Ad-Hoc Sports Fields & Park Committee with the Village. Motion carried.*

Ordinance 2025-01 Chapter 2 Administration: Town Board & Meetings Review & Consideration: Tabled until August.

Consideration of Appointing Town Chair Pro Tem: Tabled until August.

Virtual Training for Cybersecurity-Discuss & Consider: *Motion by Witzmann, seconded by Plourde to approve Virtual Training on Cybersecurity through KnowB4 Security Awareness. Motion carried.*

Transportation & Facilities Committee

CWS Quotes & Options for Additional Security Cameras: *Motion by Witzmann, seconded by Crotty to approve the quote from CWS for 2 additional cameras and existing camera repairs for \$1500. Motion carried.*

Owl System from Sunnylink-Discuss & Consider: Tabled until August.

Parnell Prairie Preserve Porta Potty-Discuss & Consider Options: Committee recommended Raska Septic regular porta potty with weekly cleaning and contract for additional mid-week cleaning if necessary. Discussion on screening. *Motion by Witzmann, seconded by Germain to approve Raska Septic for porta potty at Parnell Prairie Preserve. Motion carried.*

Town Hall Concrete Project Update: Discussion. *Motion by Germain, seconded by Demulling to cancel the Town Hall Concrete Project and reconsider next year. Motion carried.*

PASER & WISLR Training: Crotty & Witzmann will attend in Eau Claire on Aug. 12.

Announcements & Adjourn:

WTA Mtg. Hwy Dept. Thurs., July 24, 6:30 pm

Joint Meeting with Village & Somerset Fire/Rescue Commission at Town Hall, Wed., July 23, 7 pm

Motion by Demulling, seconded by Crotty to adjourn. Meeting adjourned at 8:45 p.m.

Jeri Koester,
Clerk