

Town of Somerset
Town Board Meeting Minutes
Wednesday, May 7, 2025
(Not official until approved at next meeting.)

Chair Plourde called the Town Board meeting to order at 7:03 p.m. Present were Demulling, Witzmann, Germain, Crotty and Plourde. The Pledge of Allegiance was recited. *Motion by Germain, seconded by Demulling to approve the agenda with moving Doug Zahler/210th Guardrail after Hillside Estates and moving 205th Avenue Discussion & Review by Jewell Engineers after 60th St. Motion carried.*

Public Input: Caleb Garn presented the traveling trophy for the Community Clean-Up Day on April 26th hosted by the Somerset Champions.

Clerk and Treasurer's Report: *Motion by Witzmann, seconded by Crotty to approve April 30, 2025, Town Board Special Meeting Minutes. Motion carried. Motion by Witzmann, seconded by Plourde to approve the April 2, 2025, Town Board Meeting Minutes. Motion carried. Motion by Witzmann, seconded by Germain to approve the April Financial Report. Motion carried.*

Building Inspector's Report: Linda Schmike, 2010 Hwy. 35 has responded to Town attorney and has set up an inspection by All Croix on Monday, May 12th. *Motion by Demulling, seconded by Witzmann to approve the April Building Inspector's Report. Motion carried.*

Animal Control Officer's Report: *Motion by Witzmann, seconded by Germain to approve the April Animal Control Officer's Report. Motion carried.*

Fire/Rescue Commission Report: Plourde read the Fire Rescue Commission Report for April. To date, the total is 153 calls compared to 167 calls for the same time last year. Working on Pea Soup Days planning. Request for proposal for Comprehensive Plan is out with deadline June 6th.

Parnell Prairie Preserve-Discuss, Review & Consideration of Paving Quote for Overflow Parking Lot and Discussion/Review of Electrical Installation Project: St. Croix County cannot pave the parking lot as previously approved. Witzmann presented two diagrams with options for paving the gravel overflow parking lot at Parnell Prairie Preserve. Witzmann recommended Option 60' X 83' providing 30 total and 2 handicapped parking spots with aisles and exit areas to allow access to gravel parking. *Motion by Demulling, seconded by Crotty to approve the 60' X 83' diagram and advertising for sealed bids for the paving of the Parnell Prairie Preserve overflow lot. Motion carried. Signage-Motion by Germain, seconded by Demulling not to exceed \$650 for disc golf/trail signage at Parnell Prairie Preserve. Motion carried.*

Parks, Rec & Plan Commission Report-Kevin McElvain/Mike Erickson Four Seasons Land Surveying-REVISED 3 Lot CSM off County Road I & 210th Avenue: *Motion by Germain, seconded by Witzmann to approve the REVISED 3 lot CSM (removing the 66' easement off 210th Avenue for Lot #3) for Kevin McElvain. Motion carried. Park fees have been paid.*

19 Lot-REVISED Preliminary Plat of Hillside Estates Subdivision off 70th Street-Doug Zahler/St. Croix AR-Al Wittstock-Review, Discuss and Consider Approval- Zahler presented a revised plan coming into the new subdivision from 70th Street. Previously, it was curb and gutter the whole length with the tilt of the road to the South, into the pond. St. Croix County Highway Engineer advised getting rid of half of the curb with one culvert instead of three culverts. Another sheet of plans was presented for the future Town road stubs, shaping it to subbase, topsoil, seeding, and three red diamond signs with future Town road signs. Demulling suggested angled curb and gutter for plowing ease. *Motion by Demulling, seconded by Witzmann to approve the*

REVISED Preliminary Plat 19 lots of Hillside Estates Major Subdivision for St. Croix AR-Al Wittstock with the changes made to the curb/gutter on 70th Street. Motion carried.

210th Avenue Guardrail Concerns & Follow-Up: Zahler presented a revised sketch. Jeff Reynolds/Jewell will provide a recommendation on chevrons and guardrail as built plans. Next month's agenda for feedback.

Hillside Estates/St. Croix AR Developer's Agreement DRAFT: Draft Agreement was presented for review. Jeff Reynolds will also review. Approval will be sought at the June 4th meeting.

Old Business-Implementing Model Application Form Provided by SCC for Rezonings-Motion by Demulling, seconded by Germain to implement the model application form for the Town's rezoning applications. Motion carried.

Review & Discuss Water Runoff from 60th Street from Retention Pond onto Larry Hecht's Property: Jeff Reynolds updated on the site visit, potential alternates how best to economically to re-route the water. The surveyor is still working on the plans, but Reynolds provided some preliminary information. Jeff Walker asked if the original culvert could be installed. Jeff Reynolds replied Jewell is looking into that option. Plourde stated documentation on stormwater pond hydro CAD are not available so Jewell will do the calculations to determine if the pond is the correct size. Plourde stated the Town is awaiting Jewell's final report for a long-term fix. Next Transportation & Facilities Committee meeting will be held Tuesday, June 3, 1 pm. Larry Hecht requested notification of all Town meetings with this agenda item on it. Germain commented Bill Lawson should be notified as well.

205th Avenue Road Project-Discuss, Review & Consideration with Jewell Associates to Amend WI DOT TRI D Application: Jeff Reynolds stated they have reviewed the plans for 205th and found that the sub base was omitted so adding that will increase the cost. Different alternatives, including shortening the length of the project, changing from reconstruction to reconditioning, have been reviewed. The Transportation & Facilities Committee reviewed the direction the Town should take, and it was recommended to stay with MSA's original 45-mph design and not post the vertical hills 35 mph. Plourde stated the Town does not want to shorten the length of the project. Plourde advised looking at options to reduce the fill charges and try to source that material from a borrow site nearby. Plourde will schedule a Teams meeting with Jeff Reynolds, Scott Whitsett, Bob Uelman and Chuck Schwartz. *Plourde motioned to proceed with a roll call vote to take the Transportation & Facilities Committee recommendation and proceed with the MSA plan 45 mph speed limit for 205th Avenue. Role call vote: Crotty-yes, Germain-yes, Plourde-yes, Witzmann-yes, Demulling-yes. Motion carried unanimously.*

Right-of-Way Professionals Inc. TLE Offer, Warranty Deed & Information on LaGrandeur Road Right-of-Way for Village Project/Trail along LaGrandeur Road/Town Hall Property-Discuss & Consideration-Motion by Witzmann, seconded by Crotty to approve the Right of Way Professionals TLE & Warranty Deed .05 acres of land for walking/biking trail along LaGrandeur Road for \$2800. Motion carried. Germain voted no.

New Business-Rick Heidick/Bridge the Valley Bike Rally-August 10, Stillwater Sunrise Rotary-Map, COI, EMS Plan-Discuss and Consider Approval: Rick Heidick was present to request the event for August 10th-Bridge the Valley Bike Rally which has been going on for five years without any issues. Last year, 640 riders and expecting more for 2025. Money raised goes to the Sunrise Rotary Club/Stillwater and scholarship program for the Stillwater High School, an early childhood reading program, and some international programs. Demulling suggested a donation to the Somerset community in return for using the roads. *Motion by Witzmann, seconded by Demulling to approve the Bridge the Valley Bike Rally event for August 10th. Motion carried. The Certificate of Insurance will be submitted after it renews in July.*

Stacy Einck-Run Stillwater/St. Croix Crossing Half Marathon Event, July 26, Map, COI, EMS Plan-Discuss & Consider Approval: Witzmann stated they use Andersen Scout Camp Road, and it has not been a problem. *Motion by Demulling, seconded by Plourde to approve the Run Stillwater/St. Croix Crossing Half Marathon Event, July 26th Event with condition they submit the Certificate of Insurance. Motion carried. Stacy Einck participated by speakerphone. Plourde reiterated that the Certificate of Insurance will be required and Einck stated she will submit it shortly.*

2024 Audit Report: The 2024 Audit Report was presented to the Town Board for review.

Consideration of Quote for Town Board Members-Purchase of Laptops, Town Clerk Desktop and Set-Up and Installation: *Motion by Germain, seconded by Witzmann to approve up to \$10,000 to purchase computer equipment/software/supplies/including lockable storage cabinet. Motion carried.*

July 2nd Town Board Meeting – Keep as Scheduled or Move Date & If Moving, Consider Date for Transportation & Facilities Committee July Meeting: *Motion by Germain, seconded by Demulling to move the July Town Board meeting to July 9th and the Transportation & Facilities Meeting to July 8th. Motion carried.*

Transportation & Facilities Committee-Town Hall Projects-Front Concrete-Review & Consider Scope of Work, Construction Timeline, and Front Concrete Options from Stuntz Concrete: Plourde stated no prices and no confirmation on dates. Plourde stated this will be tabled with the possibility prices are given in time for posting a special meeting on Wednesday, May 14th or it would be June 4th Town Board agenda item.

Flagpoles-Review & Consider Scope of Work & Installation: Plan was reviewed with the week of May 12 set for installation.

Generator Update-NEO Electrical to install May 9.

Dagelmann Sale/Equipment Update-Re-listing it on Wisconsin Surplus was discussed. Consensus to relist.

230th Avenue Culvert Collapse: Repaired by All Excavating. 232nd Avenue & 180th Avenue culverts need replacing-getting prices for June meeting consideration.

Summer Work Hours-Monday-Thursday, 10 hours with paid lunch, 6 am-4pm on a trial basis (Oct. 6th)

Stripe Lines on Andersen Scout Camp, Other Roads, Railroad Crossings: Discussion about renting a machine or hiring City of New Richmond.

Announcements: Board of Review-Wednesday, May 14, 5pm-7pm

Adjourn: *Meeting adjourned at 9:35 p.m.*

Jeri Koester,
Clerk