

Town of Somerset
Transportation & Facilities Committee
Meeting Minutes
Tuesday, March 31, 2025
9:00 a.m. at the Town Hall

Call to Order & Roll Call: Chair Schachtner called the meeting to order at 9:00 a.m. Present were Witzmann, Demulling, Schachtner, Plourde, Neumann and Hoheisel.

Approval of Agenda: *Motion by Demulling, seconded by Witzmann to approve the agenda with moving Hecht issue to the top of the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Witzmann, seconded by Demulling to approve the March 4, 2025, meeting minutes. Motion carried.*

Larry Hecht-60th Street Water Runoff Issues-Discuss: Hecht stated the water is not shedding off 60th Street, it is coming from the other side. Schachtner stated it was designed to run to the basin and dump out. Discussion on culvert. Town engineer will be given the issue and when the Town meets on the road, Plourde will contact Hecht so he can be present. Looking for a permanent fix to the best of our ability.

Old Business

210th Avenue Guardrail Follow-Up: Witzmann discussed the timeline. Discussion on hiring Town engineer/Jewell to sign off on these projects. Witzmann will request Doug Zahler to update the drawings to reflect the as built and indicate any special conditions for the corner then Jewell can sign off on it. Plourde stated based upon the original drawings the Town's engineer should sign off on the plans. The owner will have to compensate Zahler for the as-built drawings and the Town will incur costs for Jewell to look at the plans.

205th Avenue Discussion-MSA Contract Obligations/Status of Project & Progress: Witzmann updated that he called Scott Whitsett/Jewell and requested an update. Whitsett stated he had spoken to WIS DOT and received feedback that they were receptive the making changes to the original design to be more cost-effective for the Town. Whitsett is proposing some re-surfacing and some reconstruction. Whitsett will reach out to MSA and get a copy of the plans. Witzmann stated the MSA contract calls for DNR work, bidding work and that was part of the original contract. MSA has billed for everything but has not completed the contract. Whitsett has set a deadline of May 1 to respond to the Town's concerns. Jewell needs to perform the value engineering and bidding.

Equipment-Dagelmann Sale Update: Discussion on trading in Dagelmann to go toward purchase of a new mower. Board previously approved listing on surplus auction with \$15,000 reserve.

Roads Update: Discussion on road weight limits. No idea when weight limits will be lifted.

Right-of-Way Professionals-Temporary Limited Easement Offer, Warranty Deed & Info on LaGrandeur Trail Bicycle & Ped Path-Concerns: Demulling stated he needs more information. *Motion by Demulling, seconded by Schachtner to table the issue until the Town Board meeting and Witzmann requested Demulling make a list of his concerns. Motion carried.*

St. Croix Condo Garages Fence in Road ROW Update: Mackenzie Campbell drafted (not sent) a letter to landowner recommending them contact WIS DOT concerning the fence in the road right-of-way and St. Croix County regarding the trees that were planted. Witzmann explained the timeline of events and that he was trying to close the loop between landowner, WIS DOT and St. Croix County.

Public Works Labor & Equipment Rates Fee Schedule-Consider Approving New Rates: Schachtner instructed road crew to put the Town's equipment labor rates on the spreadsheet by using the rates sent by SCC Hwy.

Master Map on Road Maintenance, Projects & Gravel Roads: Discussion & Review.

Fred Meyers Second Driveway-Consider Legal Action: *Motion by Demulling, seconded by Witzmann to postpone and Demulling will talk to Fred Meyers and report back. Motion carried.*

Update on Town Hall Projects-Generator, Concrete & Flagpoles-Wittstock Donation \$2500: Generator was purchased at Menards (pavers to set it on 3' X 6' pad), no report on concrete start time, flagpoles are ordered and will be arriving soon-discussion on install/concrete.

New Business

MSA Invoice#014255 Survey & Redesign Driveways: Wait on payment.

Ditch Clean Up Day-Joann Hardegger-Request for Dumpster: No objections to providing a dumpster.

Summer Work Hours: Neumann stated the 1st Monday in May to 1st Monday in October last year.

Stripe Lines on Andersen Scout Camp Road by Intersection: Schachtner stated he has a request from a property owner to stripe the wide intersection and he agrees it should be done. Discussion and consensus was that it should be done this year.

Schachtner stated he would like the Town to consider the purchase of a mower/trailer for the Town Hall, Old Town Hall and Parnell Prairie Preserve as we have the labor but not the equipment.

Next Meeting Date & Time: Meeting adjourned at 12:00 p.m.

Jeri Koester,
Clerk