

**Town of Somerset
Special Town Board Meeting with
Transportation & Facilities Committee
Meeting Minutes
Tuesday, March 4, 2025
9:00 a.m. at the Town Hall**

Call to Order & Roll Call: Chair Schachtner called the meeting to order at 9:00 a.m. Present were Witzmann, Demulling, Schachtner, Germain, Neumann and Hoheisel. Absent: Plourde.

Approval of Agenda: *Motion by Demulling, seconded by Witzmann to approve the agenda. Motion carried.*

Public Input: None.

Approval of Previous Meeting Minutes: *Motion by Witzmann, seconded by Demulling to approve the February 4, 2025, meeting minutes. Motion carried.*

New Business-Open Sealed Bids for Chip Seal Coating, Review/Discuss & Recommendation: Schachtner opened the sealed bids from Scott & Fahrner. Scott Construction hot oil bid \$220,462 (including 44th Street double chip seal) and cold oil bid \$219,493. Fahrner hot oil bid \$185,341.90 (including 44th Street double chip seal) and cold oil bid \$179,717.73. Bids were compared. Discussion. *Motion by Demulling, seconded by Witzmann to recommend to the Town Board the approval of the Fahrner hot oil bid (lowest bid on hot oil) of \$185,341.90 including double chip seal for 44th St. Motion carried.*

MSA Invoice/205th Avenue: *Motion by Witzmann, seconded by Schachtner to recommend payment of the \$7500 on MSA Invoice #01331 and obtain clarification on the \$1275 charges. Demulling voted no. Motion carried 2-1.*

Creation of a Master Map on Road Maintenance & Improvement Projects w/Historical Data: Road crew directed to put together a master map of the roads that have been seal coated and paved and the years that the treatment was done. Review map next month.

Update Public Works Labor & Equipment Rates Fee Schedule: Labor rates worksheet has been updated. Equipment rates-need to contact Robbie Krejci at St. Croix County Hwy. Dept. for comparison on equipment rates. Next month's agenda item.

Discuss a Project Lead Town Contact Person for 205th Avenue for Contact: Discussion.

210th Avenue Guardrail: Review of driveway permit, and plans submitted by Doug Zahler and photos of driveway guardrail extending into road right-of-way. Suggestions for getting Zahler to sign off on plans or make modifications to guardrail and add chevron reflectors.

Discuss Acquiring Reflector Strips for Stop Signposts: Consensus was to purchase two boxes a year and start applying to stop signs annually.

Concrete Heave by Fire Dept. Air Conditioner Base: Discussion. No action.

Old Business-Matt Knowlan/American Flagpole & Flag Co. – Discuss & Review Flagpole Options: *Motion by Witzmann, seconded by Demulling to purchase 1-30' (\$3090 with 10' flag) and 2-25' (\$2690 each with 8' flag) flagpoles for out by the rock sign from American Flagpole & Flag Co. Town will do the installation. Motion carried.*

205th Avenue Update & Next Steps/Status Report: Scott Whitsett from Jewell participated by speakerphone. Whitsett will contact WI DOT for possibility of design modifications. Whitsett will reach out back to the Town in two weeks with an update.

Equipment Update/Dagelmann-Consider Options: Consensus was to re-post in the Dakotas.

Roads Update/Seasonal Weight Limits Postings: Posted today.

Village ROW Bicycle & Ped Path Concerns with Town Driveway Accesses & Property: Discussion on Town right-of-way and concern with losing trees, property and driveway safety. Consensus is that there be a crosswalk on the corner and the path goes on the east side of LaGrandeur or put the path in the right-of-way that they have and not acquire additional property from the Town.

Generator Quote/Wolters & Menards Pricing-Installation Quote/NEO-Discuss/Consideration: Wolters Generator Quote \$22,507 for 35kw, natural gas. Discussion on Menards & NEO installation quote. *Motion by Witzmann, seconded by Demulling to approve the purchase of a generator from Menards for approximately \$6,500 and installation by NEO Electrical for \$2,750. Motion carried.*

Parnell Prairie Preserve Electrical Installation Pricing/Quote-Consideration of Recommending Approval: *Motion by Witzmann, seconded by Demulling to approve the quote from NEO/St. Croix Electric for electrical installation at Parnell Prairie Preserve shelter for \$5,950 and wait on the flagpole. Motion carried.*

St. Croix Condo Garages Fence in Road Right-of-Way Issue-Relocate Fence or Provide Property Owner with Letter and Estimate for Town Attorney Fees and Surveying to Convey the Property Encroached on Per WSS 82.10-82.12: Witzmann explained documents at WI DOT and Register of Deeds. Much discussion. Consensus was to have Town attorney draft a letter and copy in St. Croix Co. Community Development regarding the legal options.

180th Avenue/Parent St. Jurisdictional Transfer Issues Regarding Process to Complete: Village and Town will need to discuss at next joint meeting.

Next Meeting Date & Adjourn: Meeting will be Monday, March 31st at 9 am due to Election on Tuesday.

Meeting adjourned at 12:30 p.m.

Jeri Koester, Clerk