

**Town of Somerset & Village of Somerset
with Somerset Fire/Rescue Commission
Joint Meeting Minutes
Wednesday, January 22, 2025**

Town Chair Schachtner called the meeting to order at 7:00 pm at the Town Hall. Present: Mike Kappers, Caleb Garn, Chris Moreno, Chris Dubak, Don Kern, Brandon Krohn for the Village. Ed Schachtner, Tim Witzmann, Shane Demulling, and Lenny Germain for the Town. Dave Wolner and Wally Neumann from the Fire/Rescue Commission. Sarah Kobs, Travis Belisle and Jason Crotty for the Fire Dept. Absent: Doug Plourde, Ryan Sicard and Rita Lawson. The Pledge of Allegiance was recited.

Approval of Agenda: Motion by Germain, seconded by Kern to approve the agenda with moving the budget discussion to the end of the agenda. Motion carried.

Public Input: Witzmann announced that this will be Ed Schachtner's last joint meeting as he has decided to retire after forty-three years of service. All present stood and applauded.

Minutes from Previous Joint Meeting: Demulling asked if there would be Town input on the concert traffic CUP this year. Kern stated it was tabled at the last public safety meeting and recommended a Town rep attend the next Village meeting. Motion by Witzmann, second by Germain to approve the September 25, 2024 joint meeting minutes. Motion carried.

Old Business- Membership Update: Five new members have been hired. Tom Peterson is retiring.

New Tender: Everything is up and running; no issues.

Review Town & Village Ordinances Regarding Fire Dept. Structure: Chris Dubak presented an ordinance draft for the Village, and she is hoping the Village Board can approve the ordinance soon.

Discussion on Fire Dept. Comprehensive Plan Options: Belisle stated he is reviewing companies and prices on a Comprehensive Plan. Next month's agenda.

Fire Dept. Washing Machine: A new washer has been purchased for \$15,000.

Consider Intergovernmental Agreement Regarding the Jurisdictional Transfer of Parent St./180th Ave.: Motion by Kern, seconded by Kappers to approve the Intergovernmental Agreement regarding the jurisdictional transfer of Parent St./180th Ave. Roll call vote: Kappers-yes, Krohn-yes, Dubak-yes, Kern-yes, Moreno-yes, Garn-yes. Motion carried. Motion by Witzmann, seconded by Demulling to approve the Intergovernmental Agreement regarding the jurisdictional transfer of Parent St./180th Avenue. Roll call vote: Demulling-yes, Witzmann-yes, Schachtner-yes, Germain-abstained. Motion carried. Kappers will get Berger's signature, provide the Town with a signed copy and Village will submit to WI DOT.

Pine Vale Development Issues: Residents present: Larry & Amanda Mondor, Ryan Vanasse. Amanda Mondor stated the Town Board advised their attendance at the joint meeting. Mondor, discussed her credentials as an engineer and employment in this area, and stated concerns with land encroachment, tree removal, grading issues, impacts on their property with stormwater concerns. Mondor presented a hydrology report from Carlson McCain. First page shows east side of property with all the runoff basins. The highlighted circles are taking on all the water from the development, Pine Vale. There are a lot of impervious areas and water running through outlets and pipes and not enough time to infiltrate. Last page shows the preconstruction and post construction analysis for one-year, two-year, ten-year, and one-hundred-year rain events. Mondor stated outlets and re-dredging of wetland needs to be done to maintain

the stormwater runoff. Mondor stated further development to the north or east will send more water in that direction. Mondor stated some runoff may be alleviated when the plantings are done, but to leave barren ground for a year is concerning. Garn asked if WI DNR has been contacted. Mondor stated not by her, but Ryan Vanasse has. Kappers stated this issue should be put on the Village agenda for February 25, 6 pm and asked Mondor provide pictures and information by email. Ryan Vanasse expressed his frustration with the water on his property and the lack of silt fence inspection. Vanasse stated the deepest was 2.5' of water on his property and he had water issues at least six times last year. Kern stated the Village Board and engineer need to address these issues. Kern discussed cutting the swale back. Mondor stated the encroachment by excavation was seven feet onto their property and oak trees were removed, dirt excavated, and survey stakes covered with soil. Larry Mondor requested developer install a 500' fence paid for by Capstone in exchange for the encroachment and to keep their property useful for hunting. Kappers requested Vanasse and Mondor send the information to him and the Village will address it. Demulling stated he would like the Village to take into consideration the Town residents and be good to them, as the Town would do the same in return.

Parnell Prairie Preserve Update on Disc Golf & Playground: Witzmann gave a brief update on the playground. Planning an appreciation event for all workers in the spring-would like Village to attend.

New Business- Budget Updates-4th Qtr. 2024 Financial Report & Year End Review: *Motion by Kern, seconded by Demulling to approve year-end 2024 budget and financial statements. Motion carried.*

Restructuring Budget to Not Reflect 2% Fire Dues: Discussion. Sarah Kobs stated she has a separate file and will make that available for the 2% audit so there is no need to restructure the budget.

Discussion on Available Grants: Hose (5") grant application, carbon monoxide detectors to put on a person and DNR grant submitted.

Five-Year Equipment Plan: Belisle advised to keep 2028 truck on radar-possible aerial apparatus. Radios if County changes to new ones would be necessary.

Right-of-Way Professionals-LaGrandeur Trail Project-Town Property: Schachtner stated the Town has received the information and survey stakes have been put up recently. No opposition to the project.

Set Next Joint Meeting Date & Adjourn: *Motion by Kern, seconded by Krohn to set the next joint meeting on Wednesday, April 23, 2025, at 7 pm at the Village Hall.*

Motion by Kern, seconded by Witzmann to adjourn. Meeting adjourned at 8:20 p.m.

Jeri Koester,
Town Clerk