

A meeting of the Seymour Town Board was held Monday, August 12, 2024, at 7:00 p.m. Notice was posted at the Seymour Town Hall, Township Fire Dept. Station 1- and at www.townofseymour.org under “Agendas”.

Board members present were Chair Jessica Janssen, Supervisor Ken Schick and Supervisor Kerry Parker. Also present were Building Inspector Fred Hankel, Clerk/Treasurer Jean Eisold, Deputy Clerk Sarah Smith, and 4 Town residents.

Chair Jessica Janssen called the meeting to order at 7:02 p.m.

MINUTES APPROVAL:

Motion from Chair Janssen to approve the 07/08/2024 meeting minutes along with prior special meeting minutes from (03/07, 03/21, 04/01, 04/08) 2024 as presented except change date of special meeting from April 1, 2023, to April 1, 2024. Seconded by Supervisor Parker. Motion carried.

GENERAL COMMENTS FROM THE PUBLIC: None

FINANCIAL REPORT: See attached Income Statement and Balance sheet; need to review account codes for Cabel TV License and Transportation Engineering Fees.

ROADS & BUILDINGS SUPERVISOR REPORT: See attached report provided by John Oxley. Approved for road crew to order new uniforms. Reflected on concerns of proper drainage of St Francis property due to being filled and what we can/need to do to resolve future issues.

BUILDING INSPECTOR REPORT: Currently has four to five permits pending. Has had a delay in issuing permits due to the computer being compromised. This summer has been slower with permit application requests than in the past few years. More permit applications are coming in missing/lacking required information, causing delay in approval or not being able to issue.

DISCUSSION ITEMS

- A) 140TH AVENUE BRIDGE: Plan 90% completed per John of CBS Squared, need to find out when plans will be completed. Discussed parcels one through four. Will plans be done by 10/15/2024 to the point of putting out bids? John Johnson to follow up with his DNR contact and he submitted for BIL funding.
- B) FIRE STATION GENERATOR: Used generator has been purchased from United Rentals at a negotiated price. Still getting quotes for purchasing cord and having wall unit installed by electrician at both fire station and town hall.
- C) PROPOSED PEDESTRIAN/BIKE TRAIL ALONG MCKINLEY ROAD UPDATE: No update
- D) HALL BATHROOM REMODEL UPDATE: No update. May need to schedule special meeting to review and move forward with plans. Bathroom remodel will not affect hall rentals through October of 2024.
- E) TOWN PICNIC ON 8/21/2024: Reviewed list of current donations. Chair Janssen and Supervisor Schick will reach out this week to a few more businesses to see if they are interested in donating. Chair Janssen will confirm plans with the ball club and will design.
- F) FENCE LINE – INDIAN HILLS DRIVE: Received email from Geisert’s that included drawn plans of new fence. The board reviewed and agreed with the proposed location. The board confirmed that current fence will need to be removed by the end of September.
- G) SEYMOUR PLANNING COMMISSION- Need to set up a preliminary meeting with members to review planning commissions responsibilities and process.

- H) PLAT 8 UPDATE: Billing information at September Board meeting.
- I) ANNUAL MOU WISVOTE PROVIDER CHARGE: Reviewed and signed MOU contract with Eau Claire County, reflecting fee increase.

ACTION ITEMS

- A) 4508 BOOKS DRIVE - CONDITIONAL USE PERMIT- MARK ERICKSON: Mark Erickson from Everyday Surveying and Engineering, LLC presented for property owners Theo and Adam Pretasky. This was originally reviewed with the Town Board on May 13th, 2024, and approved tentatively upon meeting front yard setback request. Since then Eau Claire County has made requests regarding septic test pit and design. Mark Erickson submitted the new septic plan and confirmed the setback request has been met with new/updated plans. Chair Janssen motion to approve condition use permit, Seconded by Supervisor Parker. Motioned carried.
- B) SUPPORT FOR TOWN OF WASHINGTON: Town of Washington is petitioning to incorporate as a village. Chair Janssen motioned to support the Town Washington, seconded by Supervisor Schick. Motioned carried. A letter of support was signed by Town Board to be sent.
- C) HUNTING/FIREARM ORDINANCE: Chad Nunke presented changes/updates the firearms ordinance committee would like to see made to the current ordinance, also supplied map with restricted zone line updates. The Town Board reviewed proposed changes and made suggestions of what they would like updated.
- D) RESOLUTION FOR CREDIT CARD: Town board reviewed resolution drawn up by Clerk/Treasurer Eisold authorizing to open credit cards for Town use. Chair Janssen motioned to approve resolution, seconded by Supervisor Parker. motion carried.
- E) "HERITAGE ESTATES" REZONE FINAL PLAT SUBMITTAL WITH JEREMY SKAW, RLS, ATTENDING: Jeremy Skaw of RLS was not present. Eau Claire Planning & Development meet 8/13/2024.
- F) PLAT 9: Received State approval of Plat 9. Published legal notice in paper and notified property owners of 30-day public inspection.

BOARD MEMBERS COMMUNICATIONS / NEXT MONTH'S AGENDA ITEMS:

- A. The next Board Meeting will be September 9, 2024
- B. Plat 8
- C. Plat 9
- D. 140th Bridge
- E. Backup Generator for Fire Station
- F. Hall Bathroom
- G. Hunting/Firearm Ordinance

SIGN CHECKS AND FORMS: A/P checks were signed. Board approved cash disbursements and payroll for July 9, 2024, through August 12, 2024.

ADJOURNMENT: Motion by Chair Janssen to adjourn meeting. Motion seconded by Supervisor Parker. Motion carried. Meeting adjourned at 10:04 p.m.

Respectfully submitted by:
Jean Eisold, Clerk/Treasurer