

A meeting of the Seymour Town Board was held Monday, February 12, 2024, at 7:00 p.m. Notice was posted at the Seymour Town Hall, Township Fire Dept. Station 1- and at www.townofseymour.org under “Agendas”.

Board members present were Chair Jessica Janssen, Supervisor Kerry Parker, and Supervisor Ken Schick. Also present were Road Supervisor John Oxley, Clerk/Treasurer Jean Eisold, Deputy Clerk Sarah Smith, two RLS employees and seven Town residents.

Chair Janssen called the meeting to order at 7:00 p.m.

MINUTES APPROVAL:

Motion from Supervisor Parker to approve the 01/08/2024 meeting minutes as presented. Seconded by Chair Janssen. Motion carried.

GENERAL COMMENTS FROM THE PUBLIC: None

FINANCIAL REPORT: None

ROADS & BUILDINGS SUPERVISOR REPORT:

- Had a couple snow/sanding events
- Turned off the in-floor heat at fire station
- Listened to webinar on bridges/culverts; can get \$100 per site; bridge on Sandusky not listed
- Working to get boom mower delivered in March
- Ordered signs

BUILDING INSPECTOR REPORT: three permits issued

DISCUSSION ITEMS

- A) CONCESSION STAND IMPROVEMENTS: reviewed estimates received from Parco Windows; need Jason Woodford to measure for siding; add to next month’s meeting for approval
- B) APPOINTMENT OF DEPUTY CLERK/TREASURER: Introduced Sarah Smith as newly hired Deputy Clerk/Treasurer.
- C) BACK-UP GENERATOR FOR FIRE STATION: no back-up system for multiple day outage, no emergency location for town residents, Supervisor Parker to look into
- D) 140TH AVENUE BRIDGE: sign off blueprint, Town of Lincoln to sign off tonight, Town of Ludington to sign off Thursday; work with Eau Claire Highway for brushing, netting, and funds

ACTION ITEMS

- A) CHIEF INSPECTOR REQUEST: create explanation letter for unchosen applicant as requested; will pay applicant for training hours
- B) ASSESSOR PLAT ADOPTION: Question on lot line determination for Plat 8 by resident; RLS went over how lot lines established – new lot lines were set flush with the ground; cost per resident based on assessed land value; new print out available once approved; extending timeframe to clarify if certified mail needed in place of hand delivered letters; Jeremy of RLS to contact State of Wisconsin as to what next step would be
- C) CONFIRM DATE FOR PUBLIC HEARING ON RESTRICTED GUN ZONE: Meeting date is March 7th, 2024, at 6:30 pm; create and mail notice to discuss restricted zone north of Burnell and west of Highway P to Peterson to residents, Jacob’s Well, and Hallie; reason for meeting is school/State

requirements, how's it working, does ordinance need to be made clearer

BOARD MEMBERS COMMUNICATIONS

- A. The next Board Meeting will be March 11, 2024
- B. Plat 8 & 9
- C. 140th Bridge
- D. James Hauch, lot 9 of Mossy Ridge, dividing lot with new driveway

SIGN CHECKS AND FORMS: Chair Janssen signed A/P checks. Board approved cash disbursements and payroll for January 9, 2024, through February 12, 2024.

CLOSED SESSION REGARDING STAFF ISSUES

Motion made by Chair Janssen to go into Closed Session at 9:20 pm to discuss personnel/staffing issues. Motion seconded by Supervisor Schick. Roll call vote: Janssen, Aye, Schick, Aye, Parker, Aye. Motion carried.

A motion was made by Chair Janssen to reconvene to Open Session at 9:27 pm pursuant to Wisconsin Statutes 19.85(2). Motion seconded by Supervisor Parker. Roll call vote: Janssen, Aye, Schick, Aye, Parker, Aye. Motion carried.

A motion was made by Chair Janssen to perform a 90-day and 6-month review on Sarah Smith; provided the review is satisfactory, a \$0.50 per hour increase will be given after each review. Motion seconded by Supervisor Schick. Motion Carried

ADJOURNMENT: Motion by Chair Janssen to adjourn meeting. Motion seconded by Supervisor Parker. Motion carried. Meeting adjourned at 9:28 p.m.

Respectfully submitted by:
Jean Eisold, Clerk/Treasurer