Board of Supervisors' Meeting
4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235
October 19, 2026, at 7:00 p.m.

Call to Order. The meeting was called to order by Chairman, Dan Woelfel, at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Stacie Denil, Supervisor Linda Wait, Supervisor Jeanne Vogel and Supervisor Mark Haen.

Meet n' Greet. Following the introduction of the Board and also in attendance: Amy M. Flok – Clerk/Treasurer, Ryan Hoffmann – Sevastopol Videographer, Hugh Zettel, Tyler Pluff, Dick Weidman, and Kelly McCauley. Also arriving later: Dick Untch & Natalie Dorrler-Hyde/Door County Trails.

Public Participation. None

Agenda/Proper Notice/Adopt. Upon proper notice, motion by Wait and second by Vogel to adopt the agenda. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – September 21st, 2026. Motion by Vogel and second by Denil to approve the minutes of the Board of Supervisors' Meeting of September 21, 2026. Motion carried unanimously.

Door County Land Use Representative – Tyler Pluff.
Tyler Pluff is the new Door County Land Use Director and Colleen McCauley (planner) also works in the department. The Land Use Department is fully staffed and there are two (2) people who are cross training. They are looking to update the violations, procedures, following through on long-term complaints, and issuing citations. They will be working on a code update in 2027 which may involve some input from the municipalities. They would like to update the violations procedures by the end of 2026.

Presentation by Door County Strategic Trails Plan. Dick Untch from Door County Trails came to speak to the Board about the Strategic Trails Plan and are looking for support from Sevastopol. The group would like a trail system to connect every municipality. The plan requires coordination between municipalities and getting their thoughts and ideas in what they would like to see with a trail network. Natalie Dorrler-Hyde is also here from Stantec. The plan was to bring the community together and the final tool will be support for grant funds and bring this to reality. There was a survey done which resulted in support for a trail system throughout the county. They are asking for a resolution of support. They would like the Town to provide two (2) liaisons to help develop a plan. Haen suggested Bill Schuster and Jim Mitsche to work with this group. We will bring this item next month.

Pending Business

Schauer Road Update. Woelfel reported that federal funds were borrowed when Whitefish Bay was made into a State Park. They went back to the feds to make sure we had their approval. We need the transportation plat, which has been ordered and should arrive by December 1st. The Department of Natural Resources needs the plat create a permanent easement for the road and to update the master plan for the DNR. We need to set aside the $75,000 in our 2027 budget. They believe the project will begin in the spring of 2027.

New Business

Response to EMR Concerns. Woelfel stated that we had received a letter of concern for the EMRs. The Town of Sevastopol has only EMR personnel who are not overseen by a fire department. Following discussions, the recommendation is to approve a temporary arrangement to be made with Door County EMS. This is a trial period until June 1st, 2027. The EMRs will still be employees of the Town of Sevastopol, and the Town will provide payment for calls, supplies and training. The bylaws for the current group will no longer exist, along with the term "Agency". This arrangement addresses both the concerns of the EMRs and the Town Board. Motion by Haen and second by Vogel to transition EMRs to new management with the Door County EMS Department for a 6-month trial period. Motion carried unanimously.

Chief 360 Consideration. We currently use Active 911 for EMS calls and will be discontinuing it December 31, 2026. The Door County EMS Department recommends moving to Chief 360. We need to finalize the information and agree to the initial costs and on-going costs. Motion by Denil and second by Haen approve the purchase Chief 360. Motion carried.

Great Lakes Restoration Correspondence. We were asked for consideration on this. Wait believes we could bring this up to Assembly Representative Joel Kitchens at the local Wisconsin Town's Association Meeting to know his thoughts.

Ordinances/Resolutions. None

Financial Reports – September 2026. Motion by Wait and second by Vogel to accept the financial reports for September 2026. Motion carried.

Treasurer's Report. We have received our 4th quarter Fire Dues. The proposed 2027 budget is available for viewing on our website under the Budget/Financials tab. The Public Hearing for the 2027 Budget is Monday, November 16th, 2026, at 6:00 p.m.

Approval of Vouchers, Bills, and Claims – September 22, 2026, through October 19, 2026. Motion by Vogel and second by Denil to approve the vouchers, bills, and claims from September 22, 2026, through October 19, 2026. Motion carried.

Oral Committee/Commission Reports/Minutes.

Motion by Denil and second by Haen to place the Communications and Technology Committee minutes from September 10, 2025, on file.
Wait reported the Sevastopol Business Association will be meeting this Wednesday. The latest report from Destination Door County submitted to the Tourism Zone indicates one of the 2027 Focus points is to increase the length of stays overall in the County.

County Board Report – District 14 County Board Supervisor – Hugh Zettel. Hugh reported that UW Extension provides a lot of broadband training which is a big discussion since the entire County will eventually be connected to Broadband. The County is trying to look at all the avenues for training (Learning in Retirement, UW Extension, the Internet Service Provider, the Municipality, etc.) The County Board also discussed the subject of the museum lease agreement.

Licenses and Permits

Inspection Specialists LLC – September 2026. Placed on file.
Door County Zoning Permits – September 2026. Placed on file.

Correspondence

Town of Sevastopol Population – January 1, 2026
Door County Connect Newsletter
DNR Waterway Application – Peterson
Letter to Door County Highway Department regarding pedestrian safety between County P and Ripp Road.

Announcements

Special Budget/Board of Supervisors' Meeting, Monday, November 16th at 6:00 p.m.
Sevastopol Town Christmas Party – Friday, December 4th from 5:00 – 8:00 p.m.
Board of Supervisors' Meeting, Monday, December 21, 2026, at 7:00 p.m.

Agenda Items for Next Month.

Adjourn. Motion by Denil and second by Haen to adjourn. Motion carried and the meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Amy M. Flok
Draft 11/6/2026