



Sevastopol EMR Agency
4528 State Highway 57, Sturgeon Bay, WI 54235



EMR Agency Meeting - Minutes
Wednesday, June 3, 2026 @ 7:00 PM
Sevastopol Town Hall

Minutes

1. Call to Order - Meeting was called to order at 1902 hours.
2. Establish Quorum - In attendance: Ashley Staats, Grant Estes, Justin MacDonald, Sevastopol Town Board Representative; Stacie Denil. Meeting Quorum not met. Agenda will be overviewed with no official votes.
3. Adopt Agenda - Agenda is accepted as presented.
4. Approval of Minutes - No minutes to approve due to no quorum.
5. New Business
 - a. Introduction of new Town Representative - Stacie Denil
 1. survey - Stacy is present at the meeting with discussion at this time.
 - b. Recruitment - Two individuals have reached out with interest in the Sevastopol EMR Agency. One individual is on Bay Shore Dr. (Near the city limits). Recently completed EMT-B and is awaiting national registry to become licensed. Second individual is a current full-time paramedic with Door County EMS. She has relocated to the Sevastopol area from Appleton and would like to become an EMR. Awaiting applications from both.
 - c. Call Review - 98 Calls to date. 16 with no EMR response. 84% response from EMRs. A few calls ahead of 2025 at this time.
 - d. Chief360 vs Active 911 - Active 911 will no longer be utilized by Door County and the Door County Dispatch Center as of January 1, 2027. The Fire Chiefs have made the decision to transition to "Chief360." Ashley attended a demo presentation by "Chief360" however presentation was not informative besides the information that had previously been provided. Ashley is scheduling a meeting with "Chief360" Support for additional information and pricing.

Ashley Staats
Sevastopol EMR Crew Chief
ashleystaats.ehfd@gmail.com
920-493-5252

Sevastopol EMR Agency
4528 State Highway 57, Sturgeon Bay, WI 54235

e. Training Requests

1. Hands on training nights - The executive board would like to bring more hands on training to the agency. A request was made for rescue training at Cave Point County Park with Jacksonport Fire Department. Grant will check on availability of Jacksonport for the August meeting night.

f. Inventory / personal inventory expirations - The EMR Committee is looking to create a "minimum inventory" checklist for the supply closet as well as members personal EMR bags. Members will be responsible for checking their own equipment and expirations. Also implementing monthly AED Checks of individual issued AEDs. "Check Tags" have been ordered and will be distributed to members.

6. Old Business

a. Equipment and Supplies - Life Jackets for members who respond and work near the water at Cave Point or other water rescue type calls. Will be choosing life jacket at requesting purchase.

Supply closet has been cleaned out and old or obsolete inventory has been disposed of.

b. grant funds - traffic wands, other member ideas or requests - Nite Beam traffic wands for traffic control. Co monitors for EMR bags (member safety). Discussion of fire extinguishers for personal vehicles. EMRs have responded to several calls involving fire in the past few weeks where the EMRs are the first arriving on scene. Law enforcement also carries extinguishers but EMRs are often arriving on scene first. This would be for small or outside fires only. Would require member training for anyone not associated with a fire department. Stacie will check into the legality and if this is aloud for EMRs.

Sevastopol EMR Agency
4528 State Highway 57, Sturgeon Bay, WI 54235

- c. Committee Update - Stacie touches base on organizing supplies, AED checks, and AED yearly service. Ashley will check with DCEMS and physio control for service.
 - d. Safety - High amounts of traffic in the county, use vehicles as protection on roadways and be alert. Be sure to wear reflective vests on roadways.
 - e. Jacket Lettering going to FLS - Grant is taking jackets to FLS and will check on turn around time.
 - f. Wisconsin State License Renewal Due June 30 - Most members have renewed. Reminder to the remainder of members to renew license before the end of the month.
7. Open Session - Nothing at this time.
8. Schedule Next Meeting - No July meeting due to member schedules. Next meeting will be August 5th at 7pm. Location to be determined depending on Jacksonport's availability to train.
9. Adjourn - Meeting adjourn at 1929 hours.

Minutes completed and Submitted by Crew Chief Ashley Staats.

Ashley Staats
Sevastopol EMR Crew Chief
ashleystaats.ehfd@gmail.com
920-493-5252