



BOARD OF SUPERVISORS' MEETING

Monday, May 18, 2026, at 7:00 p.m.

4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235

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6 **Call to Order.** The meeting was called to order by Chairman, Dan Woelfel at 7:00 p.m.

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8 **Pledge of Allegiance.** The Chairman asked all to rise and join in the Pledge of Allegiance.

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10 **Roll Call to Establish Quorum.** In addition to Woelfel, the following Board members were in
11 attendance and constitute a quorum. Supervisor Denil, Supervisor Wait, Supervisor Vogel.
12 Supervisor Haen is excused.

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14 **Meet n' Greet.** Following the introduction of the Board and also in attendance: Amy M. Flok –
15 Clerk/Treasurer, Ryan Hoffmann – Sevastopol Videographer, Hugh Zettel – District 14 County Board
16 Supervisor, Jon Jarosh – Destination Door County, Juliana Behme – Door County Tourism Zone
17 Commission, Connie Judd, Gwenn Graboyes, and John Beck.

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19 **Public Participation.**

20 Connie Judd spoke regarding community involvement and that she feels our county needs to
21 preserve its history.

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23 **Agenda/Proper Notice/Adopt.** Upon verification of property notice, motion by Wait and second by
24 Vogel to approve and adopt the agenda. Motion carried.

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26 **Presentation from Jessica Hatch – Broadband Committee Phase II.** Jessica Hatch has been
27 visiting all the municipalities and having conversations with Broadband Committees regarding
28 phase II of broadband. Phase II will work on education and integration and helping people adapt to
29 the internet. The keep points are connectivity, access to additional learning, improved access to
30 healthcare, enhancing communication, stronger economy and enhanced public safety with better
31 emergencies and response systems. United Way is partnering with Door County Broadband office,
32 and they will be giving eligible residents laptops.

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34 **Presentation from Destination Door County/Tourism Zone.** Juliana Behme is the administrator
35 for the Door County Tourism Zone and came to give an update on the Town of Sevastopol's
36 collection of room tax. Door County Tourism Zone collects and remits room tax for 19
37 municipalities in Door County. In 2025, the Tourism Zone collected \$12.8 mill in room tax. Thirty
38 percent (30%) is the maximum that can be issued to the municipalities. The Town of Sevastopol
39 had lodging sales of \$9.3 million last year and of that \$233,000 was remitted to the Town. The
40 Town's average daily rate was \$270.00. Jon Jarosh also spoke on behalf of Destination Door County
41 about the Community Investment Funds Grant Program.

1 **Approval of Minutes – Board of Supervisors' Meeting – April 20, 2026.** Motion by Wait and
2 second by Vogel to approve the minutes of the Board of Supervisors' Meeting, April 20, 2026.
3 Motion carried.

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5 **Pending Business**

6 **Newsletter – Summer 2026 – Input on Articles.** Wait stated that we are hoping to get the
7 newsletter out earlier this year. Some ideas for articles are: new blue address signs, Traveling Back
8 (Historical Society), Community Business Committee, welcome to the new supervisor and new
9 Park Employees, roadwork, Clerk's Corner, Park and Recreation (Mark), Neighborhood Association
10 Article (Bay Shore Property Owners Association), Chairman's Chatter, Ordinance Committee,
11 Snowstorm Elsa, Sevastopol's YouTube channel, Town versus Township, and Broadband Update.
12 Article by the end of June so we can put everything together and get it out in July. As in past years,
13 we will ask Laddie to do the layout of the newsletter.

14
15 **Updating Resolution on Committee appointees.** Woelfel stated the only modification to this
16 resolution is that we specifically state that someone who serves on a committee needs to live in our
17 town. Motion by Vogel and second by Denil to accept and approve resolution. Motion carried
18 unanimously.

19
20 **New Business**

21 **2026 Road work selection and award.** Woelfel reported after the road tour, there were a few roads
22 selected that we wanted bids on from the Highway Department. The roads and the bids are as
23 follows: Rock Ridge Rd from the terminus to STH 57 - \$56,748, Mathey Road – County P to Ripp
24 Road - \$76,454 (two lifts option - \$86,713.00), Bechtel Road – Whitefish Bay to East Dunn -
25 \$143,697, West Jorns Road – Peterson to terminus - \$38,962, Weber Road – Ripp Road to East Dunn
26 - \$75,414, Dennis Drive – Reynold Road to Elaine Drive - \$32,488. Supervisor Wait spoke on ARIP
27 (Agricultural Road Improvement Program) funding through the state. We would need an engineer to
28 provide an estimate and that would cost about \$2,000. We will pass up on the ARIP for this year.
29 Motion by Wait and second by Denil to use the Door County Highway Department to complete
30 roadwork on the following roads: Rock Ridge Road for \$56,748, Mathey Road (2 lifts) for \$86,713,
31 Bechtel Road for \$143,697, West Jorns for \$38,962, Weber Road for \$75,414, and Dennis Drive for
32 \$32,488, for a grand total of \$434,022. Motion carried unanimously.

33
34 **Town Committee Assignments / Updates.** We are adding Supervisor Denil to the Plan
35 Commission, Park and Rec Committee we will add Derek Denil, Door County Tourism Zone will stay
36 the same, EMR Committee we will add Supervisor Denil, Destination Sturgeon Bay added
37 Supervisor Denil, Ad Hoc Business Committee will be Supervisor Denil, Supervisor Vogel and Jean
38 Elste. We still need an alternate for Board of Review. Motion by Denil and second by Vogel to
39 approve the 2026 committees and members list.

40
41 **Authorization to Hire Town Supervisor as Town Employee.** Woelfel stated that as a Board, we
42 must vote to hire Supervisor Denil as our Building Maintenance Employee. Motion by Wait and
43 second by Vogel to formally hire Stacie Denil as the town of Sevastopol Town Hall Maintenance
44 Executive. Motion carried unanimously, with Supervisor Denil abstaining.

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Redistribution of Excess Funds to Another Institution. Treasurer Flok approached Nicolet Bank about the current interest rates we were receiving. Nicolet stated that they could increase the rate to almost match the Local Government Improvement Program's percentage. Currently the LGIP's interest is 3.69% and Nicolet would offer 3.55%. We will bring this item back.

Ad Hoc Business Committee update. Supervisor Denil gave an overview of the Business Association and what the next steps are. She will be having a meeting in early June with her Ad Hoc Committee to discuss things further.

Ordinances/Resolutions. None

Financial Reports – April 2026. Motion by Wait and second by Vogel to accept the financial reports for April 2026. Motion carried unanimously.

Treasurer's Report. We received the bills for Snowstorm Elsa. It cost the Town roughly \$42,000. I have filled out the Emergency Services reimbursement through the state, and the Town could potentially receive \$20,000 back from the State. Currently we are doing fantastic in our "interest earned" budget category as we are at 83% of the budgeted total through April. Liquor licenses and Short-Term Rentals are currently being renewed.

Approval of Vouchers, Bills, and Claims – April 21, 2026, through May 18, 2026. Motion by Vogel and second by Denil to approve the vouchers, bills, and claims from April 21, 2026, through May 18, 2026. Motion carried.

Oral Committee/Commission Reports/Minutes.

Vogel stated we will have a Digital Learning Session from AT&T on Wednesday June 3rd at 5:00 p.m.

Wait stated the Door County Tourism Zone Commission currently is reviewing the 2025 audit, conducting a wage study, and updating bylaws.

County Board Report – District 14 Supervisor – Hugh Zettel. This was the first County Board meeting with the newly elected Supervisors. The County is going to engage with other counties in Wisconsin in a lawsuit with forever chemicals. The Resource Planning Committee meeting was 2 weeks ago where they put together a draft data center moratorium and also discussed shipping containers. These will be up for further discussion this Thursday at 3:00 p.m.

Licenses & Permits

Inspection Specialists, LLC – April 2026. Placed on file.
Door County Zoning Permits – April 2026. Placed on file.

Correspondence

Letter from Wisconsin Humane Society
Municipal Clerk's Week Proclamation

- 1 Door County Connect
- 2 State of Wisconsin Payment – PILT
- 3 Sturgeon Bay Fire Department Report – April 2026
- 4 Watchfire Letter

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6 **Announcements**

- 7 AT&T Digital Learning Session – Wednesday, June 3, 2026, at 5:00 p.m.
- 8 Board of Supervisors' Meeting – Monday, June 15, 2026, at 7:00 p.m.
- 9 Open Book - Wednesday, June 24, 2026, from 10:00 a.m. to noon

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11 **Agenda Items for Next Month.**

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13 **Adjourn.** Motion by Denil and second by Vogel to adjourn. Motion carried and the meeting was
14 adjourned at 8:55 p.m.

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16 Respectfully Submitted,

17

18 Amy M. Flok

19 Draft 5/22/2026

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