



BOARD OF SUPERVISORS' MEETING

Monday, April 20, 2026, at 7:00 p.m.

4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235

Call to Order. The Chairman, Dan Woelfel, called the meeting to order at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Olsen, Supervisor Haen, Supervisor Vogel and Supervisor Wait.

Meet n' Greet. Following the introduction of the Board and also in attendance: Amy M. Flok, Clerk/Treasurer, Ryan Hoffmann – Sevastopol Videographer, Hugh Zettel – District 15 County Board Supervisor, Stacie Denil, Connie Judd, and Jeff Schmeckpeper.

Public Participation.

Connie Judd – States that she is having some issues with Harrison Gorski with AT&T returning calls.

Agenda/Proper Notice/Adopt. Upon verification of proper notice, motion by Vogel and second by Olsen to approve and adopt the agenda. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – February 16, 2026. Motion by Haen and second by Vogel to approve the minutes of the Board of Supervisors' Meeting, February 16th, 2026. Motion carried.

Pending Business

“Neighbors for a Safer Bayshore Drive” Group – Update. Woelfel had mentioned this at previous meetings in respect to the safety study for Bay Shore Drive. It is the Town's impression that since Bay Shore Drive is a County Road, they would be the entity that would cover the costs.

New Business

Set Time/Date for 2026 Road Tour. The consensus of the Board was May 15th at 8:00 a.m. for the Road Tour.

Set Time/Date for 2027 Budget Work Session. After discussion, the Board decided to have the 2027 Budget Work Session on October 13th at 5:30 p.m.

Community Marketing Funds – Establishing A Sevastopol Business Association.

Woelfel stated that we have had a struggle with Destination Sturgeon Bay trying to get advertising in their yearly Go Guide. The Town's portion of the Community Marketing Fund that comes from the Town of Sevastopol and goes to Destination Sturgeon Bay is roughly \$90,000. Last year, we had 2

pages in their Go Guide, but this year we went back to a single page again. Woelfel suggested that we pull out of contributing our funds to Destination Sturgeon Bay and establish our own Business Association. We will form a committee to see if we can get enough interest.

Establishing Town Park Employee Pay.

Woelfel reported that we are looking at some prospective Park Employees. He would like the Board to consider increasing the threshold for Park Employees not to exceed \$25.00. Right now, the threshold is \$23.00. Motion by Haen and second by Olsen to move the pay range up to \$25.00 for Town Park Employee. Motion carried unanimously.

Ordinances/Resolutions

Resolution 2026-01 – Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution. Wait attended the Wisconsin Town's Association meeting where they spoke about transportation funding. The Town's Association is encouraging municipalities to submit this resolution to our Legislators and the Governor. Motion by Wait and second by Vogel to approve and adopt resolution supporting a comprehensive and sustainable transportation funding solution. Motion carried.

Ordinance 01-2026 – Amended Building Permits, Inspection Fees, and Building Code. Motion by Wait and second by Haen to amend the building permits, inspection fees, and building code. Roll call vote: Olsen – aye, Vogel – aye, Wait – aye, Haen – aye, and Woelfel – aye. Motion carried unanimously.

Financial Reports – February and March 2026. Motion by Vogel and second by Wait to accept the financial reports for February and March 2026. Motion carried unanimously.

Treasurer's Report. The Town has made its annual contribution to the Door County Humane Society during their matching campaign, so our \$2,000 contribution was made to make it \$4,000. We have received our second quarter General Transportation Aids. Along with that the DNR has also sent a check to the Town for a resident that has taken their property out of managed forest. When this happens, the Town receives withdrawal taxes along with DNR fees.

Approval of Vouchers, Bills, and Claims – February 17, 2026, through April 20, 2026. Motion by Haen and second by Olsen to approve the vouchers, bills, and claims, from February 17, 2026, through April 20, 2026. Motion carried.

Oral Committee/Commission Reports/Minutes.

Wait attended the Wisconsin emergency management seminar and learned some interesting things.

The Door County Tourism breakfast is on Tuesday if anyone is interested in attending.

Olsen stated that south end of Glidden drive isn't covered well by the EMR's so if anyone is interested and lives close to this area, we would love to hear from you.

County Board Report – District 15 Supervisor – Hugh Zettel.

The County Board has approved resolution for sustainable transportation funding and also approved the County's open space plan 2026-2030. The County also reviewed their process regarding disasters funds. Once a disaster is declared, you only have 48 hours to claim the funds, so the County passed a resolution to go after funds during a disaster.

Licenses & Permits

Inspection Specialists, LLC – February and March 2026
Door County Zoning Permits – February and March 2026
Institute & Valmy Athletic Club – Season 2026 Class B/Beer License – Motion by Olsen and second by Haen to approve the Institute & Valmy Athletic Club 2026 Beer License. Motion carried.

Correspondence

Door County Soil and Water Correspondence – Invasive Species
Edge Consulting Engineers – Telecommunication Tower at 4720 Pond Road
Sturgeon Bay Fire Department Report – February/March 2026
General Transportation Aid – 2nd Quarter
Lottery and Gaming Credit – 2025-2026

Announcements

Board of Supervisors' Meeting – Monday, May18, 2026, at 7:00 p.m.
Open Book – Friday, June 25, 2026, from 10:00 a.m. - 12:00 p.m.

Agenda Items for Next Month.

Adjourn. Motion by Olsen and second by Haen to adjourn. Motion carried and the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Amy M. Flok, Clerk
4/27/2026