



BOARD OF SUPERVISORS' MEETING

Monday, September 15, 2025, at 7:00 p.m.

4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235

Call to Order. The meeting was called to order by Chairman, Dan Woelfel at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Jeanne Vogel, Supervisor Mark Haen, and Supervisor Trent Olsen. Supervisor Linda Wait is excused.

Meet n' Greet. Following the introduction of the Board and also in attendance: Amy M. Flok – Clerk/Treasurer, Ryan Hoffmann – Sevastopol Videographer, Gwenn Graboyes, Jim Mitsche, Becky Halstead, Larry Madden, John Vincent, Annette Vincent, Rod Miller and Kristi Roenning.

Public Participation.

Annette Vincent thanked the Board for supporting an in-person meeting for the public hearing on the CAFO (Concentrated Animal Feeding Operation) for Gilbert Farms. William Schuster, Retired Soil and Water Specialist, spoke the Greg Colthurst at the County's Soil and Water Department about a possible sink hole on the property.

John Vincent spoke regarding the CAFO for Gilbert Farms.

Rod Miller spoke regarding the CAFO for Gilbert Farms.

Gwenn Graboyes spoke about some updates on wake boating/boarding.

Larry Madden spoke regarding the DOT and the impending roundabout at the Gordon Road/STH 42/57. His driveway is right off where they are planning to put the roundabout in.

Agenda/Proper Notice/Adopt. Upon verification of proper notice, motion by Vogel and second by Olsen to approve and adopt the agenda. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – August 18, 2025. Motion by Haen and second by Olsen to approve the minutes of the Board of Supervisors' meeting, August 18, 2025. Motion carried unanimously.

Pending Business. None

1 **New Business**

2 **EMR Radio Upgrade/Cost.** Woelfel stated this is a recap of where we are at with the radios and
3 pagers upgrade. The Town will be responsible for the upgrades on the devices but does not have to
4 purchase the radios; that will be done through the County. We need to accurately track the amount
5 of home based EMR's we have.

6
7 **Ordinances/ Resolutions.** None

8
9 **Financial Reports – August 2025.** Motion by Vogel and second by Haen to accept the financial
10 reports for August 2025. Motion carried.

11 **Treasurer's Report.** The Town send out its 4th quarter fire dues to the City of
12 Sturgeon Bay Fire Department. We have submitted a grant application to the Door
13 County Community Foundation for the new Schauer Road project. I am currently
14 working on the budget to have it ready for the Budget Work Session on October 14th
15 at 5:30 p.m.

16
17 **Approval of Vouchers, Bills, and Claims August 19, 2025, through September 15, 2025.** Motion
18 by Olsen and second by Haen to approve the vouchers, bills, and claims for August 19th, 2025,
19 through September 15, 2025. Motion carried.

20
21 **Oral Committee/Commission Reports/Minutes.**

22 Motion by Vogel and second by Olsen to approve and place on file the meeting minutes from the
23 Communications and Technology Committee.

24
25 **County Board Report – District 14 Supervisor – Hugh Zettel.** At the last County Board meeting,
26 there were several comments during public participation on the Gilbert Farms DNR Permit to
27 operate as a CAFO (Concentrated Animal Feeding Operation). The County Board presented a draft
28 2026 Budget overview. The proposed budget: \$32,295,181. Tax rate would drop by 8.41%. The 2025
29 Equalized Assessed Value is \$14,858,770,000.

30
31 **Licenses & Permit**

32 Inspection Specialists, LLC – August 2025
33 Door County Zoning Permits – August 2025
34 Class A Liquor License for Door Stop LLC – Amoco – Motion by Haen and second by
35 Olsen to approve the Class A Liquor License for Door Stop LLC – Amoco. Motion
36 carried.

37
38 **Correspondence**

39 Thank you note from Pat Marek
40 Equalized Values – WI Department of Revenue
41 City of Sturgeon Bay Fire Report – August 2025
42 Certificate of Appreciation – Leo Zipperer – Age of Town Hall

Announcements

Park and Recreation Meeting – Wednesday, September 24, 2025 - 6:00 p.m.

Budget Workshop 2026 – Tuesday, October 14, 2025 – 5:30 p.m.

Board of Supervisors' Meeting – Monday, October 20, 2025 – 7:00 p.m.

Agenda Items for Next Meeting

Adjourn. Motion by Olsen and second by Haen to adjourn. Motion carried and the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Amy M. Flok

9/16/2025