



BOARD OF SUPERVISORS' MEETING

Monday, August 18, 2025, at 7:00 p.m.

4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235

Call to Order. The meeting was called to order by Chairman, Dan Woelfel at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Mark Haen, Supervisor Jeanne Vogel, Supervisor Linda Wait, and Supervisor Trent Olsen.

Meet n' Greet. Following introduction of the Board and also in attendance: Amy M. Flok, Clerk – Treasurer, Ryan Hoffmann – Sevastopol Videographer, Josh Julien, Paul Billing, Dave Normann, Jean Elste, Gwenn Graboyes, Joe Graboyes, Brenda Lange, Terry Schneider, George Zachariasen, Kathy Steinmetz, Annette Vincent, Ron Maloney, Pam Maloney, Tim Temby, Jacon Miller – DC Soil and Water, John Beck, Kathy Gibson, Jim Gibson, Betty Van Bellinger, Beth Partain, and Wayne Semmerling.

Public Participation.

Kathy Steinmetz spoke regarding wake boating on Clark Lake.

Annette Vincent spoke regarding Gilbert Farms potential CAFO.

Gwenn Graboyes spoke regarding wake boating/boarding.

Tim Temby spoke regarding wake boating/boarding on Clark

___ concern about wake boating/boarding on Clark Lake.

Wayne Semmerling spoke regarding wake boarding/boarding on Clark Lake.

Jean Elste spoke regarding Gilbert Farms potential CAFO

Brenda Lange spoke regarding Gilbert Farms potential CAFO

Agenda/Proper Notice/Adopt. Upon verification of proper notice, motion by Olsen and second by Vogel to approve and adopt the agenda, as noticed. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – July 16, 2025

Board of Review Meeting – July 22, 2025

Motion by Vogel and second by Olsen to approve the minutes of the Board of Supervisors' Meeting on July 16, 2025, and the Board of Review Meeting on July 22, 2025. Motion carried.

Pending Business

Broadband Borrowing for AT&T Payments Due in 2026. Woelfel reported that at last month's meeting we approved borrowing the funds for broadband in 2026. We have not yet completed an application seeing as there might be a large change in interest rates. We do have enough on hand

1 to make the January payment and then would replenish the accounts with the loan. Woelfel is
2 proposing we hold out on taking the loan out until at least after September or possibly January
3 2026. The tax rolls will not be affected until 2027. Olsen, Haen, Wait, and Vogel would like to wait
4 to see what happens in September to see what the rate change is. If the rate drops, then we would
5 wait until January 2026 to borrow.

6
7 **AT&T Construction Update.** Vogel spoke to the map that we received from AT&T regarding when our
8 residents can expect to be connected.

9
10 **New Business**

11 **New Road/Naming.** Wait stated that currently it's not a private road, but a single driveway off Bay
12 Shore Drive. The proposal is to divide it out into 4 separate lots which would be zoned Single Family
13 (FS20). Per our Land Use Department, if you are going to serve 4 or more parcels off that road, you
14 need to name the private road and obtain road name approval. The proposed name is Harbor View
15 Terrace. Motion by Wait and second by Vogel to recommend support with a road name of Harbor
16 View Terrace on this parcel subject to the Door County Land Use Department clarification as to
17 ownership by an LLC for the minor land division.

18
19 **Ordinance Committee Update.** Olsen reported that we started with a binder of ordinances. Of all
20 those ordinances were looked at and there were only 3 of them that needed to be rewritten. We will
21 then work with Laddie to categorize them and place them on our website.

22
23 **Ordinances/Resolutions**

24 **Ordinance No. 01-2025 – Regulation of Activities in Town Parks.** Motion by Olsen and second by
25 Wait to approve and adopt Ordinance No. 01-2025 – Regulation of Activities in the Town Park. Roll
26 Call vote: Supervisor Olsen – aye, Supervisor Vogel – aye, Supervisor Wait – aye, Chairman Woelfel
27 – aye, and Supervisor Haen - aye. Motion carried

28
29 **Ordinance No. 02-2025 – Regulating Noxious Weeds and Invasive Species.** Motion by Olsen and
30 second by Vogel to approve and adopt Ordinance No. 02-2025 – Regulating Noxious Weeds and
31 Invasive Species. Roll call vote: Supervisor Haen - aye, Supervisor Olsen - aye, Supervisor Vogel -
32 aye, Supervisor Wait - aye, and Chairman Woelfel - aye. Motion carried.

33
34 **Ordinance No. 03-2025 - Regulating Snowmobile Travel on Town Roads.** Motion by Olsen and
35 second by Wait to approve and adopt Ordinance No. 03-2025 – Regulating Snowmobile Travel on
36 Town Roads. Roll call vote: Chairman Woelfel – aye, Supervisor Wait – aye, Supervisor Vogel – aye,
37 Supervisor Olsen – aye, and Supervisor Haen – aye. Motion carried.

38
39 **Ordinance No. 04-2025 – Burning Ordinance.** Change in wording in the Ordinance will read: under
40 Section 4. Enforcement, Penalty, and Forfeitures. This Ordinance shall be enforced by the
41 issuance of a citation by the Town. Also, in Section 3. Outside Burning, we will change it to the Town
42 does not issue fireworks permits. Motion by Olsen and second by Wait to approve and adopt
43 Ordinance No. 04-2025 – Burning Ordinance changing the town does not issue fireworks permit,

1 and Roll call vote: Chairman Woelfel – aye, Supervisor Wait – aye, Supervisor Vogel – aye,
2 Supervisor Olsen – aye, and Supervisor Haen – aye. Motion carried

3
4 **Financial Reports – July 2025.** Motion by Haen and second by Olsen to accept the financial
5 reports for July 2025. Motion carried.

6 **Treasurer's Report.** The Town has received the August settlement from the County
7 for the remainder of the taxes. We also received fire dues from the state. We are going into
8 budget times, so please start thinking about the 2026 budgets for your respective
9 committees.

10
11 **Approval of Vouchers, Bills, and Claims – July 22, 2025, through August 18, 2025.** Motion by
12 Vogel and second by Haen to approve the vouchers, bills, and claims for July 22, 2025, through
13 August 18, 2025. Motion carried.

14
15 **Oral Committee/Commission Reports/Minutes.**

16 Motion by Wait and second by Haen to approve and place on file Ordinance Committee minutes
17 from June 5th, 2025.

18
19 Wait attended the Destination Sturgeon Bay meeting. Annual membership to Destination Sturgeon
20 Bay is \$425. Door County Tourism Zone is meeting this Thursday. Wisconsin Town Association,
21 Door County Unit, meets this Thursday here at the Town Hall.

22
23 Olsen suggested the Town sending letters to the resident's whose roads will be getting
24 paved/repaved. Since roads only get done once every 30 years, we want to make sure residents
25 don't travel on the road until the blacktop is cured to prevent damage.

26
27 **County Board Report – District 14 Supervisor – Hugh Zettel.** The County decided to pay the
28 upfront cost for the EMS upgrade (radios/pagers), but there will be an ongoing expense to the town
29 for maintenance.

30
31 **Licenses & Permits**

32 **Inspection Specialists, LLC – July 2025.** Placed on file

33 **Door County Zoning Permits – July 2025.** Placed on file

34
35 **Correspondence**

36 Door County Century Ride

37 City of Sturgeon Bay July 2025 Fire Report

38 State of Wisconsin Computer Aids Payment

39 State of Wisconsin Video Service Aid

40 State of Wisconsin July Shared Revenue

41 Timber Cutting Notice

42
43 **Announcements**

44 Vintage Car Revival – 5005 Country View Road – August 22-24, 2025

Town of Sevastopol, Board of Supervisors' August 2025

1 Class Tournaments – August 29th – August 31st

2 Board of Supervisors' Meeting – Monday, September 15, 2025, 7:00 p.m.

3
4 **Agenda Items for Next Month.**

5
6 **Adjourn.** Motion by Olsen and second by Haen to adjourn. Motion carried and the meeting
7 adjourned at 8:23 p.m.

8
9 Respectfully submitted,

10
11 Amy M. Flok

12 Draft 8/25/2025