



BOARD OF SUPERVISORS' MEETING

Monday, July 21, 2025, at 7:00 p.m.

4528 State Highway 57, (Institute), Sturgeon Bay, WI 54235

Call to Order. The meeting was called to order by Chairman, Dan Woelfel at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Jeanne Vogel, Supervisor Linda Wait, Supervisor Mark Haen, and Supervisor Trent Olsen.

Meet n' Greet. Following introduction of the Board and also in attendance: Amy M. Flok – Clerk/Treasurer, Ryan Hoffmann – Sevastopol Videographer, Paul Billing, Josh Julien, Dave Normann, Dick Weidmann, Hugh Zettel, and Jeff Schmeckpeper.

Public Participation.

Josh Julien spoke regarding launching jet skis at Whitefish Bay Boat Launch.

Agenda/Proper Notice/Adopt. Upon verification of proper notice, motion by Wait and second by Vogel to approve and adopt the agenda, as noticed. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – June 16, 2025

Special Board of Supervisors' Meeting – July 2, 2025

Motion by Olsen and second by Haen to approve the minutes of the Board of Supervisors' meeting June 16th, 2025, and Special Board of Supervisors' Meeting on July 2, 2025. Motion carried.

Pending Business

Road Work 2025 – Northeast Asphalt proposal for Mathey Road – 2026. Woelfel reported that we put Mathey Road on hold for 2025 at the Special Meeting on July 2, 2025. Based on the recent cost estimates, Northeast Asphalt indicated it would be willing to participate in covering the overlay material costs. We will put the Mathey road segments out for bid in 2026.

Broadband Borrowing for AT&T Payments Due in 2026.

Woelfel stated that AT&T is out in our municipalities and making progress. Twenty-five percent of the work will be done by January 2026, one hundred percent by July 2026. We made our first payment in December 2025. The current interest rate is 5.5%. If we refinance any loan, we have to take out an additional 25% of the current loan balance. We will bring this back in August and decide on terms and structure of the loan. Motion by Haen and second by Wait to move forward with seeking a loan for 10 years in the amount of \$1,129,000. Motion carried unanimously.

Newsletter Update. Wait reported that Laddie has all the articles and photos and is working with some new software. Our newsletter budget is \$3,000. Wait reached out to two different printers. Sunshine Resources estimated roughly \$4,000 for an 8-page newsletter and \$6,000 for a 12-page newsletter. Motion by Wait and second by Vogel to proceed with a 12-page newsletter with Sunshine Resources, instead of an 8-page newsletter. Motion carried.

New Business

Laurie Lane Repair of Saw Cuts or Reconstruction 2026. Woelfel stated the Board went down to Laurie Lane during the road tour. WPS and Sturgeon Bay Utilities had been saw cutting the road. Jason Bieri received an estimate from Bissen to repair it in the amount of \$7,000. Motion by Vogel and second by Haen authorize Sturgeon Bay Utilities/Bissen to do the repair work on Laurie Lane for \$7,000, which the Town will pay. Motion carried.

Intergovernmental Agreement on Creation of New Schauer Road. Woelfel stated that we were initially waiting for the DNR for the surveys. We have what we need to continue pursuing both the new road and the cul de sac on the road north to Jacksonport. The County will need a document from the Town to vacate the road to give it to the DNR. We will also have an intergovernmental agreement with Jacksonport for the cul de sac. We will start the application process for the Door County Community Fund Grant, and depending on funding, we might have to ask Jacksonport to contribute more money.

Motion by Vogel and second by Wait to take a recess. Motion carried.

Ordinances/Resolutions

Ordinance No. 01-2025 – Regulation of Activities in Town Parks.

Woelfel reported he went back to the last Ordinance for Activities in Town Parks. He went through and cleaned it up a bit to make it enforceable. Wait would like to take a look at all of the previous ordinances to make sure everything is covered in one ordinance. Wait will cross reference, and we will bring back in August.

Financial Reports – June 2025. Motion by Wait and second by Vogel to accept the financial reports for June 2025. Motion carried.

Treasurer's Report. The Town has received the second quarter of General Transportation Aids. The second half of the taxes are due by July 31st. The Short-Term Rentals are all renewed, and everyone was in before the deadline. Currently we have 75 Short-Term Rentals, with 7 of those being 6 nights/7 days or more.

Approval of Vouchers, Bills, and Claims – June 17, 2025, through July 21, 2025. Motion by Haen and second by Olsen to approve the vouchers, bills, and claims for June 17, 2025, through July 21, 2025. Motion carried.

Oral Committee/Commission Reports/Minutes.

Wait attended a DOT presentation on the proposed roundabout at Gordon and STH 42/57. It would be a multilane roundabout with 2 through lanes. The next meeting is July 30th at 4:00 p.m. by Zoom.

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2 In the Door County Tourism Zone packet, there was a legal opinion on “can the zone refuse to issue
3 a room permit if they did not provide proof of a Department Agriculture Trade and Consumer
4 Protection permit”? The answer to that is no.
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6 **County Board Report – District 15 Supervisor – Hugh Zettel.** There was a resignation on the
7 Board, so there is a vacancy. Resolutions that have come forward were for non-budgetary funds.
8 The Burie zoning change passed. Tomorrow the County Supervisors will be talking about the
9 County funding the upgraded radios for the municipalities.
10

11 **Licenses & Permits**

12 Inspection Specialists, LLC – June 2025. Place of file.
13 Door County Zoning Permit – June 2025. Place of file.
14

15 **Correspondence**

16 Doorway to Learning, Inc. – Tax Letter
17 Gibraltar Resolution
18 DCTZ Permits
19 The Nature Conservancy
20 General Transportation Aid Payment
21 Fire Due Payments
22 City of Sturgeon Bay Fire Department Report – June 2025
23 Wisconsin Realtor Association Correspondence
24

25 **Announcements**

26 Board of Review – Tuesday, July 22, 2025 – 1:00 p.m.-3:00 p.m.
27 Door County Fair – August 13-17, 2025
28 Valmy Threshere – August 15-17, 2025 – 5005 Country View Road, Sturgeon Bay
29 Board of Supervisors' Meeting – Monday, August 18, 2025, 7:00 p.m.
30

31 **Agenda Items for Next Month**
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33 **Adjourn.** Motion by Olsen and second by Haen to adjourn. Motion carried and the meeting
34 adjourned at 9:21 p.m.
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36 Respectfully submitted,
37

38 Amy M. Flok, Clerk
39 Draft 7/29/2025
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