



BOARD OF SUPERVISORS' MEETING

Monday, March 17, 2025, at 7:00 p.m.

4528 State Highway 57 (Institute), Sturgeon Bay, WI 54235

Call to Order. The meeting was called to order by Vice Chair, Linda Wait, at 7:00 p.m.

Pledge of Allegiance. The Vice Chair asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Wait, the following Board members were in attendance and constitute a quorum: Supervisor Jeanne Vogel and Supervisor Mark Haen. Chairman Dan Woelfel and Supervisor Olsen are excused.

Meet n' Greet. Following the introduction of the Board and also in attendance: Amy M. Flok – Clerk/Treasurer, Laddie Chapman – Video Voice of Door County, Darrick DeMeuse, Hugh Zettel, Carrie Nellis, Craig Nellis, Pam Busch – Door County Connect Public Transit, Gwen Graboyes, and Jeff Schefchik – Waseda Farms LLC.

Public Participation.

Gwen Graboyes told the Board she did attend a Land Conservation meeting regarding wake boating. She has also signed up for another wake boating session. She is hoping for additional education herself so she can share with both the Town of Jacksonport and Sevastopol.

Agenda/Proper Notice/Adopt. Motion by Haen and second by Wait to approve and adopt the agenda as noticed. Motion carried.

Approval of Minutes – Board of Supervisors' Meeting – January 20, 2025. Motion by Vogel and second by Haen to approve the minutes of the Board of Supervisors' Meeting of January 20, 2025. Motion carried.

Door County Transportation Services – Pam Busch.

Pam gave a presentation regarding Door County's public transport system. There are 2 parts, Door to Door Rides and Door County Connect. The fares are broken down zones, depending on where you live in the County. The primary reason why people ride with Door County Transportation Services is employment. The 2025 Budget Overview has expenses at \$1.3 million, Grant/Fare box Revenue is \$1 million, and the County match is \$339,000.

Pending Business

Miller/Hancock Settlement of Claim. Wait stated that this went back to 2023. Dawn Miller and Lynn Hancock were misinformed as to setbacks on their above ground pool. They were not granted a variance, so they were ordered to move their pool. They filed a claim against the Town. We neglected to state the course of action. The Town authorized the Attorney's to negotiate a settlement, and we have issued a check in the settlement.

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2 **EMR Bylaws – Status Update.** Wait stated the Emergency Medical Responders are in the process
3 of updating their bylaws. Supervisor Olsen is the appointed member of the Committee. The
4 Committee met in February, at which Tim Pflieger, Town Parliamentarian, led the meeting. They
5 voted for a new crew chief, Ashley Staats.

6
7 **New Business**

8 **Increase Publication Fees for Alcohol Beverage Licenses.** Clerk Flok explained that with prices
9 increasing on everything, we need to increase the publication fees for liquor licenses. As of this last
10 year, the publication fees were roughly between \$22.00 and \$24.00. I am asking the Board to
11 consider raising the publication fee. Motion by Haen and second by Vogel raise the publication fee
12 for liquor license from \$20 to \$25. Motion carried.

13
14 **Ordinances/Resolutions**

15 **Update on Ordinance Organization.** Supervisor Olsen oversees the Ordinance Committee.
16 Members of the Committee are Linda Wait, Amy Flok, Laddie Chapman and Jeff Schmeckpeper.
17 The ordinances are now in electronic format. We are now trying to get them into a searchable text
18 format and identify those that need to be repealed or are inactive.

19
20 **Financial Report – January 2025.** Motion by Haen and second by Vogel to accept the vouchers,
21 bills, and claims January 2025. Motion carried.

22 **Treasurer's Report.** The Town is paying for our second quarter fire dues to the City
23 of Sturgeon Bay Fire Department this month. Currently, through the month of
24 February, the Town's Interest earned category is at 61%, or roughly \$15,500.

25 **Approval of Vouchers, Bills, and Claims – January 21, 2025, through March 17, 2025.** Motion by
26 Vogel and second by Haen to approve the vouchers, bills and claims, January 21, 2025, through
27 March 17th, 2025.

28
29 **Oral Committee/Commission Reports/Minutes.**

30 The Door County Tourism Zone will be meeting this coming Thursday. Jacksonport has now
31 reached \$300,000 in room earnings, which gets them one additional representative on the Tourism
32 Zone Commission.

33 Door County Coastal Byways were not successful in getting a grant to do \$20,000 in coloring books,
34 but the group itself will attempt to do \$10,000.

35
36 **County Board Report – District 14 Supervisor – Hugh Zettel.**

37 There was an approval of a donation to the door county transportation this month. There are many
38 people who use this as their transportation to and from work. A resolution in support of an
39 assembly bill for Northern Sky to be tax exempt on the corner of County F and County A in Fish
40 Creek. There was concern from the Town of Gibraltar since it takes it from their tax roll. It passed
41 12 yes and 5 no (4 absent). It will help Joel Kitchens to take it to Madison. Hugh received a letter
42 from a constituent regarding hours to pay their tax bills with January 31st being on a Friday. At the
43 February Finance Meeting the issue was not raised, so they will take that up in the April meeting. At
44 last week's Highway and Facilities Meeting, the topic of discussion was regarding a safe harbor on

1 the lakeside. Bailey's Harbor is uncertain whether they can financially keep their harbor open by
2 having to dredge every year. There is also no safe harbor between Bailey's Harbor and Gills Rock.

3
4 **Licenses & Permits**

5 **Inspection Specialists, LLC** – January/February 2025. Placed on file.

6 **Door County Zoning Permits** – January/February 2025. Placed on file.

7 **Waseda Farm Market – Class A Intoxicating Liquor License.** Motion by Vogel and
8 second by Haen to approve the Class A Intoxicating Liquor License for Waseda
9 Farms LLC.

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11 **Correspondence**

12 City of Sturgeon Bay Fire Department Report – January /February

13 Letter to Wisconsin Department of Transportation – STH 57 & CHT BB Intersection

14 State of Wisconsin Payment – Municipal Services

15 Notice of Blasting

16 Door County Trails

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18 **Announcements**

19 Spring Election – Tuesday, April 1, 2025 – Polls open from 7:00 a.m. to 8:00 p.m.

20 Annual Town Meeting – Tuesday, April 15, 2025, at 6:00 p.m.

21 Board of Supervisors' Meeting – Monday, April 21, 2025, at 7:00 p.m.

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23 **Agenda Items for Next Month**

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25 **Adjourn.** Motion by Haen and second by Vogel to adjourn. Motion carried and the meeting
26 adjourned at 7:53 p.m.

27
28 Respectfully submitted,

29
30 Amy M. Flok

31 3/19/2025
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