BOARD OF SUPERVISORS' MEETING
4528 State Highway 57, (Institute), Sturgeon Bay, WI, 54235
February 20, 2023 – 7:00 p.m.

Call to Order. The meeting was called to order by Chairman, Dan Woelfel at 7:00 p.m.

Pledge of Allegiance. The Chairman asked all to rise and join in the Pledge of Allegiance.

Roll Call to Establish Quorum. In addition to Woelfel, the following Board members were in attendance and constitute a quorum: Supervisor Derek Denil, Supervisor Linda Wait, Supervisor Mark Haen, and Supervisor Jeanne Vogel.

Meet n' Greet. Following the introduction of the Board and in attendance: Amy M. Flok/Clerk-Treasurer, Laddie Chapman/Video Voice of Door County, Darrick DeMeuse, Dick Weidman, Mariellen Haen, Jon Jarosh/Destination Door County, Jim Mitsche, Julie Gilbert/Destination Door County, Hugh Zettel, Dale Vogel, Paul Wickmann, Carrie Nellis, Craig Nellis, Clay Nellis, Vicki Wilson, and George Zachariason.

Public Participation. None

Agenda/Proper Notice/Adopt. Motion by Vogel and second by Wait to adopt the agenda as noticed. Motion carried.

Approval of Minutes: Board of Supervisors' Meeting - January 16, 2023
Broadband Public Hearing Minutes – January 23, 2023

Motion by Denil and second by Haen to approve the Board of Supervisors' Meeting from January 16, 2023, and the Broadband Public Hearing Minutes from January 23, 2023. Motion carried.

Special Report*7:15 – Destination Door County Presentation***

Julie Gilbert and Jon Jarosh from Destination Door County gave a presentation regarding the Community Investment Fund. The Community Investment Fund is a fund that can be used for projects in any municipality that supports both tourist and residents. The projects must demonstrate how it will improve the life for the residents of Door County and increase overnight stays by visitors. There will be quarterly payouts of the grant cycles. Woelfel stated that we were planning on submitting the Schauer Road project to the Community Investment Fund. Jon Jarosh spoke about the Municipal Reimbursement Programs and updates since we have gone through the first year.

Pending Business

Schauer Road – joint project with County of Door & Funding. Woelfel updated the Board on Schauer Road. The project is moving forward. The next step is to do a survey, which would be cost shared with Door County. If the new roadway is approved, we would cost share the project with the County and apply for a grant from the Community Investment Fund. We can do this in phases if need. Once this is completed, the County would own the road. We would deed back the old portion of the road to the DNR. Motion by Wait and second by Vogel to cost share with the County of Door to proceed with an engineer to do a survey. Motion carried.

Broadband Vendor Recommendation and Selection. Vogel stated that the Communication and Technology Committees recommendation to the Board was to enter into a contract with Bug Tussel for our internet service provider. Woelfel stated that the resolution in the packet is to go after grant money that is available that closes on February 22nd. Motion by Vogel and second by Denil that the Town of Sevastopol partner with Bug Tussel for our internet service provider. Motion carried.

New Business

Robert and Mary Geitner are petitioning to rezone a 5.42-acre parcel from Countryside (CS) to Commercial Center (CC). If the property was rezoned to a commercial district, the existing 4-plex would be considered a legal, conforming use and may be (re)developed in accordance with the Commercial Center (CC) district allowances. The property is located at 4054 State Highway 42/57, Town of Sevastopol, Parcel No. 022-02-28282644F.

Wait stated that this property is on the 42/57 corridor. Their request was to rezone 5.42 acres from Countryside to Commercial Center. The Plan Commission heard this on February 8th and there was no one representing the Geitner's at that meeting, so there was no opportunity for the Plan Commission to ask any questions. Back in 1977, there was a request to build a duplex but it turned out to be a 4 plex. The owners are now requesting it to be Commercial Center to make it conforming for the use. It was the Plan Commissions recommendation to deny the request. The reason: too vague, it's on the busiest traffic area of the corridor, we didn't have anything from the Department of Transportation to verify the driveway placement, the rezone would only benefit one entity. If they wanted to cure the non-compliant use, they could make just a small portion of the parcel Commercial Center and leave the remainder of the parcel Countryside. Motion by Wait and second by Haen to recommend denial of the rezone from Countryside to Commercial Center based on the items that were discussed to the Board of Adjustment.

Authorization for payment of March 2023 Vouchers/Bills/Claims in lieu of Board Meeting. Motion by Haen and second by Vogel to authorize the payment of the vouchers, bills, and claims, in lieu of a Board Meeting for the month of March 2023.

Audio/Visual Update for Board Room. Woelfel stated that we are in need of upgrading our audio/visual in the Board Room. Laddie and Darrick will look at options and bring them back. Motion by Derek and second by Vogel to let Laddie and Darrick get some estimates and bring them back.

Ordinances/Resolutions

Resolution 2023-01 – Resolution Authorizing Creation of Public Private Partnership with Hilbert Communications, LLC. Motion by Vogel and second by Denil to approve Resolution 2023-01 – Resolution Authorizing Creation of Public Private Partnership with Hilbert Communications, LLC. Motion carried.

Financial Reports – January 2023. Motion by Haen and second by Wait to accept the financial reports for January 2023. Motion carried.

Treasurer's Report. The Town ended the 2022 Room Tax Revenues with $209,228. The budgeted amount for 2022 was $115,000. The February settlement checks were paid out by the 15th of this month. We have currently received roughly 72% of our tax levy for this year. We closed out 2022, with the Town's snow removal budget being under budget by $17,000. The audit took place the last week in January. CLA will be presenting it at our Annual Meeting on Tuesday, April 18th at 6:00 p.m.

Approval of Vouchers/Bills/Claims – January 17, 2023, through February 20, 2023. Motion by Vogel and second by Haen to accept the vouchers, bills, and claims for January 17, 2023, through February 20, 2023. Motion carried.

Oral Committee/Commission Reports & Minutes.

Plan Commission Minutes – January 10, 2023. Motion by Haen and second by Vogel to accept the Plan Commission Meeting Minutes from January 10, 2023, and place on file.

Wait stated that the Door County Tourism Zone meeting said Destination Door County has met their maximum threshold, so that money will revert back to the Door County Tourism Zone. With regard to, Destination Sturgeon Bay, there was discussion and disappointment that the recently published 2023 summer visitor guide did not include any mention of Sevastopol events. DSB will be invited to the April or May 2023 Board meeting for an explanation and accounting.

County Board Report – District 14 Supervisor – Hugh Zettel. Hugh started off by congratulating Jeanne Vogel and the Communications and Technology Committee on all their hard work. The Text Amendment Heartland 10 Zoning District and Liberty Grove was denied, but they can resubmit a new proposal to the RPC. Door County Fibernet Survey now has 3,767 responses.

Licenses & Permits

Door County Inspections. Placed on file.

Correspondence

City of Sturgeon Bay Fire Report December 2022/January 2023
Board of Adjustment – Hlavacek
Riprap – Phil
Department of Natural Resources – PILT
Department of Natural Resources – Ostermeier
State of Wisconsin Payment – Municipal Services
State of Wisconsin Payment – PILT
DCTZ – November/December 2022
Letter from League of Women Voters

Announcements

Spring Primary Election – Tuesday, February 21, 2023 – Polls Open 7:00 a.m. to 8:00 p.m.
Park and Recreation Meeting – Tuesday, February 21, 2023, at 6:00 p.m.
Spring Election – Tuesday, April 4, 2023 – Polls Open 7:00 a.m. to 8:00 p.m.
Board of Supervisors' Meeting – Monday, April 17th at 7:00 p.m.

Agenda Items for Next Month

Adjourn. Motion by Denil and second by Haen to adjourn the meeting. Motion carried and the meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Amy M. Flok
Draft 2/21/2023