



Park and Recreation Meeting
Wednesday, August 20th, 2025, at 6:00 p.m.
4528 State Highway 57, Sturgeon Bay, WI 54235

Call to Order. The meeting was called to order by Committee Chair, Mark Haen at 6:00 p.m.

Establish Quorum. In addition to Mark Haen, the following people were in attendance and constitute a quorum: Gary Londo, Dan Woelfel, Hugh Daubner, and Trent Olsen. Ryan Brungraber is excused.

Also in attendance: Amy M. Flok, Andrew Flok, Gwenn Graboyes, Jeanne Vogel, Kathy Steinmetz, Edee Madsen, Andyn Brull, Chuck Steinmetz, Tim Temby, Jeanne Vogel, and Linda Wait.

Approve Agenda. Motion by Trent and second by Dan to approve the agenda as noticed. Motion carried.

Approval of Minutes from June 10th, 2025. Motion by Gary and second by Trent to approve the minutes of June 10, 2025, meeting. Motion carried.

Public Participation.

Gwenn Graboyes – spoke regarding wake boating/boarding on Clark Lake. Gwenn has asked for the wake boating/boarding issue be brought back before January 2026.

Kathy Steinmetz – spoke regarding wake boating/boarding on Clark Lake.

Tim Temby – spoke regarding wake boating/boarding on Clark Lake.

Eddie Madsen – spoke regarding wake boating/boarding on Clark Lake.

Chuck Steinmetz – spoke regarding wake boating/boarding on Clark Lake.

Pending Business

Memorandum of Understanding – Sevastopol Athletic Committee.

Mark stated that Brooke Tanck and Sevastopol School Superintendent sent an email to mark. Mark will meet with both next week. Superintendent, Randy Anderson would like to understand why the school is paying for the use of the Town Park. Two things of concern from the school are left/left center baseball field, and staying current with making sure all of the lights are working on the fields. There are still some lights that are out, even though they were changed last year. There is a ballast on each pole, so we need to check to see what we need to do to get those lights to work. Left/center field remains wet in the spring and the updates that we have done in the past have not helped as much as anticipated. Dan believes that we should be asking for an increase in the yearly dues for the school and based on the usage and overhead of the Town Park.

Exterior Remodel of Concession Stand – Estimate.

Dan reported that we are trying to upgrade the outside of the concession stand to match the remainder of the park. Dan received a ballpark estimate from Portside of roughly \$40,000. He also

1 received another bid from Stickbuilt Structures (Mark Stoeger) of roughly \$18,540. We will determine
2 if we can reuse the lady's restroom door and the front door on the concession stand. Mark Haen will
3 take care of moving the electrical. Mark Stoeger will start the remodel this fall and must be done by
4 the spring when the games start at the fields. Motion by Dan and second by Trent to go with Stickbuilt
5 Structures to remodel the exterior of the concession stand to add a new 36-inch door to the current
6 estimate not to exceed \$22,540. Motion carried.

7
8 **Interior Remodel of Concession Stand.** Mark and Ryan haven't had time to meet with Jeff Isaksen
9 yet but will as the winter comes.

10
11 **Refrigeration.** Dan stated that we should purchase a different cooler and Ryan suggested possibly
12 some under the counter coolers. We will look for something that fits the space.

13
14 **Approve Class Tournaments Application.** Motion by Trent and second by Gary to approve the Class
15 Tournaments Application. Motion carried.

16
17 **Work Project List – End of Summer.** Mark asked Andrew and Andyn what else they needed to do at
18 the park. Taking the old swings down and putting the new ones up, taking the buoys out from Clark
19 Lake, taking down nets (pickleball, batting cages), weeding the playground, drag and spray the trails,
20 and taking out the dead trees on Pioneer Way.

21
22 **New Business.**

23 Motion by Gary and second by Dan to bring back the wake boating/boarding on Clark Lake. Motion
24 carried 4-are to 1 nay (Trent).

25
26 **Agenda Items for Next Meeting**

27 MOU with Sevastopol school
28 Wake Boating/boarding on Clark Lake.
29 Budgeting for 2026
30 Exterior Remodel

31
32 **Set Next Meeting Date.** Wednesday, September 24, 2025, at 6:00 p.m.

33
34 **Adjourn.** Motion by Trent and second by Hugh to adjourn. Motion carried and the meeting adjourned
35 at 6:57 p.m.

36
37 Respectfully submitted,

38
39 Amy M. Flok, Clerk
40 8/21/2025 - draft