Plan Commission Meeting

Date /Time: **Thursday, March 16th, 2023 – 6:30 p.m.**
Location: **Sevastopol Town Hall**
4528 State Highway 57, Sturgeon Bay, WI 54235
Telephone: (920) 746-1230/ Email: office@townofsevastopolwi.gov

Call to Order. The meeting was called to order by Committee Chair, Linda Wait at 6:31 p.m.

Roll Call to Establish Quorum. The following members were present and constitute a quorum of the Plan Commission: Mike Woleben, Laird Salisbury, Linda Wait, Mary Ellen Ramstack, Derek Denil, and Hugh Zettel. Jay Hubner is excused.

Also in attendance: Amy M. Flok and Betty Parsons.

Proper Notice/Adopt Agenda. Upon proper notice, motion by Hugh and second by Mary Ellen to adopt the agenda as noticed. Motion carried.

Public Participation. None

Approve previous minutes (February 7th, 2023). Motion by Laird and second by Hugh to approve and place on file the minutes from February 7th, 2023. Motion carried.

Pending Business

Short-Term Rental (STR) of Residential Dwellings – Review of adopted STR Ordinance No. 01 – 2021, respond to concerns brought forth (i.e., occupancy, outdoor burning, parking, events) and potential amendment to ordinance language to address concerns.

Linda stated this is our second renewal period. This is our opportunity to tweak our ordinance that we have on the books. Fires, noise, large events, and occupancy and enforcement have been problems. This would just be an amended ordinance. The Committee went through the ordinance and spoke about some changes to be made to the ordinance. The potential changes that were brought up were: starting July 1st, 2023, any new STR would have to be owner occupied to operate, fireworks strictly prohibited, different restrictions on bonfires, STR's with more than 5 sleeping room to be ADA compliant, and conditional use permits will be obtained if having an event. These changes will be made and this ordinance will be brought back to the Committee for review.

New Business

Door County Utility-Related Zoning Text Amendments – proposed removal of regulation relating to wind and solar energy and structures connected with those utilities.

Linda stated that the State and Federal agencies currently regulate tower and solar energy. The county is giving it back to the state and federal law and abiding by that. Motion by Hugh and second by Mary Ellen

to support the proposal to remove regulations relating to wind and solar energy and structures connected with those utilities. Motion carried.

Future Agenda Items

Schedule Next Meeting. Wednesday April 5th at 6:30 p.m.

Adjourn. Motion by Laird and second by Mike to adjourn. Motion carried and the meeting was adjourned at 8:16 p.m.

Respectfully Submitted

Amy M. Flok
Draft 3/29/23