



Seneca Town Hall
3540 County Highway Q
Wisconsin Rapids, WI 54495

Regular Monthly Board Meeting

(Minutes are not official until the Board approves them)

October 8, 2025

The Town of Seneca Board met for a regular meeting on Wednesday, October 8, 2025 at the town hall. Dean Oilschlager called the meeting to order at 6:30 p.m, opening with the Pledge of Allegiance.

In attendance were Dean Oilschlager, Dave Carolfi, Tom Wolf, Sheila Grosskreutz, Greg Stashek, Janet Hohl, and Jackie Kitowski.

Tom Wolf made a motion to accept the minutes from the Sept.3, 2025 regular monthly Board Meeting. Dave Carolfi seconded the motion. Motion carried. Dave Carolfi made a motion to accept the treasurer's report for August and pay the bills brought before the board. Tom Wolf seconded the motion. Motion carried

Public Input- None at this time.

Correspondence

1. South Wood County Humane Society sent a contract to the Town of Seneca for 2026. The total cost for services will be \$400. After some discussion the board determined that this contract is based on an average of the last 3 years. This contract is \$100 less than last year. Tom Wolf made a motion to sign the contract with SWCHS. Dave Carolfi seconded. Motion carried.
2. E-recycling would be happy to set up a day for the Town of Seneca. They have openings in 2026. After some discussion, the board determined that the town should host a day in April and September on a Saturday. The clerk will contact them and get that set-up.

3. Constituents would like no parking signs put up along George Road to prevent people from parking along the road to watch the deer. After some discussion, the board determined that this would be difficult to enforce.
4. SWCHS sent a list of intake this last year.
5. Ford sent a recall of the F150. The brake cylinder is having difficulties. The chairman will make an appointment to get it fixed.
6. PSC sent a letter about a meeting to gather information about construction cost overruns. The letter was to inform the town about the meeting.
7. WTA Unit meeting minutes from the September meeting.
8. A certified survey map was sent the the town for a property owned by David and Cynthia Tork.
9. A certified survey map was sent to the town for a property owned by Cranmoor Cooperative Co.
10. The minutes from the LRIP board meeting were sent to the town.
11. A letter was sent to the town about GTA for next year \$112,687.80
12. Port Edwards EMS sent a population certification letter to the town.
13. A culvert and driveway permit were granted to David and Cynthia Tork.

Changing Equipment Fund- After some discussion Dave Carolfi made a motion to change the name of the Equipment Fund to a Capital Improvement Fund so it can be used to help with Hall maintenance. Tom Wolf seconded the motion. Motion carried.

Budgeting Meeting-The budgeting meeting will be held Nov. 5 after the Monthly Board Meeting.

Sheriffs Department Regarding Contract-after some discussion the board determined that we do not need this extra service at this time.

Discussion of illegal dumping monetary rewards-After some discussion the board determined that offering monetary rewards and setting up security cameras would be a good idea. Dave Caroli will check into the cost of security cameras.

Road Work- Dave Carolfi made a motion to have the county take care of a tree over Ridge Road by the railroad tracks. The concern would be having to stop traffic in order for the town to cut it.

Adjourn – A motion was made by Dave Carolfi to adjourn the board meeting; seconded by Tom Wolf Motion carried. The meeting adjourned at 7:36 p.m.

Respectfully Submitted

Jackie Kitowski,
Town of Seneca Clerk.