



Seneca Town Hall
3540 County Highway Q
Wisconsin Rapids, WI 54495

Regular Monthly Board Meeting

(Minutes are not official until the Board approves them)

July 2, 2025

The Town of Seneca Board met for a regular meeting on Wednesday, July 2, 2025 at the town hall. Dean Oilschlager called the meeting to order at 6:30 p.m, opening with the Pledge of Allegiance.

In attendance were Dean Oilschlager, Dave Carolfi, Tom Wolf, Sheila Grosskreutz, Janet Hohl, Dave Alnes, Greg Stashek, Darci Knuth, and Jackie Kitowski.

Tom Wolf made a motion to accept the minutes from the June 4, 2025 regular monthly Board Meeting. Dave Carolfi seconded the motion. Motion carried. Dave Carolfi made a motion to accept the treasurer's report for June and pay the bills brought before the board. Tom Wolf seconded the motion. Motion carried

Public Input- A local constituent called this week and asked about the Town of Seneca's leash law. He stated that he walks with his dog, who can be aggressive and worries about other constituents that have their dogs off leash in their yards. The clerk will send out a letter to the constituent concerned and post a notice on the website to remind residents of the Town ordinance (pg. 51).

Greg Stashek stated that the roof in the Town Hall is leaking. The board stated that the project will need to go out for bids. The clerk will start looking into grants for fixing municipal buildings.

Correspondence

1. Enbridge sent a pamphlet about pipeline safety

2. Knowink sent a pamphlet about poll printing information.
3. The town got an email that stated the clerk missed the filling deadline for the ARPA Compliance Report. Further information to come.
4. The town sold the old snowplow truck and the horse trailer for a total of \$8100.
5. The town got an email that the chairman completed a grant application for Park Open Space Plan for improve the ball park.
6. The town got a sanitary permit for Tony and Lish Kitowski
7. The town got a statement from the Humane Society for a dog pick up.
8. PSC sent a letter about a public hearing on the highline that they are putting in along the pipeline corridor. Tuesday, September 2, 2025 at the Nekoosa Community Center at 2 pm and 6 pm.
9. The town got an email from the company **COM2 Recycling Solutions**, They want to help with e recycling. The clerk will ask for a list of what they accept and when they can set up a time, and how they deal with drop off, and clean up.
10. The town was sent an email about a town map for \$150.
11. The town got an email about signs that are needed.
12. Dean was at the Ambulance Board meeting and he brought information back from the meeting.

Road Work

1. The Highway Department did not grade Range Road yet.
2. The shoulders have been graveled on George Road. Gravel needs to be removed from the corners. After some discussion the board agreed to buy a leaf blower and a tamper for blacktop. Dave Carolfi made a motion to purchase a leaf blower and a tamper for blacktop for not more than \$700. Tom Wolf seconded. Motion carried.

Discuss and act on ADA compliance for the Elections commission report.

A representative from the Elections Commission came to check ADA compliance during our last election. The sign for Handicapped Parking needs to be raised 6 inches. That will be fixed. There was not a place for an individual in a wheelchair to cast a paper ballot. That has been fixed. The two doors that enter the hall are too close and there is no ramp into the hall. The ramp will be created. The door situation will be fixed by having a greeter.

The other thing that needed to be discussed was training a chief inspector in the event that Janet is not available. The board agreed that it was a good idea if we have a back up.

Discuss and interview possible applicants for the town zoning official position.

Our current Zoning Official would like to step down and Darci Knuth has expressed an interest in taking over the position. After some discussion Tom Wolf made a motion to higher Darci Knuth as our new zoning official. Dave Carolfi seconded the motion. Motion carried.

Adjourn – A motion was made by Tom Wolf to adjourn the board meeting; seconded by Dave Carolif. Motion carried. The meeting adjourned at 8:06 p.m.

Respectfully Submitted

Jackie Kitowski,
Town of Seneca Clerk.