



Minutes are in draft form until approved at the following month's board meeting.

MINUTES

Monthly Board Meeting

July 6, 2022, 7:00 pm

Seneca Town Hall, 3540 County Hwy. Q, WI Rapids, WI 54495

- Chairman Dean Oilschlager to call the meeting to order. Meeting called to order at 7pm.
- Approve minutes of regular town board meeting held on June 1, 2022 & any other scheduled meeting minutes. Motion by D. Carolfi and second by T. Wolf. Motion Carried.
- Treasurer's Report.

TOWN OF SENECA					
TREASURER'S CASH SUMMARY					
JUNE 30, 2022					
ACCOUNT	BEGINNING BALANCE	RECEIPTS	TRANSFERS	WITHDRAWALS	ENDING BALANCE
CHECKING	\$197,031.52	8,398.43		(17,939.01)	\$187,490.94
ARPA FUNDS	\$ 42,646.19	55,160.33			\$97,806.52
EQUIPMENT FUND	\$ 62,444.03				\$62,444.03
TOTAL CASH FUND	\$302,121.74	\$63,558.76	\$0.00	(\$17,939.01)	\$347,741.49

- Approve payment of bills. Treasurer's report & payment bills **motion to approve by T. Wolf and second by D. Carolfi. Motion carried.**
- Public Input: Discussion regarding Clerk & Deputy Clerk position(s) to share duties. Additional discussion and decision to be made at August regular board meeting including salary allocations.
- Correspondence:
 - Finish upgrade to the bleachers in the park.
 - Price of fire numbers is increase.
 - Property line issue. Received emails regarding survey dispute on George Road.
 - Updated Town of Seneca contact information.
- Tri-City service quote for annual maintenance. **Motion by T. Wolf and second by D. Carolfi to approve. Motion carried.**
 - Letter from ProVizion for propane.
- Register for the August Treasurer seminar and town conference (who?)

- Comprehensive Plan: Meeting scheduled for July 20, 6pm at the Town Hall. (V. Witter/minutes). Additionally, the Board of Review (BOR) meeting is scheduled for July 19, 5pm-7pm at the Town Hall.
- Approve purchase of office furniture using ARPA funding. **Motion by T. Wolf and second by D. Carolfi to approve. Motion carried.**
Discuss and decide on Town's representation on the Waste Siting Board Standing Committee. The board discussed and decided they will not participate on this committee at this time.
- Discuss enrolling in TRI CITY VIC Program. It was decided to not enroll at this time.
- Needed office supplies for Town Clerk. Approval by board for Clerk to purchase needed office supplies.
- Sign ESIS Express Vote Contract and approve payment to County Clerk. **Motion by T. Wolf and second by D. Carolfi to sign the contract. Approval for payment was made at a past board meeting. Motion carried.**
- Road Work. Done chip sealing Port Rd. We share Port Rd and Seneca Rd w/the Village of Port.
- Agenda items for next board meeting:
 - o Clerk (Veronica Witter)/Deputy Clerk (Sandra Green) positions, duties and salary allocations.
- Adjourn. Meeting adjourned at approximately 8:20 pm.

Recording Secretary: Sandra Green, Deputy Town Clerk

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