Town Board
Special Meeting (Budget) Minutes
November 5, 2026
(to begin immediately following the 2027 Budget Public Hearing and Special Meeting of the Electors, which starts at 5 p.m.)
Town of Scott Town Hall - 2621 Jody Dr., New Franken, WI 54229.

1. Call To Order: A meeting of the Town Board of the Town of Scott was called to order at 5:35 P.M. on Thursday, November 5, 2026, in the Town Hall by Chairman Mike Van Lanen.

Present were Chairman Mike Van Lanen, Supervisors Gene Wojcik, Debbie VandenLangenberg, Norman Strebel, and Kurt Baenen.

Also present were: Clerk/Treasurer Jaime Fuge, Administrator Dave Cerny, SMU President Al Herrman, Plan Commission Chair Cari Langenberg, SMU Commissioner Joseph Bell

Excused: Town Engineer Brock Behnke, Constable Brett Blaney.

2. Verification of Public Notice: The Affidavit of Posting indicated that the public notice of the Town Board Meeting was posted on Monday, October 19, at Town of Scott Town Hall, 2621 Jody Drive, & on the Town of Scott website at www.townofscott.com. Additionally, it was posted at Volk's Landing and the New Franken Fire Department. The agenda was posted more than 24 hours in advance.

Moved by Baenen, seconded by Strebel to accept and file the Affidavit of Posting.
Vote: Aye-5. No-0. Motion Carried.

2. Approval of the Agenda.
Moved by Wojcik, seconded by Strebel to approve the agenda.
Vote: Aye-5. No-0. Motion Carried.

3. Public Comment:
Van Lanen announced that Public Comments would be taken for those in attendance who wish to speak about a subject not on the agenda.

Moved by Van Lanen, seconded by Baenen to open the floor for public comment.
Vote: Aye-5. No-0. Motion Carried.

During public comment, Al Herrman spoke to the board about culvert replacements.

Moved by Van Lanen, seconded by Baenen to close the floor and return to regular session.
Vote: Aye-5. No-0. Motion Carried.

6. Specific matters for discussion and possible action by Town Board in open session

A. Resolution 2026-10: Resolution Updating an Equivalent Runoff Unit (ERU) Rate for the 2026 Tax Bill (proposed increase from $75 per ERU to $85 per ERU).

Fuge stated at the October 12, 2026, SMU Meeting, the Commissioners recommended the Equivalent Runoff Unit (ERU) Rate change from $75 per ERU to $85 per ERU. The additional funds will cover culvert replacements.

Any change to the ERU rate requires approval by the Town Board.

Fuge presented Resolution 2026-10: Resolution Updating an Equivalent Runoff Unit (ERU) Rate for the 2026 Tax Bill.
It read:
WHEREAS, the Town of Scott has adopted Chapter 301 regarding Stormwater Utility; and

WHEREAS, the Ordinance provides for the Town Board to establish a stormwater fee through the annual budget process; and

WHEREAS, the 2027 budget includes culvert replacements;

NOW, THEREFORE IT BE RESOLVED, that the Town of Scott approves the Storm Water Equivalent Runoff Unit (ERU) charge increase from $75 per ERU to $85 per ERU.

BE FUTHER IT RESOLVED, that this Resolution is permanently entered in the record of the proceeding of the Town of Scott, Brown County, Wisconsin.

Moved by Van Lanen, seconded by VandenLangenberg to approve Resolution 2026-10: Resolution Updating an Equivalent Runoff Unit (ERU) Rate for the 2026 Tax Bill.
Vote: Aye-5. No-0. Motion Carried.

The Board signed Resolution 2026-10.

B. Read into the record the 2027 SMU Water rates and the 2027 Sewer rates.

Fuge read the 2027 SMU Water rates into the record, which were:

Quarterly Service Charges:

⅝ - inch meter:	$ 36.00	3 - inch meter:	$ 159.00
¾ - inch meter:	$ 36.00	4 - inch meter:	$ 231.00
1 - inch meter:	$ 51.00	6 - inch meter:	$ 387.00
1¼ - inch meter:	$ 63.00	8 - inch meter:	$ 576.00
1½ - inch meter:	$ 75.00	10 - inch meter:	$ 822.00
2 - inch meter:	$ 105.00	12 - inch meter:	$ 1,068.00

Plus Volume Charges:

First	50,000	gallons used each quarter:	$8.69 per 1,000 gallons
Next	450,000	gallons used each quarter:	$7.01 per 1,000 gallons
Over	500,000	gallons used each quarter:	$5.22 per 1,000 gallons

There were no proposed changes to the rates.

Fuge read the 2027 Sewer rates into the record, which were:
Sewer Rates
Royal Scot $150
New Franken Area $150
Bayshore Area $150
Scot One Fixed Rate, plus Variable usage $84

There were no proposed changes to the rates.

No action was taken on this item.

C. Read into the record the 2027 SMU Budget.

Fuge read into the record the 2027 SMU Budget. The SMU Commission approved their budget at the October 12, 2026, SMU Commissioner meeting.

	Revenues	Expenses
Water	$569,091.13	$546,838.15
Sewer	$927,300.00	$1,085,374.77
Storm Water	$248,182.00	$313,193.72

Expenses include amortization and depreciation, which are non-cash items.

Moved by Strebel, seconded by VandenLangenberg to accept the 2027 SMU Budget. Vote: Aye-5. No-0. Motion Carried.

D. Resolution 2026-12: Resolution adding special charge to tax bill SC-30-5.

Fuge stated that there is an outstanding charge for parcel number SC-30-5. Owner was billed in February, but payment was never received. The Town's attorney sent a letter to the property owner on October 6, 2026. To date, there has been no payment. Resolution 2026-12 directs the Treasurer to add this special charge to the tax bill if not paid on November 15, 2026. The treasurer must submit the special charge information to the County on November 16, 2026.

Fuge read the resolution.

Moved by Van Lanen, seconded by Strebel to approve Resolution 2026-12: Resolution adding special charge to tax bill SC-30-5. Motion Carried. Vote: Aye-5. No-0.

E. Resolution 2026-09 Town Board Compensation Schedule 2027

Fuge presented Resolution 2026-09, Town Board Compensation Schedule for 2027. The resolution proposed 4% raises for all employees (Lead Operator, Operator, Administrator, Clerk/Treasurer, and Deputy Clerk/Treasurer), effective January 1, 2027.

At the Special Elector Meeting, The Town Electors voted to approve the salaries for the Town Chairperson and Town Supervisors as presented. There was no change to salaries from 2026.

The Board discussed the Employee Manual, which was adopted in October 2026. The newly adopted manual established a step-increase program; however, this program was not incorporated into the salary increases proposed for the Deputy Clerk/Treasurer and Clerk/Treasurer positions.

Fuge excused herself from the room during the discussion.

Moved by Baenen, seconded by Strebel to approve a 6 percent raise increase for the Deputy Clerk/Treasurer and Clerk/Treasurer position, effective January 1, 2027. Vote: Aye-4. No-0, Abstain-1 (VandenLangenberg). Motion Carried.

Moved by Van Lanen, seconded by Wojcik to approve Resolution 2026-09, Town Board Compensation Schedule for 2027 as amended. Vote: Aye-4. No-0, Abstain-1 (VandenLangenberg). Motion Carried.

F.Review of the Dedicated Reserves

Fuge presented the dedicated reserve sheet

Fuge highlighted the following notable balances:
Restricted Fund Balance: $25,844.35 Park Donations

Committed Fund Balances:

Committed Fund Balances:	
Re-Codification (Update Code)	$13,000.00
Boundary Agreement	$10,000.00
Employee Payout	$17,000.00
Park Land Acquisition	$12,500.00
Park Discretionary:	$9,300.00
Future Playground Equipment	$50,000.00

No action was taken on this informational item.

G. Approval of the 2027 Town Budget

Fuge read into the record the 2027 Town Budget. She noted the agenda packet had a detailed list of all changes from 2026 to 2027. She stated it was also posted on the website on October 19, 2026, and a physical copy available at Town Hall.

The Board requested Fuge amend the budget line regarding the Clerk/Treasurer salary, Deputy Clerk/Treasurer salary. Fuge mentioned the Board must also increase the FICA/MED line for the Deputy Clerk/Treasurer, the FICA/MED line for the Clerk/Treasurer, and the Retirement line.

Fuge requested an amendment to the interest income revenue line to ensure that total revenues equaled total expenses. The line item was amended to $23,019.13.

Moved by Baenen, seconded by Strebel to adopt the 2027 Town Budget as amended. Vote: Aye-5. No-0. Motion Carried.
(The adopted budget can be found at the end of the minutes).

H. Closed Session under WI Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Moved by Van Lanen, seconded by Wojcik to go into closed session. A voice vote was done: Van Lanen-Yes, VandenLangenberg-Yes, Baenen-Yes, Wojcik-Yes, Strebel-Yes. Motion Carried.

I. RETURN TO OPEN SESSION. It may be the consensus of this board to return to open session to formally dispose of any issues discussed in said closed session.

Moved by Baenen, seconded by Wojcik to go into open session. Vote: Aye-5. No-0. Motion Carried.

Moved by Van Lanen, seconded by Wojcik to pay Assessor Sally Brunner $2750.00 for her additional services during the 2026 revaluation (Invoice #2026REV). Vote: Aye-5. No-0. Motion Carried.

7. **Informational Only:**

Clerk/Treasurer Fuge: Election Day was Tuesday, November 3. It ran smoothly and she thanked Deputy Clerk Julia VandenLangenberg and the election inspectors for their service.

Town Engineer: Excused

Economic Development Coordinator/Planner Dave Cerny: Nothing to report

SMU: Excused.

Fire Department: The new Assistant Chief is Adam Butry. The new Captain is Tyler Jonet.

8**. Reports from Town Officers/Committees/Commissions:**
Chairman Mike Van Lanen: Van Lanen recapped his recent meeting with the Mayor of the City of Green Bay.

Supervisor Debbie VandenLangenberg: VandenLangenberg recently attended a Town Law Conference and shared her information.

Supervisor Kurt Baenen: Baenen filed in his notification of non-candidacy.

Supervisor Gene Wojcik: Wojcik discussed the recent Brown County Plan Commission meeting.

Supervisor Norman Strebel: Strebel asked a few questions to Cerny.

9. Discussion and Action on specific Town Board Notice and Agenda for next meetings:
Parks Committee: TBD **Plan Commission:** November 19
SMU: November 9 **Board:** November 10
Special Town Elector Meeting to Vote on Fire Department: November 10 (6 p.m.)
Town Hall Closed: November 26, 27, December 24, 25, 31, January 1

10.Adjournment
Moved by Wojcik, seconded by Baenen to accept the 2027 SMU Budget.
Vote: Aye-5. No-0. Motion Carried.

Meeting adjourned at 7:26 p.m.

Jaime Fuge
Jaime M. Fuge, Clerk/Treasurer, Town of Scott