



Scott Municipal Utility (SMU) Meeting Minutes

September 14, 2026

Town of Scott- Town Hall, 2621 Jody Drive, New Franken, WI 54229

- 1. CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility (SMU) was called to order at 5:00 p.m. on Monday, September 14, 2026, by President Al Herrman

Present were: President Al Herrman and Scott Municipal Utility Commissioners Christopher Malvitz, and Bob Blaney, Vice President Michelle Kerr

Excused: Timm Schaetz

Also Present: Town Supervisor Kurt Baenen, Town Supervisor Norman Strebel, Town Supervisor Debbie Vanden Langenberg, Clerk/Treasurer Jaime Fuge, Lead Operator Lee Vanden Langenberg, Operator Troy Tauschek, Administrator Dave Cerny, Engineer Brock Behnke, Future SMU Commissioner Joseph Bell.

Herrman announced it was Bob Blaney's last SMU Commissioner meeting. Herrman said the Town Board appointed Joseph Bell as the new SMU Commissioner at the September 8, 2026, Town Board Meeting. He will serve as commissioner starting at the October SMU meeting. Bell provided his background to the commissioners, and the Commissioners introduced themselves to him.

- 2. Pledge of Allegiance:** The Pledge of Allegiance was recited.

- 3. Review/Approve Agenda:**

Moved by Blaney, seconded by Kerr to approve the agenda.

Vote: Aye-4, No-0. Motion Carried.

- 4. REVIEW/APPROVE MINUTES:**

Moved by Malvitz, seconded by Kerr to approve the minutes of August 17, 2026, meeting as amended. Vote: Aye-4, No-0. Motion Carried.

- 5. PUBLIC COMMENT:**

Herrman asked if anyone wanted to speak during public comment. No one wanted to speak during public comment.

A. SANITARY

- 1. Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)**

Cerny said the operators continue to work on repairing the lift station at Point Lane. The transfer switch was shorted and needed replacement. There is also an on-going issue with the starter and the flywheel, and the potential for failure. The generator is currently running on a replacement starter.

Staff will continue to analyze the problem, including the possibility of replacing the generator.

VandenLangenberg said he spoke with NEW Water, who is willing to loan a backup generator to the Town in case of an emergency. Herrman asked for an agreement to be signed.

2. Televising Report

Cerny said operators continue to work on repairs identified in the Televising Report.

Herrman asked if the televising report has similar repairs to previous years. VandenLangenberg said yes.

3. Royal Scot Building Lease

Cerny said the annual building lease payment by Royal Scot Golf Course from SMU is due. Staff will send an invoice to the Course owner. The fee is \$100.

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## **B. WATER**

### **1. Operator's Reports/Maintenance and repair issues**

Cerny highlighted the following items from his staff report:

Water consumption has come down (see attachment at the end of the minutes) and continues to drop. No leaks are suspected.

Sixty water meters have been replaced this year, as planned.

Due to water valve repairs last year several roads in the town need asphalt repair due to the valves being located within the paved areas. Water system repairs were funded in the 2025 budget; road restoration costs will be paid out of the 2026 budget. Repair locations are at: 1) the intersection of Grove Road & Lloyd Street, 2) 3922 Lloyd Street, and 3) 3750 Shore Crest Trail. Total repair cost = \$10,300.

### **2. Green Bay Water Utility**

a. **Maintenance Agreement** – No discussion on this item.

### **3. Pressure Reducing Valve (PRV) Installation.**

Cerny said the PRV was recently delivered to DeGroot Construction; waiting on scheduling.

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C. STORMWATER

1. Drainage Issues

a. **Hackberry Court drainage issue:** Cerny said a stormwater study for improved stormwater management along Champeau Road has been prepared by Engineer Benhke. The study would include; additional topographic study, watershed delineation and drainage area mapping, hydrologic modeling, developing conceptual alternate routes and modeling, and developing conceptual improvements and planning level cost estimates. The cost for an engineering study is estimated at \$7,496.

The preliminary review of conditions showed that a portion of this drainage basin is within the UWGB arboretum. Cerny added staff will reconnect with UWGB staff to schedule a preliminary meeting to discuss the watershed issues and talk about the partnership needed to address the stormwater runoff impacts.

2. Wequiock Creek Flood Study: Cerny said additional meetings and resident notifications will be

scheduled, likely within the next 30 days.

4. Maintenance & Repair Issues:

Cerny highlighted the following items from his staff report:

Floret Ct. Culvert Replacement: During recent road work it was discovered that the culvert under Floret Court was severely deteriorated and needs to be replaced before final road repairs take place. DeGroot Construction has provided a repair price of \$5,750.

Cerny requested the Commissioners vote to approve the estimate and authorize DeGroot to proceed.

Moved by Malvitz, seconded by Kerr to approve DeGroot Construction to repair the culvert on Floret Court at a cost of \$5,750. Vote: Aye-4, No-0. Motion Carried.

Swan Road Culvert Replacement: The Engineers have prepared the bid package for replacing these culverts; estimated project cost is \$24,000. Bid openings will be held September 28, 2026. Replacement schedule will allow the contractor to replace in Fall 2026 or Spring 2027, dependent on weather and workload.

Behnke added it could be completed this fall, or possibly at the end of June depending on their schedule.

Herrman asked about grant funding, which Behnke said the Town has secured a 50/50 grant.

Herrman said SMU will act on the bid at the October SMU meeting.

Culvert Replacement Mapping & Budgeting for Replacements: Cerny said the packet included an updated culvert map. A brief presentation was given by Behnke.(Map added at the end of the minutes).

Herrman stated that Stormwater revenue is collected as a special assessment through the property tax bill.

Herrman asked to discuss the culvert plan on Edgewater Beach and present a plan at the next SMU meeting.

VandenLangenberg said that the culvert labeled 386 on the map will need to be replaced.

5. Bay Settlement Road Stormwater Pond Warranty.

Cerny said the stormwater pond on Bay Settlement Road was constructed as part of the road reconstruction project. The pond is designed to be a wet-pond and hold a static water level. Following competition of the project the pond has been repaired twice and now appears to be holding water as designed. For proper documentation purposes staff is researching the status of the warranty.

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**D. SMU Reports**

**1. Update on SMU related Maps, Reports, and Recorded Documents:** No discussion.

**2. Sewer/Water Lateral Request:** Cerny said there were no new requests from last meeting.

- 3. Preferred Vendor List:** Cerny said the Operators have requested BT Excavating be added to the SMU preferred vendor list. Previously only DeGroot Construction was on the preferred vendor list. By adding a second contractor it will give the SMU/Operators the ability to be more responsive to repair needs.

Fuge requested the Certificate of Liability Insurance be provided with the Town of Scott named as additionally insured.

Herrman asked about BT Excavating. VandenLangenberg provided background information on the company.

Kerr asked how the Town would choose which vendor to work with. Cerny said it would be at the operators' discretion.

**Moved by Kerr, seconded by Malvitz** to approve adding BT Excavating to the SMU Preferred vendor list, contingent upon the vendor providing a certificate of liability insurance with the Town of Scott named as additional insured. Vote: Aye-4, No-0. Motion Carried.

#### **4. Newsletter Policy**

Fuge said at the September 8<sup>th</sup>, 2026, Town Board Meeting the Board approved a Newsletter Policy that would require the production of 3 annual newsletters; winter & fall newsletters would be produced and mailed as they were done in the past, a spring post card with a 'QR' code would be mailed out to all residents to encourage people to look up material on the Town's website and subscribe to the site to get notifications.

The production and mailing of the conventional newsletter costs approximately \$2,000 per event and the stormwater budget has funded 50% of this cost. This has been funded with stormwater funds since the DNR requires public outreach as part of the MS4 requirements, and every newsletter has an article about how to improve water quality. This will be an item for further discussion at the meeting.

Herrman asked that SMU split the funds 33 percent amongst water, sewer and storm water versus just all stormwater.

**Moved by Malvitz, seconded by Blaney** to direct staff to produce three annual newsletters in 2027, with the spring newsletter distributed as a postcard, and to direct SMU to allocate the associated funding equally (33.33% each) among water, sewer, and stormwater. Vote: Aye-4, No-0. Motion Carried.

#### **5.Appointment of a new SMU Commission Member**

Herrman said the SMU has a 5-member Commission with 1 appointment or re-appointment each year, and Commissioner Blaney did not want to seek re-appointment. The Town Board appointed Joe Bell as the new Commissioner with a term beginning October 1, 2026 – September 30<sup>th</sup>, 2031.

#### **SMU Commission Member Terms**

| <u>SMU Member</u>   | <u>Term</u>                          |
|---------------------|--------------------------------------|
| Joe Bell            | October 1, 2026 – September 30, 2031 |
| Timm Schaetz        | October 1, 2025 – September 30, 2030 |
| Christopher Malvitz | October 1, 2024 – September 30, 2029 |
| Al Herrman          | October 1, 2023 – September 30, 2028 |

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E. Communications

Herrman presented Blaney with a plaque in recognition of the completion of his term.

Strebel asked about Wequiock Creek, which Cerny provided answers to.

Herrman asked for input from the commissioners as to what would be useful in a SMU Commissioner manual.

F. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances.

Moved by Blaney, seconded by Malvitz to approve the financial statement for the month of August. Vote: Aye-4, No-0. Motion Carried.

G. Future Agenda Items and Next Meeting Date. Next meeting is scheduled for Monday, October 12, 2026.

H. Adjournment.

Moved by Malvitz, seconded by Blaney adjourn. Motion Carried. Vote: Aye-4, No-0. Motion Carried.

Meeting adjourned at 6:14 p.m.

Jaime Fuge

Jaime Fuge, Clerk/Treasurer, Town of Scott