



Scott Municipal Utility (SMU) Meeting Minutes

July 13, 2026 at 5 p.m.

Town of Scott- Town Hall, 2621 Jody Drive, New Franken, WI 54229

- 1. CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility (SMU) was called to order at 5:00 p.m. on Monday, July 13, 2026, by President Al Herrman.

Present were: President Al Herrman and Scott Municipal Utility Commissioner Christopher Malvitz, Timm Schaetz, and Bob Blaney. **Excused:** Vice President Michelle Kerr

Also Present: Town Supervisor Kurt Baenen, Town Supervisor Norman Strebel, Town Supervisor Debbie Vanden Langenberg, Clerk/Treasurer Jaime Fuge, Lead Operator Lee Vanden Langenberg, Operator Troy Tauschek, Administrator Dave Cerny, Engineers Scott Brosteau and Brock Behnke.

Two residents were also in attendance.

- 2. Pledge of Allegiance:** The pledge of allegiance was recited.

- 3. Review/Approve Agenda:**

Moved by Blaney, seconded by Malvitz to approve the agenda.

Vote: Aye-4, No-0. Motion Carried.

- 4. REVIEW/APPROVE MINUTES:**

Minutes from the June 8, 2026, meeting were presented to the Commissioners prior to the meeting.

Moved by Malvitz, seconded by Schaetz to approve the minutes of June 8, 2026, meeting as presented. Vote: Aye-4, No-0. Motion Carried.

- 5. PUBLIC COMMENT:**

Herrman asked if anyone wanted to speak during public comment. No one wanted to speak during public comment.

- A. SANITARY**

- 1. Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)**

Cerny said there were no issues to report.

- 2. Televising Report**

Cerny said the operators continue to review the Televising Report with Great Lakes and are addressing the necessary repairs.

Herrman asked if there was much work anticipated. Vanden Langenberg said no and could likely present a quote at the next meeting.

No action was taken during the sanitary discussion.

B. WATER

1. Operator's Reports/Maintenance and repair issues

Cerny recapped the Water Consumption report, which showed an increase in water consumption since last meeting. This was attributed to flushing. Operators continued to monitor potential leaks and valve turning.

VandenLangenberg added usage was very high during the first ten days of the month, which can be contributed to the dry weather in early July.

Cerny said the water tower maintenance project is complete.

Cerny updated the Commission to the status of the water meter replacement project. Three of the 60 meters scheduled for replacement in 2026 remain to be replaced.

- a. **System Pressure Loss and Advisory Water Boil Notice**— Cerny prepared and recapped his statement regarding the June 24 System Pressure Loss & Advisory Water Boil Notice: On Wednesday, June 24th a portion of the SMU water system lost pressure. The pressure loss was due to the valve located in the municipal metering station closing, and not automatically re-opening when the pressure began to drop. Staff first became aware of the issue due to resident calls coming into the Town Hall. When the Operators were notified and checked the pressure gauge at the pump house the meter indicated that pressure had dropped to 15 lbs. After checking and changing the gauge settings the system electronically opened the valve and pressure was restored. If the water tower maintenance had been completed and the tower re-filled this incident would have been a non-issue.

The SMU's connection to the Green Bay Water Utility's pipe is located at a municipal metering station located at the corner of Bay Settlement Road and Judy Lane. The SMU's second connection is located on Van Lanen Road approximately ¼ mile east of Nicolet Drive. The 2nd connection continued to function properly and provided pressure to the SMU's customers "down the hill" from Bay Settlement Road, so only the residents on the upper portion of the water system were affected by the loss of pressure.

The DNR mandates that if pressure in a water system falls below 20 lbs. a boil water notice is required to be issued. Since this was not a water line break and there was no concern of contaminants having entered the system the DNR permitted the notice to be "advisory". The notice was posted on the website, released to the local media, and affected restaurants were notified directly. After receiving clean water samples, the DNR allowed the boil notice to be lifted at the end of day on Thursday, June 25th.

The Operators continue to work diagnosing the valve failure to determine the cause and proper remedy.

Herrman requested a communication be added in an upcoming newsletter or utility bill of how to sign up for notifications on the website.

Malvitz and Blaney said they were asked questions about the incident from neighbors.

2. Green Bay Water Utility

- a. **Maintenance Agreement** – No discussion on this item. Herrman requested that the Town review the current water tower maintenance agreement.

3. Pressure Reducing Valve (PRV) Installation. There have been no updates to report since last meeting.

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**C. STORMWATER**

**1. Drainage Issues**

- a. **Hackberry Court drainage issue:** Cerny said staff continue to work on drainage/runoff issues in the Shade Tree neighborhood; including Champeau and Sussex Road drainage issues. He shared previous ideas that were no longer being considered, like adding a pond at UWGB. Cerny said he is working with a property owner and Engineers to determine if a stormwater pond could be created on their property. He added the drainage issue would take time.

John Spoon, 3593 Champeau Rd, spoke to the board about the Hackberry Court drainage issue. He said he would like the matter addressed in a timely manner. He stated he attended three previous meetings and will continue to do so. He said the water collects at Bay Settlement and creates a problem at his property.

Herrman discussed additional concepts and said they are trying to come up with a solution.

**2. Wequiock Creek Flood Study:**

Cerny said additional meetings and resident notifications will be scheduled later.

- 3. Maintenance & Repair Issues:** At the June SMU meeting, the Commission discussed the ditch/culvert repairs needed at the corner of Doris & Conard Roads and on Heesaker Road. Cerny added staff are waiting for a response from Brown County regarding the Swan Road Culvert project. Staff needed clarification if these grants will meet the requirements to be replaced under the County's 50/50 grant program.

Herrman requested follow-up from Cerny on the street sweeping complaint from spring 2026. Cerny said he had no update for this meeting.

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D. SMU Reports

- 1. Update on SMU related Maps, Reports, and Recorded Documents:** No discussion.

- 2. Sewer/Water Lateral Request:** Cerny said there were no new requests from last meeting.

E. Communications

Cerny said staff recently met to discuss the Emergency Plan and are working on the appropriate updates.

He added updates to SMU's Strategic Plan will also be considered, including incorporating the tasks identified in the objectives into the budget as needed.

Herrman said he met with an individual with the Brown County Emergency Management, who shared Brown County is working to introduce a county-wide emergency system, which they anticipate being introduced in 12 months. Herrman added there is a countywide Public Information Officer meeting monthly. He said he spoke with Chair Van Lanen and recommended that someone from the Town of Scott should start attending the meetings.

F. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances.

Herrman presented the 2026 SMU mid-year actual to SMU mid-year actual to budget. He concluded the SMU Utility expenses and revenues are in a healthy spot. He cautioned that the expenses in the Sewer account should be monitored.

Herrman presented the financial statement for the month of June, which was e-mailed to the week before the meeting. He had no questions for the Treasurer.

Moved by Blaney, seconded by Malvitz to approve the financial statement for the month of June. Vote: Aye-4, No-0. Motion Carried.

G. Future Agenda Items and Next Meeting Date. Next meeting is scheduled for Monday, August 17, 2026. Herrman stated the next meeting the Commission will discuss objective statements.

H. Adjournment.

Moved by Malvitz, seconded by Schaetz adjourn. Motion Carried. Vote: Aye-4, No-0. Motion Carried.

Meeting adjourned at 5:36 p.m.

Jaime Fuge

Jaime Fuge, Clerk/Treasurer, Town of Scott