



## **Town Board Meeting Minutes**

**February 10, 2026 at 5:30 p.m.**

**Town of Scott Town Hall - 2621 Jody Dr., New Franken, WI 54229**

**1. Call To Order:** A meeting of the Town Board of the Town of Scott was called to order at 5:30 P.M. on Tuesday, February 10, 2026 in the Town Hall by Chairman Mike Van Lanen.

**Present** were Chairman Mike Van Lanen, Supervisors Gene Wojcik, Norman Strebel, and Kurt Baenen Excused: Cari Langenberg

**Also present were:** Clerk/Treasurer Jaime Fuge, and Economic Development Coordinator/Planner Dave Cerny, Constable Brett Blaney. Excused: SMU President Al Herrman, Town Engineer Scott Brosteau.

**2. Pledge of Allegiance was recited.**

**3. Verification of Public Notice:** The Affidavit of Posting indicated that the public notice of the Town Board Meeting was posted on Friday, February 6, 2026, at Town of Scott Town Hall, 2621 Jody Drive, and on the Town of Scott website at [www.townofscott.com](http://www.townofscott.com) on Friday, February 6, 2026.

**Moved by Baenen, seconded by Wojcik** to accept and file the Affidavit of Posting.

Vote: Aye-4. No-0. Motion Carried.

**4. Approval of the Agenda.**

**Moved by Strebel, seconded by Baenen** to approve the agenda. Vote: Aye-4. No-0. Motion Carried.

**5. Approval of the Minutes from the January 13, 2026 Town Board Meeting**

**Moved by Wojcik, seconded by Strebel** to approve the January 13, 2026 Town Board minutes as presented. Vote: Aye-4. No-0. Motion Carried.

**6. Approval of the Minutes from the January 13, 2026 Public Hearing**

**Moved by Strebel, seconded by Baenen** to approve the January 13, 2026 Public Hearing minutes as presented. Vote: Aye-4. No-0. Motion Carried.

**7. Acceptance of Prior Town Meeting Minutes.**

**A. Scott Municipal Utility (SMU): January 12, 2026 Meeting Minutes**

**Moved by Baenen seconded by Strebel** to accept the January 12, 2026, SMU Meeting minutes as presented. Vote: Aye-4. No-0. Motion Carried.

**B. Plan Commission: January 15, 2026 Meeting Minutes**

**Moved by Baenen, seconded by Strebel** to accept the January 12, 2026, SMU Meeting minutes as presented. Vote: Aye-4. No-0. Motion Carried.

**8. Public Comment:**

There were no members of the public present wishing to speak during public comment.

**9. Specific matters for discussion and possible action by the Town Board:**

**A. Operator License for Hannah Koss**

Fuge stated she received the application on January 23, 2026. Koss took the beverage server course within the last two years. Additionally, background checks were processed

and there was nothing in the background that substantially related to the licensed activity. She would recommend approval of the license.

**Moved by Van Lanen, seconded by Baenen** to approve the operator license for Hannah Koss. Vote: Aye-4 No-0. Motion Carried.

### **B. Road/drainage/ditching/snowplowing/complaint issues**

Cerny said that Brosteau, who was excused from attending the meeting, is preparing bids to pulverize and overlay Bay Heights Drive and Sandpiper Lane. Additionally, he is preparing bids for the bicycle trail that will connect Bay Settlement to Fischer Rd.

Fuge said that the Road Tour for March will need to be scheduled. It cannot be during March 24 to April 7 due to the Clerk/Treasurer's additional responsibilities during in-person absentee voting.

### **C. Appointment of Town Constable**

Van Lanen requested a motion hold the item until next month.

**Moved by Van Lanen, seconded by Strebel** to hold this item until the March meeting. Vote: Aye-4, No-0. Motion Carried.

### **D Appointments of Various Boards/Committee/Commissions**

Van Lanen wanted to appoint Chuck Servi to the Joint Planning Committee.

**Moved by Van Lanen, seconded by Strebel** to appoint Chuck Servi to Joint Plan Commission.

Vote: Aye-4, No-0. Motion Carried.

Cerny said Erin Lemoine needs to be reappointed to Plan Commission. Her reappointment will be until April 30, 2028.

**Moved by Van Lanen, seconded by Wojcik** to appoint Erin Lemoine to Plan Commission until April 2028.

Vote: Aye-4, No-0. Motion Carried.

Cerny said Bailey Vanden Langenberg needs to be reappointed to the Parks Committee.

**Moved by Van Lanen, seconded by Strebel** to appoint Bailey Vanden Langenberg to Parks Committee until June 30, 2032.

Vote: Aye-4, No-0. Motion Carried.

Cerny said Lee Vanden Langenberg and Dan Spielman need to be reappointed to the Zoning Board of Appeals.

**Moved by Van Lanen, seconded by Baenen** to appoint Lee Vanden Langenberg and Dan Spielman to the Zoning Board of Appeals until December 31, 2028.

Vote: Aye-4, No-0. Motion Carried.

### **E. Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution**

Fuge said that this resolution can be found in the Town Agenda Packet that was prepared and e-mailed to everyone ahead of the meeting. Copies of the resolution were also available in back.

Van Lanen said the resolution was prepared by the Wisconsin Towns Association, who requested that all Towns review and present to the Board. Their goal is to have all Towns in Wisconsin sign. The resolution urges the Governor of Wisconsin and State Legislature to enact a comprehensive, sustainable transportation funding solution that:

Provides adequate and reliable revenue growth for efficient long-term planning and execution of state and local transportation programs; Includes responsible and prudent use of General Purpose Revenue and bonding; Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure;  
And ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

**Moved by Van Lanen, seconded by Strebel** to approve Resolution 2026-02 (Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution). Vote: Aye-4, No-0. Motion Carried.

#### **F. Discussion on a policy regarding open record requests**

Fuge said this request comes from Chairman Van Lanen, who recently read the "New Year's Resolution" section of a recent WTA Magazine.

Fuge presented the policy, which was drafted from a sample on the Wisconsin Town's Association website. This will also require an ordinance creation so asked the Board if they would like to proceed forward.

No action was taken on this item, but will be back on the agenda for March.

#### **G. Discussion of membership with the Green Bay Humane Society.**

Cerny recommended the Town join the Green Bay Humane Society. By doing so, it allows our constable and residents to use the facility to drop off stray animals found in the Town of Scott.

Cerny initiated conversations with the Green Bay Humane Society in setting a fee schedule. He can present more at March's meeting.

No action was taken on this item, but will be back on the agenda for March.

#### **G. Discussion of possible action on resolution/policy on attending meetings remotely.**

Fuge stated this is being brought before the board as a request was made by a commissioner of SMU who was unable to attend a recent SMU meeting and asked to attend remotely.

Fuge said that most municipalities have adopted a resolution/policy regarding if remote attendance should be allowed and there are some considerations to keep in mind, including: Does our Town have adequate internet service to allow for a quality connection that doesn't lag?

Does the Town have an adequate sound system to allow members of the audience and board the ability to hear?

If allowed, should attendees need to submit a request ahead of time to the chair of the committee or just work with the Clerk?

Will remote attendance be allowed in limited circumstances (illness, work related travel) or any reason?

Will the remote individual be there for quorum purposes only or would they have full power to vote?

How many members can appear remotely (A majority of the board should be appearing in person).

Wisconsin Towns Association said Town Boards are not required to allow members to appear remotely, but a policy should be in place.

Fuge requested the Town to decide what they would like their policy to be so she can go forward in drafting a resolution to be presented in March.

**Moved by Van Lanen, seconded by Baenen** to direct staff to create a policy to prohibit remote attendance of Board and Commission meetings and have staff review potential technology upgrades for next year's budget.

Vote: Aye-4, No-0. Motion Carried.

10. **Informational Only:** Reports from the Clerk, Engineer, Economic Development Coordinator, SMU and Fire Department.

**A. Clerk/Treasurer Fuge:**

During the week of January 26, the auditors were here. They are scheduled to present their audit at the March 10, 2026 meeting. Additionally, Fuge has set up a meeting with a representative from CLA that specializes in HR. She will come onsite to review our current payroll practices and provide feedback.

Additionally, The Municipal Treasurer's Annual Meeting April 30-May 1. Fuge requested to attend, which Van Lanen said he would allow.

Fuge stated she discussed potential dates for the Board of Review Meetings with the Assessor. The first meeting of the Board of Review must be held within 45 days of the 4<sup>th</sup> Monday in April. She thought Tuesday, May 12, 2026 at 5 p.m. would be a good time to meet. This would be 30 minutes before the regularly scheduled Board Meeting. The Board of Review would meet to reconvene at a later date. Fuge asked if that date would work for the Board. They said it would.

**B. Town Engineer Scott Brosteau:** Brosteau was not in attendance.

**C. Economic Development Coordinator/Planner Dave Cerny:** Cerny did not speak during communications.

**D. SMU:** Hermann was not in attendance.

**E. Fire Department:** Wojcik said their last training was on cancer prevention.

10. **Reports from Town Officers/Committees/Commissions:**

**A. Supervisor Norman Strebel:** Strebel asked how much we have paid DeBroux to date this year for snowplowing services.

**B. Supervisor Cari Langenberg:** Langenberg was not in attendance.

**C. Supervisor Kurt Baenen:** Baenen discussed potential grants for the Fire Department. Cerny suggested reaching out to the Bay Lakes Regional Planning.

**D. Supervisor Gene Wojcik:** Wojcik said he went to the Board of Review Training on January 30 (along with Strebel, Van Lanen and Fuge). He also recently attended the Brown County Plan Commission meeting, where they discussed municipalities enact a resolution regarding data centers. There was helpful information regarding data centers, which was shared with Cerny.

**E. Chairman Mike Van Lanen:** Van Lanen said next Monday he has three meetings. One is with County Rescue for first responders, one with the Fire Audit and 6 p.m. is the Fire Building meeting.

Cerny said he reach out to the state inspector to see if he could attend on Monday's meeting with County Rescue.

11. **Treasurer/Clerk Financial Reports:** Financial reports were handed out for the month of January.

**Moved by Strebel, seconded by Baenen** to approve the financial reports. Vote: Aye-4. No-0. Motion Carried.

12. **CLOSED SESSION:** under WI Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility.

**Moved by Van Lanen, seconded by Wojcik** to go into closed session. A voice vote was done. Vote: Strebel-Aye, Wojcik-Aye, Van Lanen-Aye, Baenen-Aye. No-0. Motion Carried.  
The room was cleared and the members went into closed session at 6:45 p.m.

**13. RETURN TO OPEN SESSION:** It may be the consensus of this board to return to open session to formally dispose of any issues discussed in said closed session.

**Moved by Van Lanen, seconded by Strebel** to return to open session. Strebel-Aye, Wojcik-Aye, Van Lanen-Aye, Baenen-Aye. No-0. Motion Carried.

**Moved by Van Lanen, seconded by Baenen** to accept the presented organizational chart and to accept the Administrator Job Description, and appoint Dave Cerny as the Administrator. Aye-4, No-0. Motion Carried.

**14. Resolution 2026-03 Regarding the appointment of Clerk/Treasurer Jaime Fuge until January 30, 2028.**

Moved by Van Lanen, seconded by Wojcik to approve Resolution 2026-03 appointing Clerk/Treasurer Jaime Fuge until January 30, 2028. Aye-4. No-0. Motion Carried.

**15. Resolution 2026-04 Regarding the appointment Deputy Clerk/Treasurer Julia Vanden Langenberg.**

**Moved by Van Lanen, seconded by Wojcik** to approve Resolution 2026-04 appointing Deputy Clerk/Treasurer Julia Vanden Langenberg. Aye-4. No-0. Motion Carried.

**16. Discussion and Action on specific Town Board Notice and Agenda for next meetings:**

**Parks Committee:** TBD

**Plan Commission:** February 19

**Fire Commission:** January 27

**SMU:** March 9

**Town Board:** March 10 (5 p.m.)

**Town Annual Meeting:** April 21, 2026 at 5:30 p.m.

**17. Adjournment**

**Moved by Van Lanen, seconded by Wojcik** to adjourn. Vote: Aye-4 No-0. Carried.

**Meeting Adjourned at 7:35 p.m.**



Jaime M. Fuge, Clerk/Treasurer, Town of Scott