



Town Board Meeting Agenda

Tuesday, January 13, 2026

**To begin immediately following the conclusion of the
Public Hearing, which starts at 5 p.m..**

Town of Scott Town Hall - 2621 Jody Dr., New Franken, WI 54229

The Board of the Town of Scott, Brown County, Wisconsin hereby provides its written notice and agenda of the Public Meeting of the Town Board of the Town of Scott for Tuesday, January 13, 2026, to begin immediately following the conclusion of the Public Hearing (which starts at 5 p.m.) The meeting will take place at Town Hall, 2621 Jody Drive, New Franken, WI. The Town Chairman or designee has provided communication of this public meeting to the requisite news media and official town newspaper. The public may provide comments to the Town Board if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

AGENDA:

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Verification of Public Notice
4. Approval of the Agenda
5. Approval of the minutes from the December 9, 2025 Town Board Meeting.
6. Acceptance of Prior Town Committee Meeting Minutes:
 - A. December 8, 2025 SMU Meeting Minutes
7. Public Comment.
8. Specific matters for discussion and possible action by Town Board in open session:
 - A. 2026-01-01 Resolution to direct staff to include on Town-issued property tax bills the following statement, or sustainably similar language: "Of the amount levied by the GBAPS, XXXX is for the purpose of private school vouchers. (Per the Town of Scott).
 - B. General Ordinance 01-26 To create §370 Wellhead Protection Ordinance; to institute land use regulations and restrictions to protect the Town's municipal well and water supply, and to promote the public health, safety and general welfare of the residents of the Town.
 - C. General Ordinance 02-26 Creating Establishing Split Shifts for election officials for the Town of Scott Code of Ordinance.
 - D. General Ordinance 03-26 Responsible Unit Recycling Ordinance for the Town of Scott
 - E. Temporary Alcoholic Beverage License Permits for Holy Cross
 - F. Road/drainage/ditching/snowplowing/complaint issues
 - G. Appointments
9. Informational: Reports from the Clerk, Engineer, Economic Development Coordinator, SMU and Fire.
10. Informational: Reports from the members of the Town Board.
11. Approval of the Treasurer/Clerk Monthly Financial Reports
12. CLOSED SESSION under WI Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
13. RETURN TO OPEN SESSION. It may be the consensus of this board to return to open session to formally dispose of any issues discussed in said closed session.
14. Discussion and Action on specific Town Board Notice and Agenda for next meetings:
Parks Committee: TBD **Plan Commission:** January 15 **SMU:** February 9
Board: February 10
15. Adjournment

Jaime Fuge

Jaime M. Fuge, Town Scott,
Clerk for Chairman, Mike Van Lanen

Special Accommodations: Any person wishing to attend who requires special accommodations should contact the Town Clerk at 406-9380 at least 48 hours prior to the meeting so that arrangements can be made.

Notice of Possible Quorum: It is possible that members of and possibly a quorum of members of other governing bodies of the Town may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in this notice. An updated agenda may be posted 24 hours before meeting time

Town of Scott
Brown County
State of Wisconsin

2026-01-01 Resolution

A Resolution to direct staff to include on all town-issued property tax bills the following statement (or similar):

“Of the amount levied by the GBAPS, XXXXXX is for the purpose of private school vouchers. (Per Town of Scott)”

WHEREAS, the Town of Scott Town Board is committed to transparency in public finance and ensuring that taxpayers understand how their local property tax dollars are allocated; and

WHEREAS, state law currently requires that property tax bills itemize how much of a school district's levy is attributable to voter-approved capital or operational referenda, thereby helping taxpayers understand specific components of their tax obligations; and

WHEREAS, a similar level of transparency is warranted regarding the portion of the Green Bay Area Public Schools (GBAPS) levy attributable to the Wisconsin Parental Choice Program (private school vouchers), as this portion does **not** go directly to the school district but is instead levied to offset reductions in state aid; and

WHEREAS, when the Wisconsin Parental Choice Program began in the 2014–15 school year, the program's cost was paid from the State's general fund; however, beginning in 2015–16, the Legislature changed the funding mechanism so that voucher payments for students residing in a district are withheld from the district's final state aid payment and recorded as an expense in the district budget; and

WHEREAS, as a result of this change, school districts, including GBAPS, must either increase their levy to offset this aid reduction, thereby shifting the cost of private school vouchers onto local property taxpayers, or cut their budgets by the amount withheld (which, for the 2025-2026 school year, would have required GBAPS to cut \$14,097,036); and

WHEREAS, for the 2025 tax year, \$640,242.36 of the amount levied by the Green Bay Area School District is attributable to the cost of state mandated private school vouchers;

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby directs staff to include on all Town-issued property tax bills the following statement, or substantially similar language:

2026-01-01 Resolution A Resolution to direct staff to include on all town-issued property tax bills the following statement (or similar): “Of the amount levied by the GBAPS, XXXXXX is for the purpose of private school vouchers. (Per Town of Scott)”

“Of the amount levied by the GBAPS, XXXXXX is for the purpose of private school vouchers. (Per Town of Scott)”

BE IT FURTHER RESOLVED that Town staff shall update this figure annually to reflect the amount certified by the Green Bay Area Public School District or the Wisconsin Department of Public Instruction and ensure the information is presented in a clear, accessible, and transparent manner for taxpayers.

The Town Clerk shall properly post or publish this Resolution as required under S60.80 Wis. Stats.

Adopted this _____ day of _____ 2026.

Mike VanLanen, Chairman

Kurt Baenen, Supervisor

Cari Langenberg, Supervisor

Norman Strebel, Supervisor

Gene Wojcik, Supervisor

ATTEST:

Jaime Fuge, Clerk/Treasurer

2026-01-01 Resolution A Resolution to direct staff to include on all town-issued property tax bills the following statement (or similar): “Of the amount levied by the GBAPS, XXXXXX is for the purpose of private school vouchers. (Per Town of Scott)”

**AN ORDINANCE CREATING WELLHEAD PROTECTION WITHIN THE TOWN OF SCOTT TO
PROTECT THE TOWN'S GROUNDWATER AQUIFER AND MUNICIPAL WATER SUPPLY**

**CHAPTER 370
WELLHEAD PROTECTION**

- A. The Town Board of the Town of Scott, Brown County, Wisconsin, does hereby ordain as follows:
Of the **CODE OF ORDINANCES OF THE TOWN OF SCOTT** is hereby created to read
as follows: TITLE - This chapter shall be known, cited and referred to as the "Wellhead
Protection Ordinance".

ARTICLE I

§370-1. Purpose and Authority.

- A. The residents of the Town of Scott (hereafter Town) depend on groundwater for a safe drinking water backup supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of the Wellhead Protection Ordinance (hereafter WHP Ordinance) is to institute land use regulations and restrictions to protect the Town municipal water supply and well fields, and to promote the public health, safety and general welfare of the residents of the Town.
- B. These regulations are established pursuant to the authority granted to towns by the Wisconsin Legislature in §§ 60.61(1), (2)(g), and 60.62, 62.23(7)(a) and (c), Wis. Stats., to adopt ordinances to protect groundwater.

§370-2. Applicability.

- A. The regulations specified in the WHP Ordinance shall apply within the Town of Scott boundary limits.

§370-3. Definitions.

- A. **AQUIFER** - A saturated, permeable, geologic formation that contains, and will yield, significant quantities of water.
- B. **EXISTING FACILITIES** - The current facilities, practices and activities which may cause or threaten to cause environmental pollution within that portion of the Town's wellhead protection area that lies within the corporate limits of the Town. Existing facilities include but are not limited to the type listed in the Department of Natural Resources' Public Water Supply Potential Contaminant Use Inventory Form which is incorporated herein as if fully set forth.
- C. **GROUNDWATER PROTECTION OVERLAY AREA** - That area described within the Town's wellhead protection plan. Herein after "The Overlay Area".
- D. **RECHARGE AREA** - The land area which contributes water to a well by infiltration of water into the subsurface and movement with groundwater toward the well.
- E. **WELL FIELD** - A piece of land used primarily for the purpose of supplying a location for construction of wells to supply a municipal water system.

§370-4. Groundwater Protection Overlay Area.

- A. INTENT. The area to be protected as a District is that portion of the Appealing well fields' recharge areas extending to the groundwater divide contained within the Town boundary limits and shown on the attached map. These lands are subject to land use and development restrictions because of their close proximity to the well fields and the corresponding high threat of contamination.
- B. PERMITTED USES. Subject to the exemptions listed in section §370-4 E., the following are the only permitted uses within The Overlay Area. Uses not listed are to be considered non-permitted uses.
1. Parks, provided there is no on-site waste disposal or fuel storage tank facilities associated with this use.
 2. Playgrounds.
 3. Wildlife areas.
 4. Non-motorized trails, such as biking, skiing, nature and fitness trails.
 5. Municipally sewerred residential development, free of flammable and combustible liquid underground storage tanks.
 6. Municipally sewerred business development zoned B-1, or B-2, except for the following uses:
 - a. Above ground storage tanks.
 - b. Asbestos product sales.
 - c. Automotive service and repair garages, body shops.
 - d. Blue printing and photocopying services.
 - e. Car washes.
 - f. Equipment repair services.
 - g. Laundromats and diaper services.
 - h. Dry cleaning.
 - i. Gas stations.
 - j. Holding ponds or lagoons.
 - k. Infiltration ponds.
 - l. Nurseries, lawn and garden supply stores.
 - m. Small engine repair services.
 - n. Underground storage tanks.
 - o. Wells, private, production, injection or other.
 - p. Any other use determined by the Town Zoning Administrator to be similar in nature to the above listed items.
 7. Agricultural uses in accordance with the county soil conservation department's best management practices guidelines.
- C. SEPARATION DISTANCES. The following separation distances as specified in s. NR 811.16(4)(d), Wis. Adm. Code, shall be maintained and shall not be exempted as listed in section (3)(e).
1. 50 feet between a well and storm sewer mains.
 2. A distance of 200 feet between a well and any sanitary sewer main, sanitary sewer manhole, lift station or a single-family residential fuel oil tank. A lesser separation distance may be allowed for sanitary sewer mains where the sanitary sewer main is constructed of water main materials and joints and pressure tested in place to meet current AWWA C600 specifications. In no case may the separation distance between a well and a sanitary sewer main be less than 50 feet.
 3. 400 feet between a well and a septic tank or soil adsorption unit receiving less than 8,000 gallons per day, a cemetery or a storm water drainage pond.

4. 600 feet between a well and any gasoline or fuel oil storage tank installation that has received written approval from the Wisconsin Department of Commerce (hereafter Commerce) or its designated agent under s. Comm 10.10, Wis. Adm. Code.
5. 1,000 feet between a well and land application of municipal, commercial or industrial waste; the boundaries of a landspreading facility for spreading of petroleum-contaminated soil regulated under ch. NR 718 while that facility is in operation; industrial, commercial or municipal wastewater lagoons or storage structures; manure stacks or storage structures; and septic tanks or soil absorption units receiving 8,000 gallons per day or more.
6. Mapping. The location and boundaries of the zoning districts established by this Ordinance are set forth on the attached Exhibit "A" which is incorporated herein and hereby made a part of this Ordinance. Said map, together with everything shown thereon and all amendments thereto, shall be as much a part of this Ordinance as though fully set forth and described herein.
7. 1,200 feet between a well and any solid waste storage, transportation, transfer, incineration, air curtain destructor, processing, wood burning, one time disposal or small demolition facility; sanitary landfill; any property with residual groundwater contamination that exceeds ch. NR 140 enforcement standards that is shown on the Department of Natural Resources' geographic information system registry of closed remediation sites; coal storage area; salt or deicing material storage area; gasoline or fuel oil storage tanks that have not received written approval from Commerce or its designated agent under s. Comm 10.10, Wis. Adm. Code; bulk fuel storage facilities and pesticide or fertilizer handling or storage facilities.

D. REQUIREMENTS FOR EXISTING FACILITIES

1. Existing facilities shall provide copies of all federal, state and local facility operation approvals or certificate and on-going environmental monitoring results to the Town.
2. Existing facilities shall provide additional environmental or safety structures/monitoring as deemed necessary by the Town, which may include but is not limited to stormwater runoff management and monitoring.
3. Existing facilities shall replace equipment or expand in a manner that improves the existing environmental and safety technologies already in existence.
4. Existing facilities shall have the responsibility of devising and filing with the Town a contingency plan satisfactory to the Town for the immediate notification of Town officials in the event of an emergency.

E. EXEMPTIONS AND WAIVERS

1. Individuals and/or facilities may request the Town in writing, to permit additional land uses in The Overlay Area.
2. All requests shall be in writing, whether on or in substantial compliance with forms to be provided by the Town and may require an environmental assessment report prepared by a licensed environmental engineer. Said report shall be forwarded to the Town and/or designee(s) for recommendation and final decision by the Town Board.
3. The individual/facility shall reimburse the Town for all consultant fees associated with this review at the invoiced amount plus administrative costs.

4. Any exemptions granted shall be conditional and may include required environmental and safety monitoring consistent with local, state and federal requirements, and/or bonds and/or securities satisfactory to the Town.

F. ENFORCEMENT

1. In the event that an individual and/or facility causes the release of any contaminants which endanger The District, the individual and/or facility causing said release shall immediately stop the release and clean up the release to the satisfaction of the Town.
2. The individual/facility shall be responsible for all costs of cleanup, including all of the following:
 - a. Town consultant fees at the invoice amount plus administrative costs for oversight, review and documentation.
 - b. The cost of Town employees' time associated in any way with cleanup based on the hourly rate paid to the employee multiplied by a factor determined by the Town representing the Town's cost for expenses, benefits, insurance, sick leave, holidays, overtime, vacation, and similar benefits.
 - c. The cost of Town equipment employed.
 - d. The cost of mileage reimbursed to Town employees attributed to the cleanup.
 - e. Following any such discharge the Town may require additional test monitoring and/or bonds/securities.

G. PENALTIES.

Any person, firm or corporation who fails to comply with the provisions of this Ordinance shall, upon conviction thereof, forfeit not less than One Hundred and 00/100 Dollars (\$100.00) nor more than Five Hundred and 00/100 Dollars (\$500.00) plus the costs of the prosecution for each violation, and in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until payment thereof, but not exceeding thirty (30) days, or in the alternative, shall have such costs added to their real estate property tax bill as a lien against the property. Each day a violation exists or continues shall constitute a separate offense.

H. SEVERABILITY CLAUSE.

If any section, subsection, sentence, clause paragraph or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph or phrase or portion thereof. The Town Board of the Town of Scott hereby declares that they would have passed this Ordinance and each section, subsection, sentence, clause, paragraph or phrase thereof irrespective of the fact that any one or more other sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

I. EFFECTIVE DATE.

This Ordinance shall take effect upon passage and posting as provided by law.



Part of Brown County WI

Map printed on 11/6/2024

1:4,800

1 inch = 400 feet*
1 inch = 0.0758 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap

"hooks" indicate parcel ownership crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480

www.browncountywi.gov

STATE OF WISCONSIN
Town of Scott, Brown County

General Ordinance 02-26: Creating Establishing Split Shifts for election officials for the Town of Scott Code of Ordinance.
To create §105 Establishing Split Shifts for Election Officials Ordinance; authorizing two work shifts for election officials on Election Day and permitting the Board to appoint a greeter.

The Town Board of the Town of Scott, Brown County, Wisconsin, has the specific authority under s. [7.30 \(1\)](#), Wis. stats., to adopt this ordinance.

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides for the selection of 2 sets of officials to work at different times on each election day as follows:

- A. There may be 2 shifts for election workers on all election days. Such shifts to be determined by the Clerk as necessary to meet election worker schedules and election day demands.
- B. The town board may for each election appoint one additional election inspector to serve as a greeter to answer questions and to direct electors to the proper locations for registration and voting and shall be available to substitute for other election officials who must leave the room during the voting process.

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. [60.80](#), Wis. stats.

Adopted this 13th day of January, 2026.

Mike VanLanen, Chairman

Cari Langenberg, Supervisor

Gene Wojcik, Supervisor

Kurt Baenen, Supervisor

Norman Strebel, Supervisor

ATTEST:

Jaime Fuge, Clerk/Treasurer

General Ordinance 2026-01-02: Creating Establishing Split Shifts for election officials for the Town of Scott Code of Ordinance

Town of Scott
Brown County
State of Wisconsin

General Ordinance
03-26
Responsible Unit Recycling Ordinance for the Town of Scott

Chapter 282 Solid Waste

1.01 Title. This article shall be known and may be cited as the "Recycling Ordinance for the Town of Scott, Brown County, Wisconsin."

1.02 Purpose. The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis. Stats., and ch. NR 544, Wis. Adm. Code.

1.03 Statutory Authority. This ordinance is adopted as authorized under s. 287.09(3)(b), Wis. Stats., and village powers under §§ 60.10(2)(c) and 60.22(3), Wis. Stats.

1.04 Abrogation and Greater Restrictions. This ordinance is to repeal and recreate Chapter 282 Solid Waste.

1.05 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in ch. NR 544, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the ch. NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

1.06 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

1.07 Applicability. The requirements of this ordinance apply to all persons within the municipality of the Town of Scott, Brown County, Wisconsin.

1.08 Administration. The provisions of this ordinance shall be administered by the Town Board of the Town of Scott, or its designee.

1.09 Effective Date. The provisions of this ordinance shall take effect on upon posting as provided by law.

1.10 Definitions. For the purpose of this ordinance:

- 1) "Bi-metal container" means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- 2) "Container board" means corrugated paperboard used in the manufacture of shipping containers and related products.
- 3) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - a) Is designed for serving food or beverages.
 - b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
 - c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- 4) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as pyrex, lead based glass such as crystal, or TV tubes.
- 5) "HDPE" means high density polyethylene, labeled by the resin code # 2.
- 6) "LDPE" means low density polyethylene, labeled by the resin code # 4.
- 7) "Magazines" means magazines and other materials printed on similar paper.
- 8) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.
- 9) "Multiple-family dwelling" means a structure containing 5 or more residential units, including units that are occupied seasonally.
- 10) "Newspaper" means a newspaper and other materials printed on newsprint.
- 11) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and government facilities and properties. Non-residential facilities and properties includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multiple family dwellings.
- 12) "Office paper" means a variety of high-grade printing and writing papers. This term does not include industrial process waste, newspaper or packaging.
- 13) "Other resins or multiple resins" mean plastic resins labeled by the resin code # 7.
- 14) "Person" includes any individual, corporation, limited liability company, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- 15) "PETE" or "PET" means polyethylene terephthalate, labeled by the resin code # 1.

- 16) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- 17) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17)., Wis. Stats.
- 18) "PP" means polypropylene, labeled by the resin code # 5.
- 19) "PS" means polystyrene, labeled by the resin code # 6.
- 20) "PVC" means polyvinyl chloride, labeled by the resin code # 3.
- 21) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- 22) "Solid waste" has the meaning specified in [s. 289.01\(33\), Wis. Stats.](#)
- 23) "Solid waste facility" has the meaning specified in [s. 289.01\(35\), Wis. Stats.](#)
- 24) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- 25) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- 26) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

1.11 *Separation of Recyclable Materials. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- 1) Lead acid batteries
- 2) Major appliances
- 3) Waste oil
- 4) Yard waste
- 5) Aluminum containers
- 6) Bi-metal containers
- 7) Corrugated paper or other container board
- 8) Foam polystyrene packaging
- 9) Glass containers
- 10) Magazines
- 11) Newspaper
- 12) Office paper
- 13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- 14) Steel containers
- 15) Waste tires

1.12 Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

- 1) Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- 2) Solid waste which is burned as a supplement fuel at a facility if less than 30 % of the heat input to the facility is derived from the solid waste burned as supplement fuel.
- 3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 287.11(2m), Wis. Stats., or s. NR 544.14, Wis. Adm. Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

- 1) Lead acid batteries (and other business hazardous material) shall be dropped off at the Brown County Hazardous Material Recovery Facility, which may charge a fee for collection. Additionally, they may be returned to the retailer or scrap yard, which may charge a fee for the collection of batteries. Fees are to be paid by the owner of the battery.
- 2) Major appliances shall be taken to a drop-off location such as a scrap metal recycler or the Brown County Waste Transfer Station or Brown County South Landfill. Fee and restrictions may apply.
- 3) Waste oil shall be dropped off at the Brown County Hazardous Material Recovery Facility. Fees and restrictions may apply.
- 4) Yard waste shall be brought to dropped off seasonally to W Bertand Rd Scott, WI 54229. Additionally, items may be placed in a backyard composter.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the Town of Scott, occupants of single family and 2-to-4-unit residences shall do the following for the preparation and collection of the separated materials specified in s. 1.11(5) through (15):

- 1) Aluminum containers shall be placed loosely in recycling cart. Do not crush or flatten the aluminum can.
- 2) Bi-metal containers shall be placed loosely in the recycling cart.

- 3) Corrugated paper or other container board shall be placed loosely in the recycling cart (do not place materials in plastic bags). Flatten boxes, cut cardboard to no larger than 2' x 2'.
- 4) Foam polystyrene packaging shall be dropped off at a facility. The Foam Dome at the Resource Recovery Park at Outagamie County Recycling & Solid Waste accepts CLEAN Expandable Polystyrene (EPS) (hard, white packaging foam used to protect your televisions and other appliances) and CLEAN Food Packaging Foam (foam egg cartons, foam takeout containers, and foam cups). They DO NOT accept Foam Board Insulation, Packaging Peanuts, Flexible Foam, Foam Cushions, Painted Foam, Dirty or Wet Foam at The Foam Dome. These items belong in your Household Garbage.
- 5) Glass containers shall be placed in your recycling cart. (Do not place materials in plastic bags. Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site free of charge. Empty and rinse all containers. Replace all screw caps.
- 6) Magazines shall be Put in your recycling cart. **DO NOT PLACE MATERIALS IN PLASTIC BAGS!** Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site *free of charge*.
- 7) Newspaper shall be Put in your recycling cart. **DO NOT PLACE MATERIALS IN PLASTIC BAGS!** Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site *free of charge*. Paper contaminated by food or grease cannot be recycled.
- 8) Office paper shall be placed in your recycling cart. **DO NOT PLACE MATERIALS IN PLASTIC BAGS!** Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site *free of charge*. Paper contaminated by food or grease cannot be recycled.
- 9) Rigid plastic containers shall be collected curbside. Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site *free of charge*. Empty, rinse & replace lid. Download the Betterbin App to scan UPC barcodes of household products for recyclability guidelines.
- 10) Steel containers shall be collected curbside. Empty and rinse all containers. **DO NOT PLACE MATERIALS IN PLASTIC BAGS!** Place all recyclable materials loosely, there is no need to separate paper from glass, aluminum, plastic and tin. Additional residential curbside recycling which cannot fit into your recycling cart can be brought to your County Drop-off site free of charge.

- 11)** Waste tires shall be dropped off at the Brown County Waste Transfer Station (3734 W. Mason St. Oneida, WI), or the Brown County South Landfill (1258 Mill Road, Greenleaf, Wisconsin). Fees and restrictions apply.

1.16 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

- 1) Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):
 - a) Provide adequate, separate containers for the recycling program established in compliance with the ordinance. The number of recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met:
 - i. The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit.
 - ii. The ratio of trash container volume to recycling container volume is at most 2:1.
 - iii. An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.
 - iv. Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - c) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
 - d) Notify tenants which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
- 2) The requirements specified in 1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.

- 1) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):
 - (a) Provide adequate, separate containers for the recycling program established under this section. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.
 - (b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.

- (c) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
 - (d) Notify users, tenants and occupants which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
- 2) The requirements specified in 1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11 (5) through (15) that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 Prohibition of Waste Containers

The Town of Scott prohibits, unless specifically exempted by this article or by order of the Town Board of the Town of Scott, certain waste from being placed in any type of solid waste containers or receptacles in the Town of Scott for any solid waste removal and for any later disposal, storage, treatment or recycling, namely:

- (1) Dead animals.
- (2) Feces.
- (3) Hazardous toxic wastes.
- (4) Explosives.
- (5) Contaminated material.
- (6) Heavy metal materials.
- (7) Lumber, trees and brush.
- (8) Dirt.
- (9) Rocks.
- (10) Concrete blocks.
- (11) Tires.
- (12) Appliances.
- (13) Construction, remodeling or demolition waste.
- (14) Waste oil and filters.
- (15) Lead acid batteries.
- (16) Electronic devices.

D. Antiscavenging or unlawful removal of receptacle. It shall be unlawful for any person, unless under contract with the Town of Scott, to collect or remove any recyclable material that has been deposited or placed at the curb or in a container adjacent to a home or nonresidential building for the purpose of collecting for recycling.

E. Dumping prohibited. It shall be unlawful for any person to dispose of or dump garbage in any street, alley or public place within the Town of Scott or to dispose of any garbage in any receptacle on private property.

F. Burning. Burning of clean wood, brush and tree limbs and paper products only shall be permitted. Burning of garbage or any recyclable materials is prohibited.

G. Garbage from outside Town of Scott. It shall be unlawful to bring refuse for disposal and recyclables from outside the limits of the Town of Scott into the Town.

H. Right to reject materials. The hauler has the right to reject or leave at the premises any recyclable material that is not prepared according to specifications in this article or educational material provided to service recipients. Materials may also be left if not separated from solid waste, placed in a proper container or which are not designated recyclable materials for collection. The hauler has the right to refuse to pick up any solid waste if it contains recyclable materials. In such cases, the hauler shall provide written notice to the generator of the materials about the reasons for rejecting the material. The hauler shall provide a quarterly report to the Town of Scott of incidents where solid waste/recyclables were not picked up. The report is to include the date, name, address of the residence where the waste was rejected and type of waste.

I. Hauler licensing. Haulers who collect solid waste or recyclables in the Town of Scott shall obtain necessary municipal and state permits, licenses and approvals prior to collecting any materials in the Town of Scott.

J. Reporting requirements. The haulers operating in the Town of Scott are required to maintain records and provide a monthly report in writing to the Town Clerk, unless otherwise determined by the Town Clerk. The reports shall include the amount of solid waste and recyclables collected, the dates of the collections, and the final disposal location of solid waste, commingled recyclables and paper products. Failure to report shall be cause for the Town of Scott to sever any contract with the hauler.

K. Ownership of recyclables and refuse. Recyclable materials and refuse, upon placement at the curb or roadway, shall become the property of the Town of Scott.

L. Exemptions. The Town Board of the Town of Scott reserves the right to designate additional solid waste materials as recyclable or currently collected materials as no longer recyclable in accordance with state law and to either add or delete them from any collection services provided by the municipality or its contractors. The municipality shall provide written notice to its service recipients of this declaration.

M. Collection schedule. The Town of Scott shall establish the time of collection of solid waste and recyclables, and the Clerk shall publish and post the written notice of the collection schedule at least once each year and at any time when the collection schedule is changed.

N. Specified containers.

(1) Solid waste shall be placed for collection in approved containers.

(2) Recyclables shall be placed in approved recycling containers.

(3) Containers must be set out for collection by 5:00 a.m. Solid waste must not be set out before 5:00 p.m. of the day preceding a regularly scheduled collection. Containers shall be returned to the point of storage within 12 hours after collection.

O. Placement of recyclables and solid waste for collection. Except as otherwise specifically directed or authorized by the Town Board of the Town of Scott, solid waste and recycling containers shall be placed at the curblin or mail box adjacent to the premises owned or occupied by the person, at least four feet apart, of the street designated in the published collection schedule for collection. Materials shall be placed out for collection according to the scheduled days established and published by the Town of Scott.

P. Special materials. Residents shall contact the Town of Scott or the hauler when they have couches and bulky items and arrangements for collection will be made for a fee. Construction material from household remodeling or repair shall be the responsibility of the owner. Special containers are available from the hauler for a fee. Landfill charges are to be paid for by the owner.

1.20 Enforcement.

- 1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Town or hauler may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of Town who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.
- 2) Any person who violates a provision of this ordinance may be issued a citation by the designated town official to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.
- 3) Penalties for violating this ordinance may be assessed as follows:
 - (a) Any person who violates s. 1.18 may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2000 for a third or subsequent violation.
 - (b) Any person who violates a provision of this ordinance, except s. 1.18, may be required to forfeit not less than \$10 or more than \$1000 for each violation.

ARTICLE II Disposal of Sharps [Adopted 9-2-1997] § 282-19. Purpose. The purpose of this article is to outline those "sharps" materials which are prohibited from entering the solid waste and recycling stream and to outline the disposal methods of home-generated sharps in the Town of Scott consistent with Ch. NR 526, Wis. Adm. Code, Wisconsin's

Medical Waste Regulations. § 282-20. Authority. These regulations are adopted under the authority granted by §§ 60.10(2)(c) and 60.22(3), Wis. Stats., and Ch. NR 526, Wis.

Adm. Code. § 282-21. Definitions. As used in this article, the following terms shall have the meanings indicated: HOME GENERATOR OF INFECTIOUS WASTE — A person who generates infectious waste through self-administration of medication or who receives injected medication at home from other members of the household or from employees of a home care or hospice program under § NR 500.03(102), Wis. Adm. Code.

INFECTIOUS WASTE — Solid waste that contains pathogens with sufficient virulence and in sufficient quantity that exposure of a susceptible human or animal to the solid waste could cause the human or animal to contract an infectious disease under §

287.07(7)(c)1c, Wis. Stats. SHARPS — Household sharps, specifically hypodermic needles, syringes with needles attached, scalpel blades and lancets as specified in §§ NR 526.05(1)(a) and NR 500.03(209), Wis. Adm. Code. SHARPS COLLECTION

STATION — Any clinic, hospital or pharmacy which has registered with the Department of Natural Resources. The sharps collection stations will distribute one-gallon sharps collection containers and education materials to household sharps users. The sharps collection stations will accept full sharps collection containers for disposal.

SOLID WASTE — Any garbage, refuse, sludge from a wastewater treatment plant, water supply treatment plant or air pollution control facility and other discarded or salvageable materials, including solid, liquid, semiliquid, or contained gaseous material resulting from industrial, commercial, mining, and agricultural operations, and from community activities, but does not include solids or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permit under Ch. 283, Wis. Stats., or source, special nuclear or by-product material as defined under § 254.31, Wis. Stats. STERILIZATION — A process by which all forms of microbial life, including spores, viruses and fungi, are destroyed under § NR 500.03(223), Wis. Adm. Code.

§ 282-22. Prohibited disposal methods. A. Contaminated, unused, or disinfected sharps, which may include hypodermic needles, syringes with needles, scalpel blades, lancets, broken glass vials, broken plastic vials and laboratory slides, shall not be placed curbside for collection with normal refuse or placed with recyclables, and no person may deposit sharps in the solid waste or recycling streams. B. Business and agricultural sharps generators may not use the Brown County Household Sharps Collection Program.

§ 282-23. Required disposal methods.

A. Home generators shall package discarded sharps properly to reduce the risk to the people who will be treating and handling those sharps. Chapter NR 526, Wis. Adm. Code, provides for the safe, convenient collection of sharps by enabling hospitals, pharmacies, municipalities and others to collect sharps from people, such as diabetics, who generate small amounts of needles, syringes and other sharps, and such disposal complies with these regulations.

B. Brown County's Household Sharps Collection Program has established "sharps collection stations" to service household generators of sharps with a need to dispose of home-generated sharps, and such disposal complies with these regulations.

C. Business and agricultural sharps generators shall deposit and dispose of sharps in accordance with applicable state regulations set forth in Ch. NR 526, Wis. Adm. Code.

§ 282-24. Violations and penalties. Any violation of any provision of this article by any person, firm, corporation or agent, employee or officer shall be subject to a forfeiture. Upon a finding that a violation exists, the violator shall forfeit to the municipality not less than \$200 nor more than \$500 together, plus court costs.

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. [60.80](#), Wis. stats.

Adopted this 13th day of January, 2026.

Mike VanLanen, Chairman

Cari Langenberg, Supervisor

Gene Wojcik, Supervisor

Kurt Baenen, Supervisor

Norman Strebel, Supervisor

ATTEST:

Jaime Fuge, Clerk/Treasurer