



Scott Municipal Utility Meeting Minutes

January 12, 2026 at 5 p.m.

1. **CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility was called to order by SMU at 5:00 p.m. on Monday, January 12, 2026 by Vice President Michelle Kerr.

Present were Scott Municipal Utility Commissioners: Vice President Michelle Kerr, Christopher Malvitz, Bob Blaney, and Timm Schaetz. Excused: Al Herrman.

Also Present: Town Supervisor Norman Strebel, Gene Wojcik, Kurt Baenen, Town Engineer Scott Brosteau, Clerk/Treasurer Jaime Fuge, Economic Development Coordinator Dave Cerny, Operators Lee Vanden Langenberg and Troy Tauschek.

2. **Pledge of Allegiance:** The pledge of allegiance was recited.

3. **Review/Approve Agenda:**

Moved by Blaney, seconded by Malvitz to approve the agenda. Vote: Aye-4, No-0. Carried.

4. **REVIEW/APPROVE MINUTES:**

Minutes from December 8, 2025 were presented to the Commissioners prior to the meeting.

Moved by Schaetz seconded by Malvitz to approve the minutes of December 8, 2025, as presented.

Vote: Aye-4, No-0. Carried.

5. **PUBLIC COMMENT:**

There was no one wishing to speak during public comment.

A. SANITARY

1. Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)

Cerny summarized the staff report, which stated:

From Last Month (no change):

~ Repairs to the lateral for the home at the corner of Sussex Road and Champeau Road is still being worked on.

~ 2 laterals need to be repaired; higher water flows will be needed to determine the necessity to repair.

Update from Last Month:

~ Everything is working well without the Muffin Monster, the Operators recommendation is to leave it 'as-is' for now, and to continue to monitor.

~ The SMU Commission authorized the abandonment of the lift station at 4455 Nicolet Drive. Staff will be drafting agreements for construction access and notification of sanitary system abandonment for the adjacent property owners.

~ Staff is recommending requirements for pressure testing new laterals. This recommendation is due to discussions about leaking laterals; with proper inspection and testing future lateral issues can be minimized. This will require an ordinance change. Staff will bring recommended language to the SMU Commission at a future meeting.

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### B. WATER

#### 1. Operator's Reports / Maintenance and repair issues

Cerny said the Water consumption is good, very consistent with previous years reading. (please see the graph to the right). He stated the water report for January 2026 will not be good as there was a fire on the night of January 3/early morning January 4.  
 Supervisor Strebel, who also is a volunteer firefighter, provided specifics.

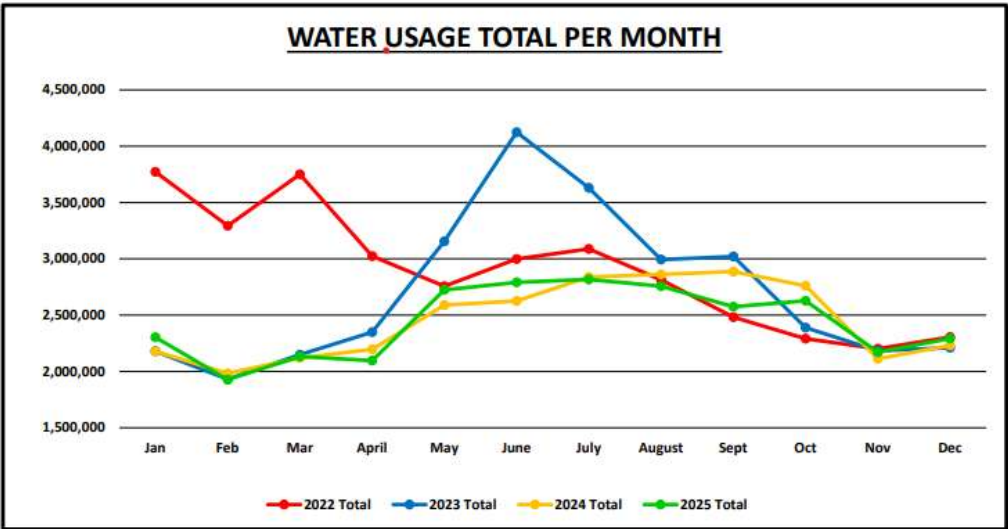
*From Last Month:*  
 Operators still waiting for a DNR response for the lead & copper report.

~ Water consumption is good, very consistent with previous reading.

~ Operators Report on water usage:  
 January 3-4 there was a major house fire; Operators estimate approximately 100,000 gallons of water was used for firefighting. This will be seen on future water consumption reports.

Operators are planning on replacing 60 of the oldest water meters each year. Customers will be receiving a letter notifying them of the need to replace the meters.

| Year →   | 2022       |         | 2023       |         | 2024       |         | 2025       |         |
|----------|------------|---------|------------|---------|------------|---------|------------|---------|
| Month ↓  | Total      | Average | Total      | Average | Total      | Average | Total      | Average |
| Jan      | 3,771,800  | 121,671 | 2,179,400  | 70,303  | 2,178,300  | 70,268  | 2,304,400  | 74,335  |
| Feb      | 3,294,000  | 117,643 | 1,930,800  | 68,957  | 1,983,500  | 68,397  | 1,927,600  | 66,469  |
| Mar      | 3,750,000  | 120,968 | 2,148,800  | 69,316  | 2,119,700  | 68,377  | 2,133,200  | 68,813  |
| April    | 3,023,900  | 100,797 | 2,348,900  | 78,297  | 2,195,700  | 73,190  | 2,095,500  | 69,850  |
| May      | 2,757,200  | 88,942  | 3,156,000  | 101,806 | 2,588,400  | 83,497  | 2,723,100  | 87,842  |
| June     | 2,998,900  | 99,963  | 4,124,100  | 137,470 | 2,625,800  | 87,527  | 2,792,100  | 93,070  |
| July     | 3,088,200  | 99,619  | 3,630,800  | 117,123 | 2,838,700  | 91,571  | 2,817,300  | 90,881  |
| August   | 2,813,700  | 90,765  | 2,993,900  | 96,577  | 2,861,500  | 92,306  | 2,757,400  | 88,948  |
| Sept     | 2,482,400  | 82,747  | 3,020,900  | 100,697 | 2,886,700  | 96,223  | 2,573,900  | 85,797  |
| Oct      | 2,291,300  | 73,913  | 2,388,900  | 77,061  | 2,761,100  | 89,068  | 2,627,300  | 84,752  |
| Nov      | 2,201,400  | 73,380  | 2,184,100  | 72,803  | 2,112,300  | 70,410  | 2,170,600  | 72,353  |
| Dec      | 2,305,100  | 74,358  | 2,210,600  | 71,310  | 2,231,400  | 71,981  | 2,293,300  | 73,977  |
| TOTALS   | 34,777,900 |         | 32,317,200 |         | 29,383,100 |         | 29,215,700 |         |
| AVERAGES |            | 95,397  |            | 88,477  |            | 80,235  |            | 79,757  |



- 2. **Green Bay Water Utility**
  - a. **Maintenance Agreement** – There was no action on this item.
- 3. **PRV Contract/Installation Progress**  
 Cerny said we are waiting on a PSC response.

C. **STORMWATER**

Cerny said there was a flood warning over the weekend, however, did not affect the Town of Scott.

- 1. **Drainage Issues**
  - a. **Hackberry Court drainage issue:** No action was taken on this item.
  - b. **Champeau Road Drainage /UWGB Pond:** No action was taken on this item.
- 2. **Stormwater Pond Warranty** ~ Place holder until spring

### 3. Wequiock Creek Flood Study

Cerny presented the draft of the Wequiock Creek Flood study, illustrating the boundaries of the floodplain along Wequiock Creek from the intersection of STH 54/57 north to Wequiock Falls.

The Commission asked questions regarding the project.

Kerr asked about the rising of the water table. She asked if it could effect this area. Brosteau said that would likely not happen in this area.

Schaetz asked what the purpose of the study was. Cerny said it was initiated because residents have seen the Wequiock area flood for many years and the Town wanted to find out why. This information will be used to determine if an area is suitable for future development. He said this will be a tool for both the Town, as well as a County.

Cerny discussed the business park area, which has two culverts under the gravel road, which will have to be reviewed further. Brosteau said the Wequiock Flood Study will be incorporated in the Comprehensive Plan.

Blaney asked how long the process was. Cerny said approximately one year.

Kerr asked if the highway affected the area near the Business Park. Brosteau said that the study was based on existing conditions, which included the highway.

Kerr said she was aware that a grant is paying some of this study and wanted to know what the grant covered. Cerny said they will be reimbursed 50 percent of the expenses.

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D. SMU Reports

1. Update on SMU related Maps, Reports, and Recorded Documents:

Cerny said when SMU was formed and the 4 sanitary districts were dissolved there were 5 parcels still in the ownership of the former sanitary districts; (2) - in Scott 1 Sanitary District, (2) – in Royal Scot Sanitary District, and (1) - in Bayshore Sanitary District. Attorney Bob Gagan prepared the Quit Claim deeds allowing SMU President Al Herrman to sign-off on the properties and grant the transfer to the Town of Scott. Quit Claim Deeds will be recorded with the Register of Deeds.

2. Sewer/Water Lateral Request

~ No new requests this month.

3. DeGroot Construction Rates & Renewal

Cerny said the SMU has maintained a working relationship with DeGroot Construction as a preferred vendor for SMU's sewer, water, and stormwater needs. Each year DeGroot Construction prepares an updated Rate Sheet for SMU (See attached). All increases are 5% or less from last year's rates.

Moved by Malvitz, seconded by Blaney to approve DeGroot Construction as a preferred vendor.

Motion Carried. Aye-4, No-0.

4. Election of Officers

Each year the SMU elects its officers; President and Vice-President. Currently Al Herrman is President and Michelle Kerr is Vice-President.

A recommendation to nominate each candidate, followed by a vote of the remaining Commission members will be necessary to complete the process.

Kerr nominated Al Hermann to serve as President for 2026.

Moved by Kerr, seconded by Blaney to elect Al Herrman President of SMU for 2026. Vote: Aye-4, No-0. Carried.

Schaetz nominated Michelle Kerr as Vice President.

MOTION Schaetz, seconded by Blaney to elect Michelle Kerr Vice-President of SMU for 2026. Vote: Aye-4, No-0. Carried.

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**E. Communication.**

Cerny summarized that SMU President Al Herrman has prepared a draft Mission, Vision, Core Values, and Objectives document for the SMU Commissioners to review.

**Moved by Malvitz, seconded by Blaney** to approve the draft mission, vision, core values and objectives as presented. Vote: Aye-4, No-0. Carried.

At 5:15 p.m., the Board resumed discussion of the Wequoick Flood Study, which had been tabled earlier due to technical difficulties.

**F. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances.**

**Moved by Malvitz, seconded by Schaetz** to approve the Clerk/Treasurer's Report. Vote: Aye-4, No-0. Motion Carried.

**G. Future Agenda Items and Next Meeting Date.** Next meeting is scheduled for Monday, February 9, 2026.

**H. Adjournment.**

**Moved by Blaney, seconded by Malvitz** to adjourn. Vote: Aye-4, No-0. Carried. Meeting adjourned at 5:40 p.m.

*Jaime Fuge*

Jaime Fuge, Clerk/Treasurer, Town of Scott