



Scott Municipal Utility Meeting Minutes December 8, 2025 at 5 p.m.

1. **CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility was called to order by SMU President Al Herrman at 5:00 p.m. on Monday, December 8, 2025. Present were Scott Municipal Utility Commissioners: President Al Herrman, Vice President Michelle Kerr, Christopher Malvitz, and Bob Blaney. Excused: Timm Schaetz

Also Present: Town Supervisor Norman Strebel, Town Engineer Scott Brosteau, Clerk/Treasurer Jaime Fuge, Economic Development Coordinator Dave Cerny, Operators Lee Vanden Langenberg and Troy Tauschek.

2. **Pledge of Allegiance:** The pledge of allegiance was recited.

3. **Review/Approve Agenda:**

Moved by Blaney, seconded by Malvitz to approve the agenda. Vote: Aye-4, No-0. Carried.

4. **REVIEW/APPROVE MINUTES:**

Minutes from November 10, 2025 were presented to the Commissioners prior to the meeting.

Moved by Malvitz seconded by Blaney to approve the Minutes of November 10, 2025, as presented.

Vote: Aye-4, No-0. Carried.

5. **PUBLIC COMMENT:**

There was no one wishing to speak during public comment.

A. **SANITARY**

1. **Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)**

Cerny summarized the staff report, which stated:

From Last Month: Repairs to the lateral for the home at the corner of Sussex Road and Champeau Road are still being worked on.

- Two laterals need to be repaired; higher water flows will be needed to determine the necessity to repair.

Update from Last Month: Muffin Monster needs repairing; repair estimates could be as high as \$10,000-\$20,000. NEW Water is suggesting that the Muffin Monster could be abandoned if cutting blades are installed with the new sanitary pumps. Currently the pumps are approximately 3 years old and working without issue. Pumps can be expected to last approximately 6 years, at the time of replacement better pumps with 'cutting blades' could be installed. The pumps with cutting blades would replace the need for the Muffin Monster. Expected cost for pumps with cutting blades could range from \$10,000-\$20,000. Cerny said the operators will continue to monitor.

Herrman asked about replacement costs of the muffin monster. Vanden Langenberg said the cost is approximately \$14,000 and will need to be replaced every seven years.

Tauschek recommended that the muffin monster not be replaced and instead replaced with pumps that have cutting blades.

2. **Televising Report**

Cerny summarized the report, which stated:

RE: 4160 Nicolet Drive: The property owner was informed that that the sewer lateral serving his house will be classified as a private lateral, and no easement will be pursued. Any future development in the area will be required to be serviced by a main suitable for multiple users and dedicated to SMU after appropriate design, construction, and approvals. Cerny did not send a certified letter.

Herrman asked how it is being documented, especially since the town has an electronic document system. Cerny said he could do document it appropriately.

B. WATER

1. Operator's Reports / Maintenance and repair issues

Cerny said the Water consumption is good, very consistent with previous years reading. (please see the graph to the right).

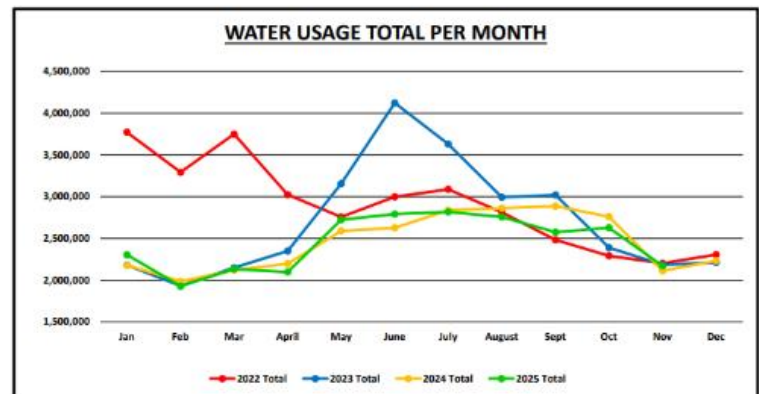
Year →	2022		2023		2024		2025	
Month ↓	Total	Average	Total	Average	Total	Average	Total	Average
Jan	3,771,800	121,671	2,179,400	70,303	2,178,300	70,268	2,304,400	74,335
Feb	3,294,000	117,643	1,930,800	68,957	1,983,500	68,397	1,927,600	66,469
Mar	3,750,000	120,968	2,148,800	69,316	2,119,700	68,377	2,133,200	68,813
April	3,023,900	100,797	2,348,900	78,297	2,195,700	73,190	2,095,500	69,850
May	2,757,200	88,942	3,156,000	101,806	2,588,400	83,497	2,723,100	87,842
June	2,998,900	99,963	4,124,100	137,470	2,625,800	87,527	2,792,100	93,070
July	3,088,200	99,619	3,630,800	117,123	2,838,700	91,571	2,817,300	90,881
August	2,813,700	90,765	2,993,900	96,577	2,861,500	92,306	2,757,400	88,948
Sept	2,482,400	82,747	3,020,900	100,697	2,886,700	96,223	2,573,900	85,797
Oct	2,291,300	73,913	2,388,900	77,061	2,761,100	89,068	2,627,300	84,752
Nov	2,201,400	73,380	2,184,100	72,803	2,112,300	70,410	2,170,600	72,353
Dec	2,305,100	74,358	2,210,600	71,310	2,231,400	71,981		0
TOTALS	34,777,900		32,317,200		29,383,100		26,922,400	
AVERAGES		95,397		88,477		80,235		80,283

From Last Month: Operators still waiting for a DNR response for the lead & copper report.

2. Green Bay Water Utility a. Maintenance Agreement – There was no action on this item.

3. PRV Contract/Installation Progress

Cerny provided an update. He said the construction authorization has been re-submitted to the Public Service Commission (PSC) for updating SMU's rate case. It needed to be resubmitted due to some missing data. Due to the need to re-submit to PSC, their review time is extended; which may affect the start date for this project.



C. STORMWATER

1. Drainage Issues

- Hackberry Court drainage issue:** No action was taken on this item.
- Champeau Road Drainage /UWGB Pond:** No action was taken on this item.

2. Stormwater Pond Warranty

Brosteau said Peters has re-lined the leaking pond on Bay Settlement Road before deer season. Reinspection will be necessary next Spring.

3. Wequiock Creek Flood Study

Cerny said The Wequiock Creek Flood study was presented to the Plan Commission on Wednesday, Dec 3rd. The study is still in draft so additional review, edits, and presentations will follow. Herrman requested that a presentation be made before the SMU Commission.

D. SMU Reports

- Update on SMU related Maps, Reports, and Recorded Documents:** No action was taken on this item.
- Sewer/Water Lateral Request**
 - No new requests this month.

1. **Tax Liens on Overdue Utility Bills**

- 99 customers had overdue utility bills, totaling \$64,313; which was applied to the appropriate property year-end tax bill.

2. **Liability Insurance; Rates & Renewal**

Herrman provided an update. He said prior to receiving a quote, the cyber questionnaire needs to be turned in which was only provided to the Clerk that day. Due to staff turnover at the insurance company, they did not provide the information in a timely manner. Herrman requested that the Commission allow Herrman and Fuge to review the quote and approve if it is in the expected increase of 5 percent.

Moved by Blaney, seconded by Malvitz to approve the 2026 liability insurance, pending review from the Clerk and SMU President. Motion Carried. Aye-4, No-0.

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**E. Communication.**

Herrman stated NEW Water approved their budget last week. There were no changes to what was budgeted by SMU. As a reminder, they account for 50 percent of the SMU Sewer Budget sewer bill. NEW Water is in year 2 of the 20-year capital improvement plan. SMU should expect an increase between 5.5 to 7.5 percent in annual expenses the next 18 years.

Brosteau had nothing to add.

**F. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances.**

**Moved by Kerr, seconded by Malvitz** to approve the Clerk/Treasurer's Report. Vote: Aye-4, No-0. Motion Carried.

**G. Future Agenda Items and Next Meeting Date.** Next meeting is scheduled for Monday, January 12, 2026.

Herrman thanked staff for their service and wished everyone a happy holiday.

**H. Adjournment.**

**Moved by Kerr, seconded by Blaney** to adjourn. Vote: Aye-4, No-0. Carried. Meeting adjourned at 5:23 p.m.

*Jaime Fuge*

Jaime Fuge, Clerk/Treasurer, Town of Scott