



## **Town Board Meeting Minutes September 16, 2025 at 5:30 p.m.**

**1. Call To Order:** A meeting of the Town Board of the Town of Scott was called to order at 5:30 P.M. on Tuesday, September 16, 2025 in the Town Hall by Chairman Mike Van Lanen.

Present were Chairman Mike Van Lanen, Supervisors Gene Wojcik, Cari Langenberg and Norman Strebel, and Supervisor Kurt Baenen

Also present were: Clerk/Treasurer Jaime Fuge, , and Economic Development Coordinator/Planner Dave Cerny. Excused: Town Engineer Scott Brosteau, SMU President Al Herrman, Constable Brett Blaney

**2. Pledge of Allegiance was recited.**

**3. Verification of Public Notice:** The Affidavit of Posting indicated that the public notice of the Town Board Meeting was posted on Thursday, September 11, 2025, at Town of Scott Town Hall, 2621 Jody Drive, & on the Town of Scott website at [www.townofscott.com](http://www.townofscott.com) on Wednesday, September 10, 2025.

**Moved by Langenberg, seconded by Wojcik** to accept and file the Affidavit of Posting.

Vote: Aye-5. No-0. Motion Carried.

**4. Approval of the Agenda.**

**Moved by VanLanen, seconded by Strebel** to approve the agenda. Vote: Aye-5. No-0. Motion Carried.

**5. Approval of the minutes from the August 12, 2025 Town Board Meeting.**

**Moved by Strebel, seconded by Wojcik** to approve the August 12, 2025 Town Board minutes as presented.

Vote: Aye-5. No-0. Motion Carried.

**6. Approval of the minutes from the August 28, 2025 Town Board Special Meeting.**

**Moved by Strebel, seconded by Baenen** to approve the August 28, 2025 Town Board minutes as presented.

Vote: Aye-5. No-0. Motion Carried.

**7. Acceptance of Prior Town Meeting Minutes.**

**A. Scott Municipal Utility (SMU): August 11, 2025 Meeting Minutes**

**Moved by Baenen, seconded by Langenberg,** to accept the August 11, 2025, SMU Meeting minutes as presented. Vote: Aye-5. No-0. Motion Carried.

**8. Public Comment:**

**Moved by Van Lanen, seconded by Baenen** to suspend the rules of order and open up the floor for comment.

Vote: Aye-5. No-0. Motion Carried.

Two residents filled a comment form.

Dan Larson, 4403 Anapaula Ln. requested an update on the short-term rental on Anapaula Ln.

Cerny recapped his actions to date. At the last meeting, the board had authorized Cerny to place a strike on the short-term rental based on what information was provided regarding bookings. Cerny reached out to the owner, who had not responded. Cerny intends to issue a strike and request the information for future scheduling for better tracking.

Alonzo Villarreal, 4383 Anapaula Ln. spoke about a person he interacted with who rented a short-term rental on Anapaula Ln. The renter walked on his beach, which is private property. When confronted, she stated it was not clearly noted. Villarreal suggested no trespassing signs be placed up as this is an on-going issue.

Cerny noted trespassing is a civil issue, but recommended during licensing renewal, the Town can request a condition to the issuance of the license that there be a no-trespassing sign. VanLanen added that a letter be written to the owner about the trespassing as well.

Villarreal also requested an update regarding the drainage issue on Anapaula Ln. Cerny said he was waiting for a price quote to correct this issue, which will likely be a cost for the Town.

**Moved by Langenberg, seconded by Wojcik** to return to regular session. Vote: Aye-5 No-0. Motion Carried.

## **9. Specific matters for discussion and possible action by the Town Board:**

### **A. Road/drainage/ditching/snowplowing/complaint issues.**

No action was taken on this item. VanLanen stated there is a resident feeding geese on Edmund Rd, which is causing excessive bird waste. VanLanen will talk to the resident as it is becoming a health hazard. Further action with the DNR will be taken if not addressed.

### **B. Operator License Applications.**

Fuge said Nicki Strebel and Andrea Vera applied for an operator's license. The Clerk would recommend the licenses be granted.

**Moved by Wojcik, seconded by Baenen** to approve the operator licenses for Nicki Strebel and Andrea Vera. Vote: Aye-5, No-0. Motion Carried.

### **D. Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for the Calendar Year 2026.**

VanLanen stated the Intergovernmental Cooperative Agreement is an annual agreement and the details were provided in the packet. The agreements allows the Town of Scott to be eligible to apply for the Wisconsin Recycling Consolidation Grant, which is due October 1 and nets approximately \$5,000 in funds to the Town.

Van Lanen stated glass is costing money to get rid of and aluminum is down, which may cost more in our contract.

**Moved by VanLanen seconded by Strebel**, to approve the Intergovernmental Cooperative Agreement. Vote: Aye-5, No-0. Motion Carried.

### **E. Budget Meetings**

Budget Meetings need to take place soon for the upcoming budget cycle.

Proposed dates were Monday, September 29, October 7, October 21; Tuesday, September 30 at 4 p.m., October 7, October 21; Wednesday, October 8, October 15, October 22; and Thursday, October 9, 23

The board set the meeting dates Tuesday, September 30 at 4 p.m. and a tentative October workshop October 7 at 4 p.m. and October 21, 2025.

## **10. Informational Only:** Reports from the Clerk, Engineer, Economic Development Coordinator, SMU and Fire Department.

### **A. Clerk/Treasurer Fuge:** Fuge stated they could find in the packet a draft of the Community Guide. It will be placed on the website by October 1.

Also, she stated the 2025 Paser Report is due by December 15. As the final road projects are nearing completion and prior to the snow, we should work to plan times in October for this to happen.

The Board requested that it be done on Wednesday, October 22, 2025 at 3 p.m.

**B. Town Engineer Scott Brosteau:** Not present at the meeting.

**C. Economic Development Coordinator/Planner Dave Cerny:** No comments.

**D. SMU:** No comments.

**E. Fire Department:** Wojcik said there was a training recently. Also, the fire department budget meeting is September 23.

**11. Reports from Town Officers/Committees/Commissions:**

**A. Chairman Mike Van Lanen:** Van Lanen said roadwork was complete on VanLanen Rd. Some of the bigger potholes were patched. Van Lanen stated he would not be in attendance for the October 14 Town Board meeting.

**B. Supervisor Cari Langenberg:** Langenberg said Wojcik and Langenberg went to the Wisconsin Towns Association Workshop. One thing that stuck out was a Capital Improvement Plan for the Town and the Fire Department. There is a template on the Town Association's website. It is about risk reduction and a better understanding of the financials. Cerny said SMU has a Capital Improvement Plan that was developed when SMU began. We have designated reserve funds. The Town has a 5-year road plan, which is as far as we have gotten on a Capital Improvement Plan. We have extra reserves, but have not designated them. There is not a capital reserve budget.

**C. Supervisor Kurt Baenen:** Baenen did not have anything.

**D. Supervisor Gene Wojcik:** Wojcik recently attended a meeting hosted by the Wisconsin Towns Association and shared his takeaways.

**E. Supervisor Norman Strebel:** Strebel stated he picked up a refrigerator on the side of the road and recycled it at the Bay Beach Recycling Center.

**12. Treasurer/Clerk Financial Reports:** Financial reports were handed out for the month of August.

**Moved by Strebel, seconded by Baenen** to approve the financial reports. Vote: Aye-5. No-0. Motion Carried.

**13. Discussion and Action on specific Town Board Notice and Agenda for next meetings:**

**Parks Committee:** TBD      **Plan Commission:** September 25

**Fire Commission:**      **SMU:** October 13

**Town Board:** October 14

**17. Adjournment**

**Moved by Wojcik, seconded by Strebel** to adjourn. Vote: Aye-5 No-0. Carried.

**Meeting Adjourned at 6:53 p.m.**



Jaime M. Fuge, Clerk/Treasurer, Town of Scott